

**Texas Commission on Environmental Quality**  
**Application for Small-Business Emissions Inventory Assistance**  
**Form: TCEQ-20418**

You may qualify for assistance with your emissions inventory if you own or operate the site for which the EI is due, and your business:

- has 100 or fewer full-time employees;
- is independently owned and operated; and
- is a first-time reporter of emissions inventory or has completed past inventories in good faith.

If you qualify, you must (1) complete and (2) return this form to request help with your emissions inventory.

**Application for Small-Business Emissions Inventory Assistance**

Small Business Information	Your Company's Data <sup>1, 2</sup>
Company name:	
TCEQ air account number:	
Business type:	
Site location:	
Contact person and title:	
Telephone (include area code):	
Number of employees at site:	
Is this business independently owned and operated <sup>3</sup> ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Please describe, as accurately as possible, the type of assistance that you require:	

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<sup>1</sup> If emissions at your site meet or exceed the reporting thresholds described in Chapter 1 of Emissions Inventory Guidelines, you must submit an emissions inventory. You will be required to supply emission rates and other required data in the approved format. You must meet all applicable deadlines for emissions reporting.

<sup>2</sup> If you do not have the data necessary to determine whether emissions at your site meet or exceed the reporting thresholds, or if you need clarification of the requirements or information about the reporting format, contact the EAS at 512 239 1773.

<sup>3</sup> An independently owned and operated company is self-operated, managed and owned, and is not a subsidiary or controlled by a corporation with multiple holdings.

Return the form to:

Emissions Inventory Data, MC 166  
Texas Commission on Environmental Quality  
P.O. Box 13087  
Austin, TX 78711-3087