Background and Instructions

House Bills (HB) 3206 and HB 3544, enacted during the Regular Session of the 81st Texas Legislature, required the Texas Commission on Environmental Quality (TCEQ) to establish a permanent advisory committee of 13 members to advise the commission on the implementation of Texas Tax Code, §11.31. The commission appointed the advisory committee on January 27, 2010. Advisory committee members serve four-year staggered terms. Six of the members’ terms expire on December 31, 2019. HB 2280, enacted during the Regular Session of the 82nd Texas Legislature, 2011, added the requirement that at least one advisory committee member be a representative of a school district or junior college district.

Nominations are being accepted for the following positions:

- three industry representatives;
- one taxing unit representative;
- one school or junior college district representative; and
- one environmental group representative.

Current members whose terms are expiring may apply for reappointment. You can apply to nominate yourself or someone else to the advisory committee, but the TCEQ asks that only interested persons be nominated.

All applications must be received by 5:00 p.m. on September 3, 2019. Applications submitted after that date will only be considered if there are insufficient qualified applicants. Documents in support of a nomination by a third party must be attached to the nominee’s completed application form (or a copy of the completed application form) to be considered.

Please submit the completed application, along with any supporting materials, as one package. All application packages should reference the Tax Relief for Pollution Control Property Advisory Committee. Application packages should be submitted to the TCEQ by any of the following methods:

- Submit application packages by email to txrelief@tceq.texas.gov
- Mail application packages to:
  Texas Commission on Environmental Quality
  Tax Relief Program, MC-110
  P.O. Box 13087
  Austin, TX 78711-3087

- For overnight mail service or couriers, use the following physical address:
  Texas Commission on Environmental Quality
  Tax Relief Program, MC-110
  12100 Park 35 Circle, Building A
  Austin, TX 78753
Questions regarding the advisory committee can be directed by phone to Elizabeth Sartain of the Tax Relief Program at 512-239-3933 or by email to txrelief@tceq.texas.gov.

Additional information is available at the TCEQ Tax Relief for Pollution Control Property Advisory Committee webpage at:

http://www.tceq.texas.gov/airquality/taxrelief/advisory_group.html

**Application for Advisory Committee Position**

Please complete the following information and indicate if you are nominating another individual or yourself. If you are nominating another person, please provide that nominee's information.

☐ 1. I am nominating another individual.

Nominee's Name:
Mailing Address:
City, State, ZIP:
Phone Number:
Email Address:

☐ 2. I am nominating myself.

My Name:
Mailing Address:
City, State, ZIP:
Phone Number:
Email Address:

The following groups have positions open for applications. Please indicate the group that the nominee is qualified to represent.

☐ Industry
☐ Taxing unit
☐ School or Junior College district
☐ Environmental group

Please provide additional information regarding the group represented by the nominee.

Please attach separate pages documenting the nominee's qualifications for a position on the advisory committee. Examples of supporting documentation include a resume, biography, summary of experience, list of publications, recognitions and awards, letters of reference, etc.