

**Texas Commission on Environmental Quality**  
**One-Time Shipment Request for Texas Waste Code (OTS)**  
**(For Shipments of Hazardous and/or Class 1 Waste from a Nonregistered or Inactive Generator)**

**Part 1: Owner of Waste and Generating Site Information**

**Reason for Request:** (Check one)

New One-Time Texas Waste Code Request

Update One-Time Texas Waste Code

**Current Registration Information:** (If your facility is registered with any TCEQ program, provide the CN and RN numbers below. If your facility has an **inactive** SWR Number, provide the numbers below. If your facility has an **active** SWR you cannot use this form; complete Form 00002, Part II, to update your Notice of Registration.)

Solid Waste Registration Number (SWR): \_\_\_\_\_

EPA Identification Number: \_\_\_\_\_

Customer Reference Number CN: \_\_\_\_\_

Regulated Entity Number RN: \_\_\_\_\_

**OTS Site Information:** (Physical address of the location where the waste was generated)

Site Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Zip+4: \_\_\_\_\_

County: \_\_\_\_\_

**Site Land Type:** (Check one)

Private

Tribal

County

Municipal

District

State

Federal

Other: \_\_\_\_\_

**OTS Owner Information:** (Owner or Generator of the one-time waste)

Owner Type: (Check one)

City Government

General Partnership

Corporation

Individual

County Government

Limited Partnership

Federal Government

State Government

Other: \_\_\_\_\_

Owner Legal Name: (If owner is an individual, print first name, last name, i.e., John Smith)

\_\_\_\_\_

Owner Tax Information:

TX State Franchise Tax ID (11-digits): \_\_\_\_\_

Federal Tax ID (9-digits): \_\_\_\_\_

TX SOS Filing Number: \_\_\_\_\_

Primary NAICS Code: (5 Or 6 digits) \_\_\_\_\_

(North American Industrial Classification System. For a list of NAICS codes go to:  
[www.census.gov/epcd/www/naicscod.htm](http://www.census.gov/epcd/www/naicscod.htm) )

**OTS Owner or Generator Contact Information:**

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Zip+4: \_\_\_\_\_

Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Broker or Environmental Consultant Information:** (If there is no broker or consultant, leave blank.)

Company Name: \_\_\_\_\_

Contact Person's First Name: \_\_\_\_\_

Contact Person's Last Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Zip+4: \_\_\_\_\_

Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Part 2: Waste Stream Information**

**TWC:** \_\_\_\_\_  
Official use only

Answer questions 1-4 for each **nonhazardous** waste code requested and questions 1-8 for each **hazardous** waste code requested. The information needed to complete questions 1, 4, 5, and 7 can be found in Part 3: Instructions. Copy this page as needed to request additional waste codes.

**1. Form Code** (3-digits): \_\_\_\_\_

**2. Class Code:** (Check one)

- Hazardous
- Class 1

**3. Waste Description:** (What the waste is and how it was generated. Example: Spent solvent from degreasing operation in tool production. Waste is a mixture of mineral spirits and metal shavings.)

**4. Origin Code:** (Check one)

- |  |   |
|--|---|
| 1- Generated on site from product or service activity                        | 4- Received from off site and not recycled or treated on site               |
| 2- Spill cleanup, equipment decommissioning, or emergency removal by company | 5- Residual from onsite treatment, disposal or recycling of hazardous waste |
| 3- Derived from the onsite management of a nonhazardous waste                | 6- State, federal or locally funded cleanup                                 |
|  | 7- Corrective action or closure   |

**5. Source Code** (2-digits): G \_\_\_\_\_ (See Appendix B)

**6. System Type Code** (3-digits): H \_\_\_\_\_ (Only fill out System Type Code if you selected Source Code G25 or Origin Code 5.) (See Appendix C)

**7. NAICS Code** (6-digits): \_\_\_\_\_

**8. EPA Hazardous Waste Number (EHWN):** (Provide all EHWNs that apply in the order of greatest constituent first) (For a list of EPA EHWNs see 40 (CFR) Code of Federal Regulations, Part 261, Subpart C at [www.epa.gov/](http://www.epa.gov/)) \_\_\_\_\_

**Part 3: Certification**

I certify that the information submitted herein is complete and accurate to the best of my knowledge.

\_\_\_\_\_  
Preparer's Name (print)

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Preparer's Company Name (print)

\_\_\_\_\_  
Preparer's Signature

\_\_\_\_\_  
Date of Signature

*If you have an additional waste stream, click the additional page button:*

## Part 4: Instructions and Appendices

You may mail or fax this form. If the form is faxed, do not mail a copy. Due to the U.S. EPA Cromerr Rule, this form may not be submitted using email.

Fax: 512-239-6410 Phone: 512-239-6413

Mailing Address: Texas Commission on Environmental Quality  
Permitting and Remediation Support Division  
Registration and Reporting Section  
PO Box 13087 MC 129  
Austin TX 78711-3087

### Reasons for expediting One-Time Shipment (OTS) forms:

All requests for expediting must be submitted in writing with the waste code request form.

1. Endangerment to human health or the environment.
2. Under a governmental order (i.e., Federal, State, County, etc.); copy of the order is required.
3. Financial duress: If results are not received within a specific time, the company will suffer temporary/permanent close of business, bankruptcy, layoff of personnel, etc.

### Do not use this form for the follow purposes:

This form cannot be used to add a waste stream to an ACTIVE generator's Notice of Registration (NOR).

Nonindustrial, nonhazardous waste generators should not use this form.

CESQG: a nonindustrial generator who generates less than 100 kilograms (26 1/2 gal. or 220 lbs.) of hazardous waste and less than 1 kilogram (about 1 quart) of acutely hazardous waste in any calendar month (30 Texas Administrative Code (TAC) 335.78).

CESQG generators do not have a notification or reporting requirement and should manifest their waste using the following information:

Solid Waste Registration Number = CESQG

EPA Identification Number = TXCESQG

Sequence Number of waste stream = CESQ + form code + class code (H or 1)

Example of 8-digit Texas Waste Code for CESQG = CESQ203H

**APPENDIX A – FORM CODE LIST:** This list has been modified for OTS. For a complete list, see Appendix A of Form No. 00002, Instructions for Notification for Industrial or Hazardous Waste Management form.

**LAB PACKS**—Lab packs of mixed wastes, chemicals, lab wastes

<b>Code</b>	<b>Waste Description</b>
001	Lab pack of old chemicals only
002	Lab pack of debris only
003	Mixed lab packs
004	Lab pack containing acute hazardous wastes
009	Other lab pack (Specify in Comments)

**LIQUIDS**—Inorganic and organic liquids

Inorganic Liquids: Waste that is primarily inorganic and highly fluid (e.g., aqueous), with low suspended inorganic solids and low organic content

<b>Code</b>	<b>Waste Description</b>
101	Aqueous waste with low solvents
102	Aqueous waste with low other toxic organic
103	Spent acid with metals
104	Spent acid without metals
105	Acidic aqueous waste
106	Caustic solution with metals but no cyanides
107	Caustic solution with metals and cyanides
108	Caustic solution with cyanides but no metals
109	Spent caustic
110	Caustic aqueous waste
111	Aqueous waste with reactive sulfides
112	Aqueous waste with other reactive (e.g., explosives)
113	Other aqueous waste with high dissolved solids
114	Other aqueous waste with low dissolved solids
115	Scrubber water
116	Leachate
117	Waste liquid mercury
119	Other inorganic liquids (Specify in Comments)
198	Nonhazardous photographic chemical wastes (inorganic)
199	Brine solution that could also bear the form code 113

Organic Liquids: Waste that is primarily organic and is highly fluid, with low inorganic solids content and low-to-moderate water content

<b>Code</b>	<b>Waste Description</b>
201	Concentrated solvent-water solution
202	Halogenated (e.g., chlorinated) solvent
203	Nonhalogenated solvent
204	Halogenated/nonhalogenated solvent mixture
205	Oil-water emulsion or mixture
206	Waste oil
207	Concentrated aqueous solution of other organic
208	Concentrated phenolics
209	Organic paint, ink, lacquer, or varnish
210	Adhesives or epoxies
211	Paint thinner or petroleum distillates
212	Reactive or polymerizable organic liquids
219	Other organic liquids (specify in Comments)
296	Ethylene glycol based antifreeze
297	Nonhazardous liquids containing greater than or equal to 50 and less than 500 ppm PCBs
298	Nonhazardous liquids containing greater than or equal to 500 ppm PCBs
299	Nonhazardous photographic chemical waste (organic)

**SOLIDS**—Inorganic or organic solids

Inorganic Solids: Waste that is primarily inorganic and solid, with low organic content and low-to-moderate water content; not pumpable

<b>Code</b>	<b>Waste Description</b>
301	Soil contaminated with organic
302	Soil contaminated with inorganics only
303	Ash, slag, or other residue from incineration of wastes
304	Other “dry” ash, slag, or thermal residue
305	“Dry” lime or metal hydroxide solids, chemically “fixed”
306	“Dry” lime or metal hydroxide solids, not “fixed”
307	Metal scale, filings, or scrap
308	Empty or crushed metal drums or containers

<b>Code</b>	<b>Waste Description</b>
309	Batteries or battery parts, casings, cores
310	Spent solid filters or absorbents
311	Asbestos solids and debris
312	Metal-cyanide salts/chemicals
313	Reactive cyanide salts/chemicals
314	Reactive sulfide salts/chemicals
315	Other reactive salts/chemicals
316	Other metal salts/chemicals
319	Other waste inorganic solids (specify in Comments)
388	Empty or crushed glass containers
389	Nonhazardous sandblasting waste
390	Nonhazardous concrete/cement/construction debris
391	Nonhazardous dewatered wastewater treatment sludge
392	Nonhazardous dewatered air pollution control device sludge
393	Catalyst waste
394	Nonhazardous solids containing greater than or equal to 50 ppm and less than 500 ppm PCBs
395	Nonhazardous solids containing greater than or equal to 500 ppm PCBs
396	Nonhazardous electrical equipment/devices containing greater than or equal to 50 ppm and less than 500 ppm PCBs
397	Nonhazardous electric equipment/devices containing greater than or equal to 500 ppm PCBs
398	Nonhazardous soils containing greater than or equal to 50 ppm or less than 500 ppm PCBs
399	Nonhazardous soils containing greater than or equal to 500 ppm PCBs

Organic Solid: Waste that is primarily organic and solid, with low-to-moderate inorganic content and water content; not pumpable

<b>Code</b>	<b>Waste Description</b>
401	Halogenated pesticide solid
402	Nonhalogenated pesticide solid
403	Solids resins or polymerized organic

<b>Code</b>	<b>Waste Description</b>
404	Spent carbon
405	Reactive organic solid
406	Empty fiber or plastic containers
407	Other halogenated organic solids (specify in Comments)
409	Other nonhalogenated organic solids (specify in Comments)
488	Wood debris
489	Petroleum contaminated solids
490	Sandblasting waste
491	Dewatered biological treatment sludge
492	Dewatered sewage or other untreated biological sludge
493	Catalyst waste
494	Solids containing greater than or equal to 50 ppm and less than 500 ppm PCBs
495	Solids containing greater than or equal to 500 ppm PCBs
496	Electrical equipment/devices containing greater than or equal to 50 ppm and less than 500 ppm PCBs
497	Electrical equipment/devices containing greater than or equal to 500 ppm PCBs
498	Soils containing greater than or equal to 50 ppm and less than 500 ppm PCBs
499	Soils containing greater than or equal to 500 ppm PCBs

**SLUDGE**—Inorganic or organic sludge

Inorganic Sludge: Waste that is primarily inorganic, with moderate-to-high water content and low organic content and pumpable

<b>Code</b>	<b>Waste Description</b>
501	Lime sludge without metals
502	Lime sludge with metals/metal hydroxide sludge
503	Wastewater treatment sludge with toxic organic
504	Other wastewater treatment sludge
505	Untreated plating sludge without cyanides
506	Untreated plating sludge with cyanides
507	Other sludge with cyanides



<b>Code</b>	<b>Waste Description</b>
508	Sludge with reactive sulfides
509	Sludge with other reactive
510	Degreasing sludge with metal scale or filings
511	Air pollution control device sludge (e.g., fly ash, wet scrubber sludge)
512	Sediment or lagoon dragout contaminated with organic
513	Sediment or lagoon dragout contaminated with inorganics only
514	Drilling mud
515	Asbestos slurry or sludge
516	Chloride or other brine sludge
519	Other inorganic sludge (specify in Comments)
597	Catalyst waste
598	Nonhazardous sludge containing greater than or equal to 50 ppm and less than 500 ppm PCBs
599	Nonhazardous sludge containing greater than or equal to 500 ppm PCBs

Organic Sludge: Waste that is primarily organic with low-to-moderate inorganic solids content and water content, and pumpable

<b>Code</b>	<b>Waste Description</b>
601	Still bottoms of halogenated (e.g., chlorinated) solvents or other organic liquids
602	Still bottoms of nonhalogenated solvents or other organic liquids
603	Oily sludge
604	Organic paint or ink sludge
605	Reactive or polymerizable organic
606	Resins, tars, or tarry sludge
607	Biological treatment sludge
608	Sewage or other untreated biological sludge
609	Other organic sludge (specify in Comments)
695	Petroleum-contaminated sludge other than still bottoms and oily sludge
696	Grease
697	Catalyst waste

<b>Code</b>	<b>Waste Description</b>
698	Nonhazardous sludge containing greater than or equal to 50 ppm and less than 500 ppm PCBs
699	Nonhazardous sludge containing greater than or equal to 500 ppm PCBs

**GAS**—Inorganic or organic gases

Inorganic Gas: Waste that is primarily inorganic with a low organic content and is a gas at atmospheric pressure

<b>Code</b>	<b>Waste Description</b>
701	Inorganic gas

Organic Gas: Waste that is primarily organic with low-to-moderate inorganic content and is a gas at atmospheric pressure

<b>Code</b>	<b>Waste Description</b>
801	Organic gas

**APPENDIX B - SOURCE CODES:** Select the source code that best describes the production, service, or waste management process associated with the generation of this waste.

<b>Code</b>	<b>Description</b>
G01	Dip, flush or spray rinsing
G02	Stripping and acid or caustic cleaning
G03	Plating and phosphating
G04	Etching
G05	Metal forming and treatment (pickling, heat treating, etc.)
G06	Painting and coating
G07	Product and by-product processing
G08	Removal of spent process liquids or catalysts
G09	Other production or service-related processes
G11	Discarding off-specification or out-of-date chemicals or products
G13	Cleaning out process equipment
G14	Removal of tank sludge, sediments or slag
G15	Process equipment change-out or discontinuation of equipment
G16	Oil changes and filter or battery replacement
G19	Other one-time or intermittent processes

<b>Code</b>	<b>Description</b>
G21	Air pollution control devices (baghouse dust, etc.)
G22	Laboratory analytical wastes (used chemicals)
G23	Wastewater treatment (sludge, filter cake, etc.)
G24	Solvent or product distillation recovery (sludge, waste)
G25	Hazardous waste management
G26	Storage and disposal unit leachate collection
G32	Cleanup of spill residues
G33	Leak collection and floor sweeping
G41	Closure of hazardous waste management unit under RCRA
G42	Corrective action at a solid waste management unit under RCRA
G43	Remedial action or emergency response under Superfund
G44	State program or voluntary cleanup
G45	Underground storage tank cleanup
G49	Other remediation

**APPENDIX C - SYSTEM TYPE CODES:** The system type code describes how the waste is managed.

<b>Code</b>	<b>Description</b>
H010	Metals recovery including retorting, smelting, chemical, etc.
H020	Solvents recovery
H039	Other recovery or reclamation for reuse including acid regeneration recovery, etc.
H040	Incineration - thermal destruction other than use as a fuel
H050	Energy recovery at this site - use as fuel includes on-site fuel blending
H061	Fuel blending prior to energy recovery at another site
H071	Chemical reduction with or without precipitation
H073	Cyanide destruction with or without precipitation
H075	Chemical oxidation
H076	Wet air oxidation
H077	Other chemical precipitation with or without pre-treatment

<b>Code</b>	<b>Description</b>
H081	Biological treatment with or without precipitation
H082	Adsorption (as the major component of treatment)
H083	Air or steam stripping
H101	Sludge treatment
H103	Absorption (as the major component of treatment)
H111	Stabilization or chemical fixation prior to disposal at another site
H112	Macro-encapsulation prior to disposal at another site
H121	Neutralization only
H122	Evaporation
H123	Settling or clarification
H124	Phase separation
H129	Other treatment
H131	Land treatment or application (to include on-site treatment and/or stabilization)
H132	Landfill or surface impoundment that will be closed as landfill (to include on-site treatment and/or stabilization)
H134	Deep well or underground injection (with or without treatment)
H135	Discharge to sewer/POTW or NPDES (with prior storage - with or without treatment)
H141	Storage, bulking, and/or transfer off-site - no treatment/recovery, fuel blending, or disposal at this site