



Texas Volkswagen Environmental Mitigation Program

Project Application

TCEQ-20829

Solicitation No. 582-19-96219-VW

Project eligibility criteria and types of purchases eligible under this program are explained in the TCEQ's TxVEMP Request for Grant Applications (RFGA). The RFGA can be found at www.TexasVWFund.org. Applicants should review the RFGA before completing this application.

Austin Area: Bastrop, Caldwell, Hays, Travis, Williamson

Beaumont-Port Arthur Area: Hardin, Jefferson, Orange

Bell County: Bell

Dallas-Fort Worth Area: Collin, Dallas, Denton, Ellis, Hood, Johnson, Kaufman, Parker, Rockwall, Tarrant, Wise

El Paso County: El Paso

Houston-Galveston-Brazoria Area: Brazoria, Chambers, Fort Bend, Galveston, Harris, Liberty, Montgomery, Waller

San Antonio Area: Bexar, Comal, Guadalupe, Wilson

How to Apply

1. Submit Project Application Form TCEQ-20829. Separate submissions are required for each proposed project type and Priority Area. Applicants may apply for the replacement or repower of up to 20 vehicles per Priority Area, either in one application or multiple applications, every three months. Applicant must submit two signed copies of each application.
2. Complete an IRS W-9 form. We believe this to be a taxable grant and may be subject to withholding. Please consult with your tax advisor.
3. Applications will not be accepted via fax. All signatures must be original and not copied.

Standard Mail	Express Mail or Hand Delivery
Texas Commission on Environmental Quality Implementation Grants Section (TxVEMP), MC-204 P.O. Box 13087 Austin, TX 78711	Texas Commission on Environmental Quality Implementation Grant Section (TxVEMP), MC-204 12100 Park 35 Circle, Building F, 1st Floor, Suite 1301 Austin, TX 78753

Applications will be accepted only if received at the front desk of the Implementation Grants Section office on the premises of TCEQ by no later than May 8, 2020, 5:00 p.m. Central Time.

Applications received in TCEQ mail room on this date are not guaranteed to be delivered to Rm. 1301 by the required deadline.

Application Assistance

If you have questions on how to fill out this form or about the Texas Volkswagen Environmental Mitigation Program, please contact us at 1-833-215-TXVW (8989) or visit our website at www.TexasVWFund.org.

Texas Volkswagen Environmental Mitigation Program (TxVEMP)

Section 1: Applicant Information

1. Applicant Legal Name

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2. Business Information

Ownership Code (Business Type):	
Payee Identification Number (FEI or SSN):	

3. Authorized Official

The applicant or an employee who has legal authority to sign for and speak on behalf of the entity.

Prefix:		First:		MI:		Last:		Suffix:	
Title:									
Primary Phone:					Cell Phone:				
Fax Number:					E-mail Address:				
Mailing Address:									
City:				State:			Zip Code:		
Check here if the physical address is the same as the mailing address.									
Physical Address:									
City:				State:			Zip Code:		

4. Designated Project Representative

The applicant or an employee who will serve as the point of contact for this application.

Check here if the Designated Project Representative is the same as the Authorized Official.									
Prefix:		First:		MI:		Last:		Suffix:	
Title:									
Primary Phone:					Cell Phone:				
Fax Number:					E-mail Address:				
Mailing Address:									
City:				State:			Zip Code:		
Check here if the physical address is the same as the mailing address.									
Physical Address:									
City:				State:			Zip Code:		

5. Designated Location for Records Access and Review by the TCEQ or its Representative

Please provide the physical address where records relating to this project may be accessed and reviewed.

Physical Address:									
City:				State:			Zip Code:		

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Section 2: Third-Party Preparer Signature Page

1. Was this application prepared by a third-party?

A third-party preparer is someone who is assisting in the preparation of the grant application, but who is not related to or a current employee of the applicant.

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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2. Third-Party Preparer Certification

I hereby certify that to the best of my knowledge and belief all information provided in this application and any attachments is true and correct, as represented to me by the applicant. I understand that failure to sign the application or signing it with a false statement may make the submitted offer or any resulting contracts voidable.

Print Name: (include Mr. or Ms.)	
Title:	
Company Name:	
Street Address:	
City, State, Zip Code:	
Phone Number:	
Email Address:	
Signature of Third-Party Preparer:	
Date of Signature:	

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Section 3: Program Information

1. Activity Life and Percentage of Annual Use

To be eligible for funding, the applicant must commit to using the new equipment for at least 51% of its total annual use in one of the primary areas for **five years**. Select the primary area where the equipment on this application will be used.

2. Location/Facility Description

Provide a description of the location, facility, or areas of operation where the equipment will be based or used. For electric or hydrogen vehicles or equipment, include the location or facility where the electric or hydrogen supply infrastructure will be located. For Local Freight Trucks activities not based at a distribution center or yard, state the areas of operation. For school buses please provide a description of your typical route.

3. Activity Information

Total Number of Activities:	
Activity Type:	
Is Electric or Hydrogen Infrastructure included:	
If awarded a grant, what is the estimated period (months) for completing all purchases, including the purchase and installation of any infrastructure included under the grant.	

Texas Volkswagen Environmental Mitigation Program (TxVEMP)

Section 4: Certification of Eligibility

All applicants must complete this form to certify eligibility to receive a grant under this program, regardless if child support obligations apply to the applicant. Failure to submit this form may result in rejection of the application.

Certification Regarding Child Support Obligations

Under Section 231.006, Texas Family Code, a child support obligor who is more than 30 days delinquent in paying child support and a business entity in which the obligor is a sole proprietor, partner, shareholder, or owner with an ownership interest of at least 25% is not eligible to receive a state grant or loan. All applicants must include in the application the name and social security number of the individual or sole proprietor and each partner, shareholder, or owner with an ownership interest of 25% of the business entity submitting the application.

FEDERAL PRIVACY ACT NOTICE: This notice is given pursuant to the Federal Privacy Act. Disclosure of your Social Security Number (SSN) is required under Section 231.006(c) and Section 231.302(c)(2) of the Texas Family Code. The SSN will be used to identify persons that may owe child support. The SSN will be kept confidential to the fullest extent allowed under Section 231.302(e), Texas Family Code.

Please check one of the following applicant options

1. Individual or sole proprietorship:	
2. One or more individuals owns 25% or more of the business entity:	
3. No individual owns 25% or more of the business entity:	
4. Governmental entity:	

If option 1 or 2 is checked, list the name(s) and SSN below

Name	Social Security Number (SSN)

I certify to the best of my knowledge and belief that the individual or business entity submitting this application is eligible to receive a grant. I acknowledge that the grant contract may be terminated, and any payments withheld if this certification is inaccurate.

Initial:		Date:	
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Texas Volkswagen Environmental Mitigation Program (TxVEMP)

Section 5: Equipment/Vehicle Information

Activity Number		Click here for additional pages	
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1. Equipment/Vehicle Information

Description	Old Equipment/Vehicle	
Equipment Description:		
Equipment Make:		
Equipment Model:		
Equipment Year:		
Full Equipment ID Number or Last 4 Digits of Vehicle ID Number (VIN):		
Gross Vehicle Weight Rating (GVWR):		
Engine Make:		
Engine Model:		
Engine Year:		
Engine ID Number:		
Engine Horsepower:		
Fuel Type:		
Engine Family Code:		
Standard NO _x Emissions:		

2. New Equipment/Vehicle Information

Equipment Description:		
Equipment Year:		
Engine Year:		
Fuel Type:		
Federal NO _x Emissions (if known):		

3. Requested Grant Amount

Grant Amount from Table:	
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Texas Volkswagen Environmental Mitigation Program (TxVEMP)

Section 6: Equipment Certification

This form is to be completed and signed by a mechanic qualified to assess the condition of the equipment or engine being replaced. This form cannot be signed by a sales person.

Equipment Inspected: Please enter the vehicle/engine identification number for each activity inspected.		
Activity Number: 1	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 2	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 3	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 4	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 5	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 6	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 7	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 8	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 9	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 10	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 11	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 12	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 13	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 14	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 15	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 16	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 17	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 18	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 19	Equipment ID Number or Last 4 Digits of VIN:	
Activity Number: 20	Equipment ID Number or Last 4 Digits of VIN:	

I, the undersigned, have inspected the equipment listed above. The engine starts and runs properly and the equipment/engine is in good operating condition, capable of performing routine business activity. In my professional opinion, the equipment/engine is able to perform the functions normally expected for this type of equipment/engine and could be expected to operate for another five years.

I understand that intentional falsification of these forms will be prosecuted to the extent allowed under the law and may be used as an adverse factor in the future grant selection decisions.

Mechanic Name: <i>Please print name</i>	
Name of Service Company:	
Phone Number:	
Street Address:	
City, State, and Zip Code:	
Please describe the certifications and/or experience you have that makes you qualified to assess the condition of the equipment.	
Mechanic Signature:	
Date:	

Applicant Name:	
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Texas Volkswagen Environmental Mitigation Program (TxVEMP)

Section 7: Program Certifications

This section includes specific requirements and statements for funding under TxVEMP. These terms will be included in any contract awarded by TCEQ from this application. TCEQ urges applicants to download a copy of the example grant contract from www.TexasVWFund.org and review it so that any questions can be discussed early in the application review process. TCEQ will not normally change the contract language to deal with individual requests from grant recipients.

By signing this application, you understand and certify compliance with all the statements below, as well as with any state statutes, regulations, policies, guidelines, and requirements as they relate to the application, acceptance, and use of funds for this project.

- 1. Ownership.** The equipment has been continuously owned for the preceding two years. For on-road vehicles, the applicant has been listed on the front of the title document for the preceding two years.
- 2. Operation & Registration.** The equipment has been continuously located and used in Texas for the preceding two years. In addition, on-road vehicles have been continuously registered for operation in Texas for the preceding two years. Applicants with apportioned vehicles must submit quarterly usage summaries that include accurate dates and miles driven in each registered state.
- 3. Condition.** The equipment is currently in good operating condition and capable of performing its primary function in the routine operations of the applicant at the time of signature. To the best of the applicant's knowledge, the equipment can continue to perform its primary function for the duration of the Activity Life, taking into account normal maintenance, repairs and upkeep.
- 4. Continued Operation and Use.** If the grant funds were not available, the applicant expects to otherwise continue to operate the equipment in Texas for at least the duration of the Activity Life, and the applicant otherwise would not have planned to replace the equipment.
- 5. Destruction.** The applicant has the legal authority to complete the approved method of destruction (disposition) of the equipment or engine being replaced.
- 6. Not Otherwise Required.** To the best of the applicant's knowledge, the proposed activities are not required by any state or federal law, rule or regulation, memorandum of agreement, or other legally binding contract.
- 7. No Emissions Reductions Credits.** Activities funded under this program are not eligible to generate marketable credits under state or federal emissions reduction credit averaging, banking, or trading programs. If the project is funded, the applicant waives, for all time, its right to claim or apply for any emissions reduction credits from the use of the low-emission technology funded under TxVEMP.
- 8. Not to exceed 100% of equipment cost.** The amount of the TxVEMP grant award plus any other public financial assistance, tax credits or deductions, or other grants may not exceed the total capital cost of the equipment or vehicles.

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9. Failure to achieve the NO_x emissions reductions projected in the designated eligible counties for this project may require the grantee to return all or a share of the grant funds.

Emission reductions will be based on the grant equipment being used for the percentage of annual hours, miles, or fuel use that occurs in the eligible counties, as designated in the application for that activity. Failure to operate the grant equipment for the percentage of annual use in the eligible counties as designated in the application may result in the TCEQ requiring return of all or a share of the grant funds.

10. Requirement to monitor. The applicant will monitor the use of the grant-funded equipment or infrastructure over the designated Activity Life. The applicant agrees to provide information on the use of the equipment upon request of the TCEQ.

11. Insurance Coverage. The applicant will maintain, for the term of the activity, property loss insurance or self-insurance coverage on any equipment or infrastructure acquired, leased, repowered, retrofitted, or constructed using these funds, in an amount enough to reimburse the TxVEMP grant award.

12. Legal Authority. The applicant has legal authority in the State of Texas to apply for the grant. The applicant's governing body has authorized the filing of the application, understands these requirements and certifications, and has authorized the person identified as the authorized official to submit this application and to provide such additional information as may be required.

13. Uniform Grant Management Standards. The applicant will comply with the Uniform Grant Management Standards(UGMS), adopted June 2004 by the Texas Comptroller of Public Accounts in accordance with Chapter 783, Texas Government Code. This document is available at: <http://www.window.state.tx.us/procurement/catrad/ugms.pdf>

14. Procurement of Goods and Services. In procuring goods and services, the applicant will comply with Part II. Cost Principles for State and Local Governments and Other Affected Parties and Part III. State Uniform Administrative Requirements for Grants of the UGMS. All procurement transactions will be conducted in a manner providing full and open competition.

15. Historically Underutilized Businesses (HUBs). Qualified HUBs, as defined and designated under state law, shall have the maximum practicable opportunity to participate in the performance of the work arising out of this project.

16. Conflict of Interest. The applicant has not given, offered to give, nor intends to give any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted application. All purchase decisions must be based on sound business decisions and arm's length bargaining.

17. Nondiscrimination. The applicant will comply with all State and Federal statutes relating to nondiscrimination.

18. Grant Administration. The applicant will maintain an appropriate grant administration system to ensure that all terms, conditions, and specifications of the grant, including these certifications and assurances, are met.

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19. Audit. Acceptance of funds under this program acts as acceptance of the authority of the State Auditor's Office, or any successor agency, to conduct an audit on investigation in connection with those funds. The applicant or other entity that may receive funds directly or indirectly under TxVEMP must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit. Applicant will include this clause concerning the authority to audit funds received indirectly and the requirement to cooperate is included in any subcontract it awards.

20. Debt to the State. The applicant is not indebted to the state or has an outstanding tax delinquency. The applicant must comply with all State and Federal tax laws and fee requirements and is solely responsible for filing all State and Federal tax and fee forms.

22. Contracting with an Executive of a State Agency. Under Government Code § 669.003, relating to contracting with an executive of a state agency, applicant represents that no person who, in the past four years, served as an executive of the Texas Commission on Environmental Quality (TCEQ) or any other state agency, was involved with or has any interest in this application. If applicant employs or has used the services of a former executive head of TCEQ or other state agency, the applicant shall provide the following information: name of former executive, name of state agency, date of separation from state agency, position with applicant, and date of employment with applicant.

23. Debarment. The applicant certifies that the applying entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity.

24. The applicant has not been adjudicated during the preceding three-year period to have committed substantive, non-clerical violations resulting in an actual release of hazardous waste that presented an imminent and substantial danger to the public health and safety or the environment.

25. The applicant, nor any of its officers, have been adjudicated by a court of law to have violated the Texas Deceptive Trade Practices Act.

26. If any of these certifications change between submittal of the Application and award of a contract or cancellation of the Solicitation, you will promptly notify TCEQ.

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Section 8: Signature Page

Application Signature and Certification

I hereby certify that to the best of my knowledge and belief all information provided in this application and any attachments is true and correct. This grant solicitation (RFGA) may be changed through addenda posted on the Electronic State Business Daily and on TexasVWFund.org, and I agree to be bound by the terms of the RFGA and any posted changes. If the application was prepared by a third party, I certify that I have read the complete application after all forms and information were completed. I further understand that prior to incorporating these forms and information into a grant contract the data and information may be revised by the TCEQ for accuracy and that our acceptance of a grant contract will constitute agreement with those revisions. Failure to sign the application or signing it with a false statement may make the submitted offer or any resulting contracts voidable.

Signature of Authorized Official: _____

Printed Name of Authorized Official: _____

Authorized Official's Title: _____

Date of Signature: _____

Intentional falsification of these forms will be prosecuted to the extent allowed under the law and may be used as an adverse factor in future grant selection decisions.

Faxed or photocopied signature pages will not be accepted. This form must have an original signature, or the application will not be accepted.

If you have questions on how to fill out this form or about the Texas Volkswagen Environmental Mitigation Program (TxVEMP), please contact us at 1-833-215-TXVW (8989). Upon submission, all proposals become the property of the State of Texas and as such become subject to the Texas Public Information Act, Chapter 552, Texas Government Code. Personal Information Policy: Individuals are entitled to request and review their personal information that the agency gathers on its forms. Individuals may also have any errors in their information corrected. To review such information, contact the TCEQ TxVEMP at 1-833-215-TXVW (8989).

Texas Volkswagen Environmental Mitigation Program (TxVEMP) Checklist

1. Signature and Initial Pages

Below is a list of all the pages that require signatures and initials; pages must include original signatures and initials in signature/initial blocks. No photocopies, faxes, scanned copies, or other copies of required signatures will be accepted. If a signature page is missing or has been altered, the application will not be considered.

	Section 2	Third-Party Preparer Signature Page (Third-Party Preparer, if applicable)
	Section 4	Certification of Eligibility (Authorized Official)
	Section 6	Equipment Certification (Mechanic)
	Section 8	Signature Page (Authorized Official)

2. Required Attachments for Applications

	W-9 Form (Request for Taxpayer Identification Number and Certification Form)
	Copy of state or federal issued identification card (if applicant is individual or sole proprietor)
	Color photographs of the equipment showing the (1) front, (2) right side, (3) left side, (4) rear, and (5) engine. Tires should be included in all photographs. The photographs of the engine should include any identifiable features or engine plates. The registration sticker and license plate should be visible in the photographs.

3. Required Attachments for Vehicle Applications

	Copy of current title listing the applicant as the owner or lessee. If the current title does not show ownership for the two years immediately preceding the application signature date, provide copies of previous title or lease document
	Attach copies of registration documentation to show continuous registration for the two years immediately preceding the application date.
	Applicants with apportioned registration must submit quarterly usage summaries that include accurate dates and miles driven in each registered state. Acceptable usage documentation may include Individual Vehicle Distance Records (IVDR) required under the International Registration Plan (IRP) or other similar travel records.

4. Supplemental Forms (if electric or hydrogen supply infrastructure is included)

	Supplemental Form 1a Infrastructure Information
	Supplemental Form 1b Infrastructure Budget

5. Supplemental Form Repower

	Supplemental Form 2a Repower Budget
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Texas Volkswagen Environmental Mitigation Program (TxVEMP)

Supplemental Form 1a: Infrastructure Information

1. Type of Infrastructure

Electricity		Hydrogen for Fuel Cells	
Mark one (X)		Mark one (X)	
<input type="checkbox"/>	External Battery Charger (battery removed from equipment)	<input type="checkbox"/>	Generated off-site (delivery)
<input type="checkbox"/>	On-Vehicle or On-Equipment Charger	<input type="checkbox"/>	Generated on-site (electrolysis)
<input type="checkbox"/>	Direct Connection (equipment connected to the grid)	<input type="checkbox"/>	Generated on-site (reforming)
Charging rate (kW/min): (for on-vehicle/equipment charging)		Number of nozzles: (i.e., number of vehicles that can be refueled simultaneously)	
Number of connectors: (i.e., number of vehicles that can be charged simultaneously)		Fill rate at nozzle (diesel gallon equivalent):	
		Fuel storage capacity: (gallons of liquid hydrogen)	
If number of charging units/ports or hydrogen nozzles are more than the number of activities, explain the need for and use of the extra capacity below:			

2. General Information

Location/Facility Name:					
Physical Address:					
City:		State:	Texas	Zip Code:	
		County:			

3. Installer/Vendor Information (if known)

Installer/Dealer Name:			Contact Number:		
Phone:			Fax Number:		
Physical Address:					
City:		State:		Zip Code:	
		County:			

4. Infrastructure Equipment Information

Manufacturer:	
Model (if applicable):	
Identification Number (if applicable): (part/kit number)	
Warranty Period (months or years): (of the infrastructure equipment)	

