

Texas Commission on Environmental Quality Reportable Event/Activity Notification/Reporting Form

Submittal Type	Initial Notification		Final Report		Agency Use Only	Incident #		Investigation #			
Name of Owner or Operator								RN/ Air Acct #			
Physical Location <i>(how to get to location of release; may also include site name)</i>											
Process Unit or Area Common Name											
Facility Common Name <i>(where air contaminants were generated)</i>					Emission Point Common Name <i>(where emissions were released to air)</i>						
Facility Identification Number (FIN)					Emission Point Number (EPN)						
This Event/ Activity Type <i>(Indicate one)</i>	Emissions Event	Sch. Maintenance			Sch. Startup	Sch. Shutdown			Excess Opacity Event		
	Date / Time Event Discovered or Scheduled Activity Start <i>(e.g., 9/12/02 @ 13:21)</i>				@			Event Duration			
		<i>mm</i>	<i>dd</i>	<i>yy</i>		<i>hh</i>	<i>mm</i>	<i>(hh:mm:sec)</i>		<i>hh</i>	<i>mm</i>
List of Compound Descriptive Type(s) of Individually Listed or Mixtures of Air Contaminant Compounds Released, Including opacity <i>(See the notification and reporting requirements under 30 TAC §§ 101.201 and 101.211 for detailed information related to how to report compounds and opacity. See also 30 TAC §101.1(88)). Use attachments if necessary to report additional contaminants.</i>					Estimated Total Quantity for Air Contaminants for Emissions/ Opacity Value for Opacity	Units	Authorized Emissions Limit / Opacity Limit	Units	Authorization (rule or permit #)		
Cause of Emissions Event or Excess Opacity Event, or Reason for Scheduled Activity:											
Actions Taken, or Being Taken, to Minimize Emissions and/or Correct the Situation:											
Basis Used to Determine Quantities and Any Additional Information Necessary to Evaluate the Event:											
Person Making Notification/ Date and Time							Phone				
Incident Contact Person							Phone/ E-mail				
Jurisdiction(s) Notified											

Texas Commission on Environmental Quality

Notifications are required to be submitted to the TCEQ regional office *and* any appropriate local air pollution control agency whose jurisdiction includes the site experiencing the event (See 30 TAC §§101.201(a)(1)(B) and 101.211(a)). Final reports are required to be submitted to the appropriate TCEQ regional office.

Regional Offices

No. Region

1. Amarillo:

3918 Canyon Drive
Amarillo, Texas 79109-4933
FAX: 806-358-9545

2. Lubbock:

5012 50th St., Ste. 100
Lubbock, Texas 79414-3426
FAX: 806-796-7107

3. Abilene:

1977 Industrial Blvd
Abilene, Texas 79602-7833
FAX: 915-692-5869

4. Fort Worth:

2309 Gravel Drive
Fort Worth, Texas 76118-6951
FAX: 817-588-5702

5. Tyler:

2916 Teague
Tyler, Texas 75701-3734
FAX: 903-595-1562

6. El Paso:

401 E. Franklin Ave, St 560
El Paso, Texas 79901-1212
FAX: 915-834-4940

No. Region

7. Midland:

9900 W. IH-20, Ste. 100
Midland, Texas
FAX: 432-561-5512

8. San Angelo:

622 S. Oakes, Ste K
San Angelo, Texas 76903-7013
FAX: 915-658-5431

9. Waco:

6801 Sanger Ave, Ste 2500
Waco, Texas 76710-7826
FAX: 254-772-9241

10. Beaumont:

3870 Eastex Frwy
Beaumont, Texas 77703-1830
FAX: 409-892-2119

11. Austin:

P.O. Box 13087 • Austin, TX 78711-3087
12100 Park 35 Circle • Austin, TX 78753
FAX: 512-339-3795

No. Region

12. Houston:

5425 Polk, Ste H
Houston, Texas 77023-1452
FAX: 713-767-3520

13. San Antonio:

14250 Judson Road
San Antonio, Texas 78233
FAX: 210-545-4329

14. Corpus Christi:

NRC Bldg., Ste. 1200
6300 Ocean Dr., Unit 5839
Corpus Christi, Texas 7841-5839
FAX: 361-825-3101

15. Harlingen:

1804 W. Jefferson Ave.
Harlingen, Texas 78550-5247
FAX: 956-412-5059

16. Laredo:

707 E. Calton Rd., Ste. 304
Laredo, Texas 78041-3887
FAX: 956-791-6716

Local Programs

(Note: the local programs listed below are provided for your convenience only. There may be a local program with jurisdiction of your site not listed. Please consult with local municipal or county offices to determine your local program contact requirements.)

City of Dallas Public Works Dept. – Air Pollution Control Program

320 E. Jefferson Blvd
Dallas, Texas 75203
FAX: 214/948-4412

El Paso City- Environmental Services Dept.

7968 San Paulo Dr.
El Paso, Texas 79907
FAX: 915/559-6281

Fort Worth - Transportation & Public Works/Environmental Services, Air Program

1000 Throckmorton St.
Fort Worth, Texas 76102
FAX: 817/392-6359

Galveston County Health District Office of Environmental Health Programs - Air & Water Pollution Services

P.O. Box 939
La Marque, Texas 77568
FAX 409/938-2271