

**Application for Small-Business Emissions Inventory Assistance**

*Please print or type*

*If your business:*

- has 100 or fewer full-time employees,
- is independently owned and operated,
- is a first-time reporter of emissions inventory or has completed past inventories in good faith, and
- owns or operates the site for which the EI is due,

then you may request help with your emissions inventory by completing this form.

Company name: \_\_\_\_\_

TCEQ air account number: \_\_\_\_\_

Business type: \_\_\_\_\_

Site location: \_\_\_\_\_

Contact person and title: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Number of Employees at site: \_\_\_\_\_

An independently owned and operated company is self-operated, managed and owned, and is not a subsidiary or controlled by a corporation with multiple holdings.

Is this business independently owned and operated?    yes    no

Please describe, as accurately as possible, the type of assistance that you require.

*Notes:* If emissions at your site meet or exceed the reporting thresholds described in Chapter 1 of this book, you must submit an emissions inventory. You will be required to supply emission rates and other required data in the approved format. You must meet all applicable deadlines for emissions reporting.

If you do not have the data necessary to determine whether emissions at your site meet or exceed the reporting thresholds, or if you need clarification of the requirements or information about the reporting format, contact the EAS at 512-239-1773.