

**TEXAS COMMISSION ON ENVIRONMENTAL QUALITY**  
 PO Box 13087, SEP Coordinator, MC-175, Austin, Texas 78711-3087  
 Telephone: 512.239.0600 Fax 512.239.3434

Send this request to TCEQ by mail, electronic mail to [sepreports@tceq.texas.gov](mailto:sepreports@tceq.texas.gov) or by facsimile.

**REQUEST FOR AN EXTENSION OF TIME TO COMPLETE A  
 SUPPLEMENTAL ENVIRONMENTAL PROJECT (SEP)**

**Date:**

**Docket No.:**

**Requestor Information**

Organization or Respondent Name:

Project Title:

Contact Name:

Project Type (Cleanup, Habitat etc.):

Telephone No.:

Email Address:

Agreement No:

Region (if applicable):

**Complete the Section that Best Applies to Your Status Below**

**I am a Third-Party Administrator**

**Contribution Information**

Respondent Name:  
 County:  
 Effective Order Date:  
 Date \$ Deposited in Bank:  
 Amount Received: \$  
 Amount Spent to Date: \$  
 Balance Remaining: \$  
 Project Due Date:  
**New Completion Date:**

**I am a Respondent**

**Enforcement Information**

Enforcement Coordinator:  
 TCEQ Attorney (if applicable):  
 Effective Order Date:  
 Penalty Amount: \$  
 SEP Offset Amount: \$  
 Amount Spent to Date: \$  
 Balance Remaining: \$  
 Project Due Date:  
**New Completion Date:**

**Reason(s) for Extension:** Briefly explain why the SEP project could not be completed within the time frame specified in the Agreed Order. If you need additional space, you may also attach a separate document.

Name of Requestor: \_\_\_\_\_  
 (Printed Name)

Signature of Requestor : \_\_\_\_\_ Date: \_\_\_\_\_

**TCEQ Office Use Only – DO NOT WRITE BELOW**

Comment: \_\_\_\_\_

Authorized TCEQ Representative signature:

Date: