

Attachment B
Fiscal Year 2011 Work Plan

Fiscal Year 2011 Rider 8 Phase II Work Plan
Effective Date through August 31, 2011
Recipient: East Texas Council of Governments

Work Plan Purpose

The Texas Legislature has appropriated funding to near-nonattainment areas (NNAs) to enable ozone air quality planning activities. The Northeast Texas NNA used this funding to:

- Successfully conclude its Early Action Compact (EAC) in 2007 with attainment of the 0.08 ppm 8-hour ozone standard.
- Develop a Clean Air Action Plan (CAAP) showing how the region would attain the 8-hour ozone standard in 2007 and maintain the standard through 2012.
- Implement local emission reduction strategies needed to attain the 1-hour ozone standard resulting in the 1-hour ozone SIP revision submitted to EPA in 2002.
- Conduct technical studies needed to understand the ozone problem in Northeast Texas and develop effective control strategies.
- Perform public outreach and awareness programs to ensure local participation in, and commitment to, ozone air quality planning activities for the region.

These technical studies and the development of emission reduction plans have been funded through the East Texas Council of Governments (ETCOG) under the technical direction of Northeast Texas Air Care (NETAC), a local stakeholder group comprised of representatives of local government, business and industry, the general public, and environmental interest groups.

NETAC has played a key role in identifying and facilitating emission reductions important to local ozone levels. NETAC has secured agreements for NO_x reductions from sources such as the Eastman Chemical Complex in Longview and several facilities operated by American Electric Power (AEP) and Luminant (formerly TXU) in Northeast Texas. For example, NETAC worked with Luminant to make installation of NO_x-reducing selective catalytic reduction (SCR) technology at the Martin Lake Power Plant in Rusk County a priority.

Another focus of NETAC's emission reduction efforts has been gas compressor engines associated with natural gas production. Emission inventory and survey data compiled by NETAC showed that NO_x emissions from gas compressor engines in the NETAC area are comparable to NO_x emissions from a large power plant. In 2005, NETAC implemented a pilot project to demonstrate the effectiveness of retrofitting small (< 500 hp), spark-ignited, rich-burn compressor engines with exhaust catalysts and electronic air/fuel ratio controllers. At the end of a year-long test period, these controls were achieving an estimated emission reduction efficiency of greater than 90%, or 0.1 ton/day NO_x per engine. NETAC then vigorously pursued funding for a catalyst retrofit program for compressor engines.

Figure 1 below demonstrates the progress Northeast Texas has made in improving air quality through a locally-controlled process enabled by funding from the Texas Legislature.

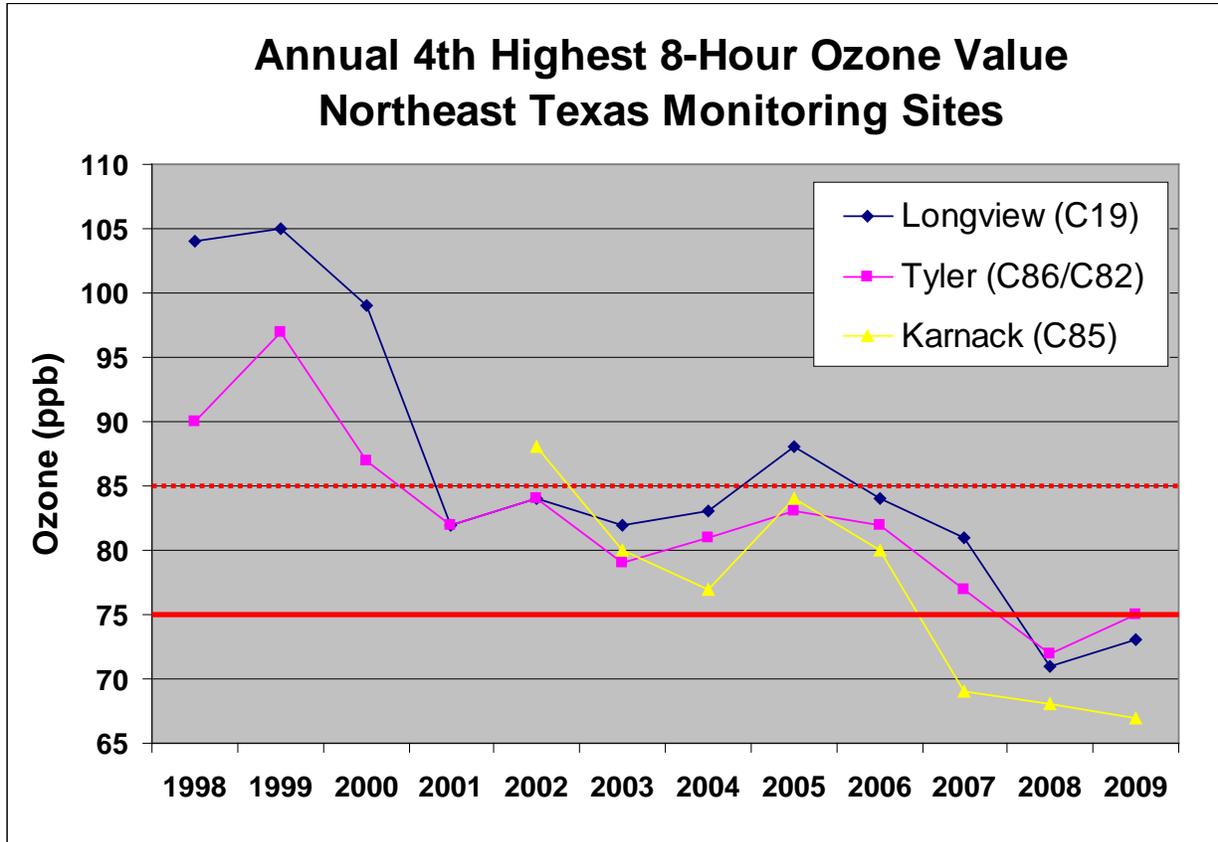


Figure 1. Trends in annual 4th highest 8-hour ozone values (ppb) at the Longview, Tyler, and Karnack monitors in Northeast Texas. The solid red line shows the 2008 75 ppb 8-hour ozone standard and the dashed red line indicates the old 85 ppb ozone standard.

In March 2008, the EPA promulgated a new, more stringent 8-hour ozone standard of 75 ppb and the level of the standard is currently under review by the new EPA Administrator. At the end of 2009, the design values for all Northeast Texas monitors met the 2008 ozone standard.

The Northeast Texas NNA is committed to continuing its progress in decreasing ozone levels while maintaining the economic vitality of the region. Progress toward this goal requires that the Northeast Texas NNA carry out:

- Air quality monitoring to understand the causes of high ozone
- Emission inventory activities to characterize local sources of emissions
- Air quality modeling to forecast future air quality and evaluate local control strategies

These activities are closely aligned with SIP development and NETAC's goal to work cooperatively with TCEQ in the development of an appropriate SIP. NETAC's efforts

will complement those of TCEQ by providing a local focus to monitoring, modeling, and inventory development.

Work Plan Objectives

On January 6, 2010, EPA proposed to strengthen the National Ambient Air Quality Standards for ground-level ozone. The new primary standard may be set between 60 ppb and 70 ppb. The TCEQ is preparing for SIP development in response to the new standard and is planning for increased coordination between the Rider 8 areas and the TCEQ. Therefore, the main goal of the Northeast Texas NNAs air quality planning for FY 10-11 is to assist the TCEQ in SIP development to demonstrate that the NNA will comply with the ozone standard by the designated attainment date. Attainment of the standard will provide public health benefits and assure that the region can continue to develop and grow without compromising air quality.

The Northeast Texas NNA will carry out air quality planning that is focused on Northeast Texas in collaboration with the TCEQ, whose emphasis will be on state-wide issues. Air quality planning activities for the FY10-11 period are divided into two Phases. Phase I, which extends from April 2010 through August 2010, is devoted to developing a conceptual model, planning enhancements to the Northeast Texas air quality monitoring network, and reviewing and further developing local emission inventories. Phase II, which will extend from September 2010 through August 2011, emphasizes modeling and control strategy evaluation. Specific objectives Phase II are:

- Developing an updated conceptual model of ozone formation that identifies necessary and sufficient conditions for ozone formation at the adopted level of the ozone standard and uses data through the end of 2010.
- Enhancing the air-monitoring network in Northeast Texas to increase our understanding of the effects of local and regional sources of ozone precursors and to track the effects of emission controls on these sources.
- Reviewing the 2005 and 2008 National Emission Inventory for Northeast Texas and providing inventory improvements where feasible.
- Incorporating trends in local and regional sources of emissions into the emission inventory with a particular focus on emissions from local Electrical Generating Units (EGUs) and oil and gas exploration and production (including the Haynesville Shale).
- Providing enhanced local emissions information to TCEQ for inclusion in the 2006 and 2008 modeling
- Working with TCEQ to develop a 2008 baseline ozone model common to all Texas areas that incorporates local emissions information and can be used in future year modeling.
- Using NETAC's previously-developed 2005 ozone model to provide a modeling episode that focuses on meteorological conditions highly conducive to the formation of ozone in Northeast Texas.

- Identifying sources (e.g. utilities, chemical and oil and gas industries, urban areas) where voluntary measures can be effective, and then working with stakeholders to secure commitments to timely emission reductions.
- Refining emission control strategies and performing control strategy evaluation.
- Continuing ozone awareness public education and outreach programs.

The following activities are proposed for Fiscal Year 2011 to meet the objectives described above. The total budget for all FY 2011 activities is **\$738,700**. \$110,000 is being held in reserve by the TCEQ in case detailed on-road mobile source modeling is required. The TCEQ will release that portion of the \$110,000 not used for detailed on-road mobile source modeling back to the Performing Party.

Task 1: Update Conceptual Model through the 2010 Ozone Season

The Performing Party shall identify necessary and sufficient conditions for high or exceeding ozone measurements in their program area (defined as the Tyler-Jacksonville, Texas and the Longview-Marshall, Texas Combined Statistical Areas plus adjacent counties) at the ozone National Ambient Air Quality Standards (NAAQS). The Performing Party's analyses shall include any seasonal variations and use data through 2010 to the extent possible. In particular, the Performing Party's conceptual model will include the following analyses:

- Evaluate the wind speeds, directions and time of day associated with high ozone events to determine the local conditions and source alignments most frequently associated with high ozone events.
- Develop back trajectories to determine source regions most (and least) likely to affect local area ozone.
- Conduct a weekday/weekend analysis to evaluate the potential effectiveness of reduced levels of local industrial and mobile source activity on their area;
- Evaluate the range and average background ozone concentrations associated with local wind directions;
- Investigate ozone and precursor trends and estimate the annual frequency of high ozone days at varying standard levels (above); and
- Address additional relevant questions listed in Section 11.1.1 of EPA's ozone modeling guidance document, *Guidance on the Use of Models and Other Analyses to Demonstrating Attainment of Air Quality goals for Ozone, PM2.5, and Regional Haze*.

Deliverable: The Performing Party shall deliver an updated Conceptual Model containing analysis of monitoring and other data through 2010. The conceptual model shall be delivered to the TCEQ in a Microsoft Office Word and Adobe Acrobat Reader (*.pdf) format. Accompanying data and other

supporting material shall be provided in a mutually agreeable electronic format.

Deliverable Date: June 15, 2011

Cost: \$50,000

Task 2: Ambient Monitoring Projects

2.1 The TCEQ and Performing Party will both review the Performing Party's Enhanced Monitoring Proposal and Conceptual Model created as part of its FY 2010 work plan and develop a mutually agreeable set of requirements for any new monitoring equipment needed for the 2011 ozone season. Upon final approval from the TCEQ, the Performing Party shall propose an air quality monitoring site in southern Smith County to characterize background ozone levels in air masses entering the TLM area from the south.

Deliverable: The Performing Party shall deliver a proposal for a new air quality monitoring site including instrumentation, possible site locations in southern Smith County, and cost estimates to monitor ozone and/or meteorology on a continuous basis for the 2011 ozone season.

Deliverable Date: January 31, 2011

Cost: \$5,000

2.2 Regular and or continuous ambient air monitoring of ozone and/or meteorology in accordance with Task 2.1 will be performed at a site to be determined in southern Smith County. A QAPP will be developed for the monitoring effort.

Deliverable: QAPP and monitoring data.

Deliverable Date: QAPP delivered to the TCEQ in a Microsoft Office Word and Adobe Acrobat Reader (*.pdf) format by January 31, 2011. Monitoring data will be delivered to TCEQ at regular intervals beginning no later than April 1, 2011 and continuing through August 31, 2011.

Cost: \$97,500

2.3 Enhanced monitoring for precursors was carried out at TCEQ's CAMS 19 in Longview. Event-driven speciated VOC samples were collected at CAMS 19 in August-October of 2010. In FY 08-09, NETAC carried out a successful monitoring program which confirmed the presence of intermittent plumes containing very high concentrations of highly reactive VOCs at CAMS 19.

These plumes were sometimes correlated with high ozone at the monitor. Speciated VOC data during HRVOC plume impacts will allow further investigation of the origin of such events.

Deliverable: The event-triggered VOC sampling data were gathered during periods of high VOC concentration within a two-month long intensive study period. The canister VOC data are episodic and are not analyzed in real-time, and therefore will not be electronically loaded to the TCEQ's LEADS. However, the data will be made available to the TCEQ electronically after the data have been quality-assured and analyzed. The analysis of the VOC data will be incorporated into the report on the Conceptual Model that is a deliverable for Task 1.

Deliverable Date: January 31, 2011

Cost: \$42,379

Task 3: Emissions Inventories Improvement

3.1 The Performing Party shall update its emission inventory for Haynesville Shale natural gas exploration and production sources. The original emission inventory was assembled during spring 2009, early in the development of the Haynesville when data were limited. Since then, the rapid pace of development in the Haynesville has continued, and additional data are available that will be used to refine the inventory. For example, well decline curves were used forecast future formation-wide production. An additional year of production data may now be used to update those forecasts, and data for Texas wells will be added. Emissions from well site compressor engines may be an important source of NO_x, and were likely underestimated in the original inventory. Data on the prevalence of well-site compression and condensate tanks at will be gathered, and the inventory revised.

Deliverable: The Performing Party shall prepare a report documenting the emissions inventory improvement project and providing the information necessary to update TCEQ modeling files. The report will describe the steps taken, any significant deviations from the previously developed plan, and any background the Performing Party feels is relevant to the project. The Performing Party shall provide the report in Microsoft Office Word and Adobe Acrobat Reader (*.pdf) formats. Any supporting data or information shall be provided in like format or in a format agreed to by the TCEQ and the Performing Party.

Deliverable Date: August 1, 2011.

Cost: \$40,000

- 3.2 The Performing Party shall carry out a study aimed at improving the characterization of Northeast Texas heavy-duty diesel vehicle (HDDV) idling emissions in the TCEQ's on-road mobile emission inventories. The Performing Party will identify primary idling areas along major roadways within the Program Area and develop idling activity estimates for each idling area. For each idling area identified, the Performing Party will determine the name and latitude and longitude of the location, the parking space capacity, and the number of idling trucks by hour and day type. The Performing Party will deliver the HDDV idling activity data to the TCEQ for use in its MOVES on-road mobile emissions modeling.

Deliverable: The Performing Party shall prepare a report documenting the emissions inventory improvement project and providing the information described above to update TCEQ modeling files. The report will describe the steps taken, any significant deviations from the previously developed plan, and any background the Performing Party feels is relevant to the project. The Performing Party shall provide the report in Microsoft Office Word and Adobe Acrobat Reader (*.pdf) formats. Any supporting data or information shall be provided in like format or in a format agreed to by the TCEQ and the Performing Party.

Deliverable Date: August 1, 2011.

Cost: \$27,821

- 3.3 The Performing Party shall review the Point, Area, and Non-Road portions of the 2008 National Emissions Inventories provided for each area by the TCEQ. The Performing Party shall identify additional significant source categories not identified in FY 2010 that it believes to be under or over estimated, accompanied by high levels of uncertainty, or where the Performing Party believes it can provide additional or more detailed emissions inventory input at a sub-county level of analysis.

Deliverable: The inventory review shall be delivered to the TCEQ in a Microsoft Office Word and Adobe Acrobat Reader (*.pdf) format. Any supporting data or information shall be provided in like format or in a format agreed to by the TCEQ and the Performing Party.

Deliverable Date: July 1, 2011

Cost: \$10,000

- 3.4 The Performing Party shall work with the TCEQ to insert improved local emissions inventory data (from Tasks 3.1 and 3.2) in to the 2008 baseline and future year emissions inventories for the selected photochemical modeling episode. The Performing Party shall thoroughly document their efforts.

Deliverable: The Performing Party shall assist the TCEQ staff in preparing improved local emissions inventory information for photochemical modeling emissions inventories. For emission inventory file improvements, the Performing Party shall provide all "upstream" inputs in an appropriate electronic format so that suggested changes can be readily replicated and incorporated by the TCEQ staff.

Deliverable Date: August 1, 2011

Cost: \$20,000

Task 4: Photochemical Modeling

During the Phase II period (effective date through August 31, 2011), the TCEQ and the Performing Party will be engaged in several photochemical modeling activities designed to advance the Texas State Implementation Plan (SIP). The goal of these Phase II activities is to prepare both a working June 2006 base case ozone episode and a 2008 baseline scenario of this base case.

Some of the steps involved in reaching this goal may include, but are not limited to:

Primarily Responsibility of the TCEQ:

1. Completing performance evaluations of the Weather Research and Forecasting (WRF) meteorological modeling;
2. Producing meteorological modeling optimized for inland and coastal areas;
3. Developing and/or modifying 2006 meteorological and emissions inputs for an alternative modeling domain;

Primary Responsibility of the Performing Party with Oversight of the TCEQ:

4. Developing a photochemical modeling protocol appropriate for submittal as part of a Texas SIP revision based on a revised eight-hour ozone standard;
5. Improving and upgrading modeling emissions inventories for the 2008 baseline scenario of this ozone episode;
6. Investigating model performance of the 2006 base case ozone episode;

Second, because the TCEQ's staff resources are limited, the Performing Party should expect that technical assistance will be limited to answering specific questions from experienced users of EPS3, CAMx, WRF, LINUX operations systems, and LINUX systems management. Staff from the TCEQ will not be available to provide comprehensive assistance to inexperienced users of EPS3, CAMx, WRF, and LINUX. Third, distribution of multiple and/or large size modeling files to the Performing Party shall require a hard drive shipped and provided at the Performing Party's expense and formatted for LINUX operating systems. Fourth, the TCEQ will not reimburse the Performing Party for any use of photochemical modeling episodes developed for periods prior to 2005.

Deliverable: The Performing Party shall document its photochemical modeling activities as part of its regular monthly progress report. The Performing Party shall include any important analyses and results from its inventory development and photochemical modeling work. The Performing Party shall provide the report in Microsoft Office Word and Adobe Acrobat Reader (*.pdf) formats. Any supporting data or information shall be provided upon request in like format or in a format agreed to by the TCEQ and the Performing Party. For emission inventory and/or modeling file improvements, the Performing Party shall provide all "upstream" inputs in an appropriate electronic format so that suggested changes can be readily replicated and incorporated by the TCEQ staff.

Deliverable Date: Monthly summary or report submitted with or as part of the monthly progress report.

Cost: \$162,000

Task 5: Control Technology Assessment

The Performing Party shall analyze local control strategies according to guidance developed by the TCEQ Air Quality Planning Section. The control strategy analyses shall contain sufficient information for TCEQ modeling staff to modify emissions inventory input files and Air Quality Planning may properly document the strategies in any SIP revision. The local control strategies must meet the four criteria for SIP credit (quantifiable, enforceable, surplus, and permanent).

Deliverable: The Performing Party shall prepare a control technology assessment document describing the control strategies recommended for inclusion into applicable SIP revisions and providing sufficient documentation for TCEQ staff to utilize in a SIP revision.. The document shall be delivered to the TCEQ in a Microsoft Office Word and Adobe Acrobat Reader (*.pdf) format.

Deliverable Date: August 31, 2011

Cost: \$46,000

Task 6: Air Quality Planning and Outreach

6.1 This task will support air quality planning activities such as technical documentation, preparation for NETAC meetings and conference calls, revisions to the technical workplan, and detailed annual progress summary report describing the year's monitoring efforts, emission inventory development and modeling studies.

Deliverable: The Performing Party shall document air quality planning activities in the monthly and annual progress reports.

Deliverable Date: Monthly

Cost: \$39,000

6.2 The Performing Party shall maintain and facilitate stakeholder groups or committees that include local governments, businesses, citizens groups, and environmental groups. The purpose of these stakeholder groups shall be (to the extent the Performing Party determines appropriate) to foster community participation in local ozone reduction efforts, review technical work, serve as source of information or ideas in developing local ozone reduction efforts.

Deliverable: The Performing Party shall document its activities (including how many stakeholders attend meetings) and meetings with meeting summaries and in the monthly progress reports.

Deliverable Date: Monthly

Cost: \$0

6.3 The Performing Party shall maintain a public web site to facilitate public access to air quality information and the technical or outreach undertaken by the Performing Party. The Performing party shall document traffic on its website by counting the number of times the web site is "hit" each month.

Deliverable: The Performing Party shall produce and/or maintain a working web site open to the general public on the internet as well as information documenting web site traffic.

Deliverable Date: Continuously. Documentation of web site traffic shall be entered into the Performing Party's monthly progress report.

Cost: \$1,000

6.4 Annual Ozone Season Awareness Event. The Performing Party shall host an annual ozone season awareness event to increase media and public

awareness of ozone air quality issues and to emphasize what the public can do to help the region meet air quality standards.

Deliverable: The Performing Party shall host the Ozone Season Awareness Event and provide the TCEQ with the agenda, attendee list, a copy of printed materials distributed to attendees, and a brief summary of the event in the subsequent monthly progress report.

Deliverable Date: The Performing Party shall host the event during May of 2011. The event summary and materials will be provided with the subsequent monthly progress report.

Cost: \$1000

6.5 Over the past 10 years, NETAC has aired a series of 60-second paid, public service announcements (PSAs) on local radio during the ozone season. The Performing Party will arrange for a series of five different PSAs to air during ozone season educating the general public and providing tips on what they can do to help improve air quality. Scripts from a previous ozone season PSA campaign will be used again with a few minor changes to reflect current information and suggestions provide by the NETAC Public Education Committee.

Deliverable: The Performing Party shall provide the TCEQ with radio PSA scripts, audio copies of all PSAs run, and a results report for PSA impact. Copies of text deliverables will be provided in electronic Microsoft Office Word or Acrobat Reader (*.pdf) format if possible.

Deliverable Date: August 31, 2011

Cost: \$19,000

6.6 NETAC has aired a 30-second paid, public service announcement (PSA) on local television prior Ozone Seasons. The Performing Party shall again air a PSA during the 2011 ozone season. The content of the PSA will provide education for the general public and tips on what they can do to help improve air quality.

Deliverable: The Performing Party shall provide the TCEQ with a video copy of the PSA and a results report for PSA impact. The results report will be provided in electronic Microsoft Office Word or Acrobat Reader (*.pdf) format if possible.

Deliverable Date: August 31, 2011

Cost: \$13,400

6.7 The Performing Party shall create and distribute press releases, as appropriate, regarding NETAC's efforts in the region as well as other ozone air quality related issues.

Deliverable: The Performing Party shall provide TCEQ with copies of all press releases issued. The press releases will be provided in electronic Microsoft Office Word or Acrobat Reader (*.pdf) format.

Deliverable Date: The Performing Party shall provide copies of press releases the same day that they are issued to the news media.

Cost: None

TASK 7: Administrative Activities

The Performing Party shall perform all support necessary to ensure that all grant requirements are met and that the Work is completed in a timely manner with sufficient quality. This may include, but is not limited to providing general supervision for grant activities, administering sub-contracts, submitting reports and invoices, facilitating and/or attending meetings for stakeholder groups or other planning entities. The Performing Party shall summarize its activities in a monthly progress report described below.

Deliverable: The progress report and monthly invoices shall document, in sufficient technical detail and by task, the accomplishments, expenditures, and milestones achieved during the prior thirty (30) days in monthly progress reports. Specifically, the monthly progress report shall:

1. Summarize all activities performed by the Performing Party with respect to each task and subtask of this work plan for the previous month;
2. Establish performance goals for each task and subtask for the month in which the report is delivered;
3. Compare accomplishments on every task and subtask to performance goals established the previous month;
4. Summarize reasons why performance goals were not met; and
5. Provide a preliminary estimate of costs by task and subtask for the reporting period.

Deliverable Date: The Performing Party shall submit, via electronic mail, a monthly progress report of its activities no later than the 10th day of each month or the next business day if the 10th of the month falls on a weekend or holiday. Monthly invoices should be submitted to the TCEQ monthly as soon as practical.

Cost: \$164,600 (\$122,600 ETCOG; 42,000 Mathews & Freeland)

FY 2011 Summary of Deliverables

In the event of a conflict between the deliverables or due dates shown in this table and the deliverables or due dates described above, the deliverables and due dates in the table prevail, except that if a deliverable is described above but is not shown on this table, it shall nevertheless be due as described above.

Deliverable	Deliverable Date
Task 1: Updated Conceptual Model report containing analysis of monitoring and other data through 2010.	June 15, 2011
Task 2.1: Plan for new monitoring equipment to be deployed in time to monitor ozone, ozone precursors, or meteorology on a continuous basis for the 2011 ozone season.	January 31, 2011
Task 2.2: Ambient air monitoring	QAPP: January 31, 2011 Monitoring: April 1, 2011 through August 31, 2011
Task 2.3: Report documenting enhanced HRVOC monitoring at TCEQ's CAMS 19 in Longview and data delivered in electronic format to the TCEQ.	January 31, 2011
Task 3.1: Report documenting the Haynesville Shale emissions inventory improvement projects and providing the information necessary to update TCEQ modeling files.	August 1, 2011
Task 3.2: Report documenting the heavy duty diesel vehicle idling activity study and providing the information necessary to update TCEQ modeling files.	August 1, 2011
Task 3.3: Report on the 2008 NEI review delivered to the TCEQ in a Microsoft Office Word and Adobe Acrobat Reader (*.pdf) format. Any supporting data or information provided in like format or in a format agreed to by the TCEQ and the Performing Party.	July 1, 2011
Task 4: Documentation of work on June 2006 base case ozone episode and 2008 baseline scenario as part of monthly progress reports.	Ongoing through August 31, 2011

Deliverable	Deliverable Date
Task 5: Control technology assessment document delivered to the TCEQ in a Microsoft Office Word and Adobe Acrobat Reader (*.pdf) format.	August 31, 2011
Task 6.1: The Performing Party shall document its activities (including how many stakeholders attend meetings) and meetings with meeting summaries and in the monthly progress reports.	Monthly: August 31, 2011
Task 6.2: The Performing Party shall produce and/or maintain a working web site open to the general public on the internet as well as information documenting web site traffic.	Continuously. Documentation of web site traffic shall be entered into the Performing Party's monthly progress report.
Task 6.3: The Performing Party shall maintain a public web site to facilitate public access to air quality information and the technical or outreach undertaken by the Performing Party. The Performing party shall document traffic on its website by counting the number of times the web site is "hit" each month.	Continuously. Documentation of web site traffic shall be entered into the Performing Party's monthly progress report.
Task 6.4: The Performing Party shall host the Ozone Season Awareness Event and provide the TCEQ with the agenda, attendee list, a copy of printed materials distributed to attendees, and a brief summary of the event in the subsequent monthly progress report.	Monthly
Task 6.5: Performing Party shall provide the TCEQ with radio PSA scripts, audio copies of all PSAs run, and a results report for PSA impact. Copies of text deliverables will be provided in electronic Microsoft Office Word or Acrobat Reader (*.pdf) format if possible.	August 31, 2011
Task 6.6: The Performing Party shall provide the TCEQ with a video copy of the PSA and a results report for PSA impact. The results report will be provided in electronic Microsoft Office Word or Acrobat Reader (*.pdf) format if possible.	August 31, 2011

Deliverable	Deliverable Date
<p>Task 6.7: The Performing Party shall provide TCEQ with copies of all press releases issued. The press releases will be provided in electronic Microsoft Office Word or Acrobat Reader (*.pdf) format.</p>	<p>Ongoing. August 2011</p>
<p>Task 7: The progress report and monthly invoices shall document, in sufficient technical detail and by task, the accomplishments, expenditures, and milestones achieved during the prior thirty (30) days in monthly progress reports.</p>	<p>The Performing Party shall submit, via electronic mail, a monthly progress report of its activities no later than the 10th day of each month or the next business day if the 10th of the month falls on a weekend or holiday. Monthly invoices should be submitted to the TCEQ monthly as soon as practical. On going.</p>
<p>Annual Cost Allocation Plan Documentation Section 12.8.1 Task 7: The progress report and monthly invoices shall document, in sufficient technical detail and by task, the accomplishments, expenditures, and milestones achieved during the prior thirty (30) days in monthly progress reports.</p>	<p>The Performing Party shall annually provide to the TCEQ, copies of its current cost allocation plans for indirect, allocated central service, and billed central service costs within thirty (30) days of that plan being approved by its cognizant agency or state coordinating agency. The Performing Party shall submit, via electronic mail, a monthly progress report of its activities no later than the 10th day of each month or the next business day if the 10th of the month falls on a weekend or holiday. Monthly invoices should be submitted to the TCEQ monthly as soon as practical.</p>
<p>Section 12.8.2: <i>Indirect and Allocated Central Service Costs Recovery Report for the Year Ending August</i> Annual Cost Allocation Plan Documentation Section 12.8.1</p>	<p>October 31 of each year. The Performing Party shall annually provide to the TCEQ, copies of its current cost allocation plans for indirect, allocated central service, and billed central service costs within thirty (30) days of that plan being approved by its cognizant agency or state coordinating agency.</p>

Deliverable	Deliverable Date
Section 12.8.2: <i>Indirect and Allocated Central Service Costs Recovery Report for the Year Ending August 31</i>	October 31 of each year