

## Texas Commission on Environmental Quality

### CHECKLIST WORKSHEET

#### MSW USED OIL HANDLER PROCESSOR/REFINERS CHECKLIST

**Regulating Entity Name**

**Date :**

**Additional I D:**

**Investigator Name:**

<b>Item Number 1</b>	<b>Description</b>	Is there presence of required emergency response equipment: Internal communication/alarm, external communication system, fire/spill control/decontamination equipment.		
	<b>Answer</b>	<b>Citations</b>	324.12	<b>Notes</b>
<b>Item Number 2</b>	<b>Description</b>	Is the equipment regularly tested?		
	<b>Answer</b>	<b>Citations</b>	279.52(a)(3)	<b>Notes</b>
<b>Item Number 3</b>	<b>Description</b>	Is there sufficient aisle space?		
	<b>Answer</b>	<b>Citations</b>	279.52(a)(5)	<b>Notes</b>
<b>Item Number 4</b>	<b>Description</b>	Are there arrangements/agreements with local response authorities?		
	<b>Answer</b>	<b>Citations</b>	279.52(b)(1)	<b>Notes</b>
<b>Item Number 5</b>	<b>Description</b>	Is there a documented contingency plan?		
	<b>Answer</b>	<b>Citations</b>	279.52(b)(1)(ii)	<b>Notes</b>
<b>Item Number 6</b>	<b>Description</b>	Does the contingency plan contain: actions to be taken in response to emergency; description of agreement with local emergency response; names/addresses/phone numbers of emergency coordinators; list/description/location of emergency equipment; evacuation plan?		
	<b>Answer</b>	<b>Citations</b>	279.52(b)(2)(iv)	<b>Notes</b>
<b>Item Number 7</b>	<b>Description</b>	Were copies of contingency plan submitted to local emergency response?		
	<b>Answer</b>	<b>Citations</b>	279.52(b)(2)(iii)	<b>Notes</b>
<b>Item Number 8</b>	<b>Description</b>	Is there a designated emergency response coordinator.		
	<b>Answer</b>	<b>Citations</b>	279.52(b)(5)	<b>Notes</b>
<b>Item Number 9</b>	<b>Description</b>	Are there documented emergency procedures.		
	<b>Answer</b>	<b>Citations</b>	279.52(b)(6)	<b>Notes</b>
<b>Item Number 10</b>	<b>Description</b>	Is there a SPCC Plan? (SPCC (Spill Prevention, Control and Countermeasures) Plan applies to underground tank systems of more than 42,000 gallons and above ground systems of more than 1,320 gallons, or where the largest above ground tank exceeds 660 gallons).		
	<b>Answer</b>	<b>Citations</b>	279.54	<b>Notes</b>
<b>Item Number 11</b>	<b>Description</b>	Are the USTs in compliance with 40 CFR Part 280 & 30 TAC 334? (This applies to underground storage tank (UST) systems with 10% or more of the system volume below ground level).		
	<b>Answer</b>	<b>Citations</b>	279.54	<b>Notes</b>
<b>Item Number 12</b>	<b>Description</b>	Are there approved storage units?		
	<b>Answer</b>	<b>Citations</b>	324.12(1)	<b>Notes</b>
<b>Item Number 13</b>	<b>Description</b>	Are the storage units in good condition, not rusted or leaking.		
	<b>Answer</b>	<b>Citations</b>	279.54(b)(1)	<b>Notes</b>
<b>Item Number 14</b>	<b>Description</b>	Is there secondary containment.		
	<b>Answer</b>	<b>Citations</b>	279.54(e)	<b>Notes</b>
<b>Item Number 15</b>	<b>Description</b>	Do containers & fill pipes have "Used Oil" labels?		
	<b>Answer</b>	<b>Citations</b>	279.54(f)	<b>Notes</b>
<b>Item Number 16</b>	<b>Description</b>	Was there proper cleanup & notification of used oil spills?		
	<b>Answer</b>	<b>Citations</b>	279.54(g)	<b>Notes</b>

# Texas Commission on Environmental Quality

## CHECKLIST WORKSHEET

### MSW USED OIL HANDLER PROCESSOR/REFINERS CHECKLIST (Cont)

<b>Item Number</b> 17	<b>Description</b>	Is there a written analysis plan for rebuttable presumption & on-spec UO?		
	<b>Answer</b>	<b>Citations</b>	324.12(3)	<b>Notes</b>
<b>Item Number</b> 18	<b>Description</b>	Have records of all UO accepted/delivered (Acceptance/delivery records include: a) Name & address of generator/ handler who provided the UO for transport/receiver who accepted the UO b) The EPA ID # (if applicable) of generator or handler who provided the UO for transport/receiver who accepted the UO c) The quantity of UO accepted/delivered d) The date of acceptance/delivery e) Signature, date of receipt, of generator/handler who provided the UO for transport/receiver who accepted UO		
	<b>Answer</b>	<b>Citations</b>	279.56(a)	<b>Notes</b>
<b>Item Number</b> 19	<b>Description</b>	Are records retained for three years		
	<b>Answer</b>	<b>Citations</b>	279.56(c)	<b>Notes</b>
<b>Item Number</b> 20	<b>Description</b>	Is there an operating record for UO analyses?		
	<b>Answer</b>	<b>Citations</b>	279.57(a)	<b>Notes</b>
<b>Item Number</b> 21	<b>Description</b>	Are registered UO handlers used for off-site shipments?		
	<b>Answer</b>	<b>Citations</b>	279.58	<b>Notes</b>
<b>Item Number</b> 22	<b>Description</b>	What is the registered UO handler's TCEQ Registration No.?		
	<b>Answer</b>	<b>Citations</b>		<b>Notes</b>
<b>Item Number</b> 23	<b>Description</b>	What is the registered UO handler's EPA ID No.?		
	<b>Answer</b>	<b>Citations</b>		<b>Notes</b>
<b>Item Number</b> 24	<b>Description</b>	Are residues properly managed?		
	<b>Answer</b>	<b>Citations</b>		<b>Notes</b>
<b>Item Number</b> 25	<b>Description</b>	Is there financial assurance?		
	<b>Answer</b>	<b>Citations</b>	324.22	<b>Notes</b>