

SUBCHAPTER H: RECORDKEEPING
§§337.70 - 337.72
Effective June 1, 2005

§337.70. General Provisions.

(a) Maintenance of records. All records required to be maintained by this chapter must be available for examination and copying by the executive director at all reasonable times. Upon request, all records required by this chapter must be assembled at a single location within the State of Texas.

(b) Records retention. A person that is required to keep records under this chapter shall keep those records for a minimum of five years from the date on which the record is made.

(c) Penalties for records violations. A person that violates this subchapter shall be subject to any action authorized by law to secure compliance, including the assessment of administrative penalties or civil penalties as prescribed by law, and the suspension or revocation of registration.

Adopted May 11, 2005

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§337.71. Distributors.

Distributors shall maintain books, financial records, documents, and other evidence for sales of dry cleaning solvents and the fees collected and paid to the agency as required by this chapter. The records must include copies of all invoices for dry cleaning solvent sales and purchases showing the facility registration numbers, name, type, and quantity of the dry cleaning solvent purchased and sold, the name and address of the seller and purchaser, and the date of the sale or purchase.

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§337.72. Dry Cleaning Facilities.

The owner of a dry cleaning facility shall retain the following records:

(1) invoices of dry cleaning solvent purchases showing the name, type, and quantity of the dry cleaning solvent purchased, the name and address of the seller, and the date of the purchase;

(2) waste disposal records as required by §337.20(b) of this title (relating to Performance Standards); and

(3) secondary containment log required under §337.20(d)(5)(B) of this title.

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