

**EASY STEPS TO DETERMINE IF
PUBLIC NOTICE IN AN ALTERNATIVE LANGUAGE IS REQUIRED**

Public notice rules require you to determine whether notice in an alternative language in an alternative language publication is required.

Please call the bilingual/ESL coordinator for the nearest elementary and middle schools and obtain the following information to determine if an alternative language notice is required:

1. Is a bilingual education program required by the Texas Education Code at the nearest elementary or middle school to the facility or proposed facility? (If yes, please answer questions in section 2)
 Yes
 No

- 2a. Are the students who attend either the elementary school or the middle school enrolled in a bilingual education program at that school?
 Yes
 No

- 2b. Do the students at these schools attend a bilingual education program at another location?
 Yes
 No

- 2c. Would the school be required to provide a bilingual education program but the school has waived out of this requirement under 19 TAC § 89.1205(g)?
 Yes
 No

If you answer yes to either 2.a., 2.b., or 2.c. public notice in an alternative language is required.

3. Which language is required by the bilingual program?

Name of language: _____

Complete instructions on publishing the alternative language notice will be available in your full public notice package. This is just to determine if the notice will be needed.