



# Texas Tier II Chemical Reporting: Fee Schedule

All electronic Tier2 Submit data files submitted to the Texas Commission on Environmental Quality, Tier II Chemical Reporting Program must be accompanied by a filing fee. The filing fee for each facility's required Tier II submission is based on the facility's Standard Industrial Classification (SIC) Code or North American Industrial Classification System (NAICS) Code and the number of hazardous chemicals listed for each facility in the electronic Tier2 Submit data file.

If you own or operate a **manufacturing facility** (SIC Codes 2000-3999 or NAICS Codes 31000-33000), consult the following table to determine the appropriate fee:

## Manufacturing Facility

Number of hazardous chemicals	Fee
25 or less	\$100.00
26-50	\$200.00
51-75	\$300.00
76-100	\$400.00
101 or greater	\$500.00

If you own or operate a **non-manufacturing facility** or operate a **public employer facility** (i.e., government facility or other tax-base supported facility), consult the following table to determine the appropriate fee:

## Non-Manufacturing Facility or Public Employer Facility

Number of hazardous chemicals	Fee
75 or less	\$50.00
76 or greater	\$100.00

If you are filing for **more than one facility** under the same operator, you **may** be able to consolidate a limited number of facilities under a single filing fee according to the **consolidated filing fee instructions** below.

**REMINDER:** Facilities are required to submit either an electronic Tier2 Submit data file or a printed version of that file to the local fire department having jurisdiction over the reporting facility and to the Local Emergency Planning Committee (LEPC) for the county or area in which the reporting facility is located (see LEPC listings). Although a filing fee is not generally required with these photocopy submissions, please consider providing a donation to your LEPC along with the copy of your electronic Tier2 Submit data file.

## Consolidated Filing Fee Instructions

If you are required to submit an electronic Tier2 Submit data file for more than one facility, you may **consolidate a limited number** of facilities under a single filing fee **only** if **all** of the following criteria are met:

- Each facility must have the **same operator**.
- Each facility must have **no more than 24 reportable chemicals**.
- **no more than 2 manufacturing facilities** (SIC Code 20-39 or NAICS Code 31-33) can be consolidated under a single filing fee of \$100.
- **no more than 7 non-manufacturing facilities** or **public employer facilities** can be consolidated under a single filing fee of \$50.

If one or more of your facilities has **more than 24 reportable hazardous chemicals**, you cannot include these facility reports with others under a single filing fee. You **must** submit an additional filing fee for each facility that is reporting 25 or more chemicals.

Follow these steps to submit a consolidated filing:

1. Ensure that all of the facilities' information provided in the electronic Tier2 Submit data file are under the same operator name and address (listed as one of the Contacts in the Tier2 Submit data file and/or at the bottom of the Electronic Filing Cover Sheet);
2. Ensure that each of the facilities is reporting fewer than 25 chemicals in the Chemicals in Inventory module;
3. Ensure that a filing fee of \$100 is enclosed for every group of 2 Manufacturing facilities;
4. Ensure that a filing fee of \$50 is enclosed for every group of 7 Non-manufacturing or Public Employer Facilities;
5. Mail all of the consolidated facility Texas Tier II Reports in one package; and

6. **Secure** the check or money order for the required filing fee(s) to the first (top) Texas Tier II Report in the package. (You may combine the filing fees of more than one group of consolidated facility reports into one check.)

**REMINDER:** Each electronic Tier2 Submit data file that is received separately in the mail **must** be accompanied by a separate filing fee. Therefore, you should be careful to include **all** of your facilities in the electronic Tier2 submit data file when you submit a consolidated filing in order to avoid paying additional filing fees.

**You may use our Interactive Fee Calculator on our website at <[www.TexasTier2.org](http://www.TexasTier2.org)>.**

On the menu on the left-hand side of the Web page, click on “Calculate Fees.”

## Calculating Fees

The following examples and instructions are provided to assist operators of multiple facilities in calculating the total filing fee required to be submitted for multiple facilities in electronic Tier2 Submit data files. Please refer to previous pages for detailed information on the fee schedule and instructions for consolidating filing.

### *Manufacturing Facilities*

In this example for manufacturing facilities (SIC Codes 2000-3999), an operator has the following 15 manufacturing facilities throughout Texas that maintain hazardous chemicals above the Tier II reporting thresholds:

- 7 facilities have 24 or fewer chemicals at each facility
- 1 facility has 25 chemicals
- 5 facilities have between 26 and 50 chemicals at each facility
- 2 have between 76 and 100 chemicals at each facility

Based on these numbers, and using the worksheet on the next page, the operator in this example would pay a total filing fee of \$2,300.

Item No.	Steps for Fee Calculation (Manufacturing)	Example	Your Values
1	Enter the number of facilities with less than 25 chemicals	7	
2	Divide the number in Item 1 by 2 and enter here.*	3.5	
3	If Item 2 is a decimal, round up to a whole number.	4	

Item No.	Steps for Fee Calculation (Manufacturing)	Example	Your Values
4	Multiply the number in Item 3 by \$100 and enter here.	\$400.00	
5	Enter the number of facilities with 25 chemicals.	1	
6	<b>Multiply the number in Item 5 x \$100 and enter here.</b>	<b>\$100.00</b>	<b>\$</b>
7	Enter the number of facilities with 26-50 chemicals.	5	
8	<b>Multiply the number in Item 7 x \$200 and enter here.</b>	<b>\$1,000.00</b>	<b>\$</b>
9	Enter the number of facilities with 51-75 chemicals.	0	
10	<b>Multiply the number in Item 9 x \$300 and enter here.</b>	<b>\$0.00</b>	<b>\$</b>
11	Enter the number of facilities with 76-100 chemicals.	2	
12	<b>Multiply the number in Item 11 x \$400 and enter here.</b>	<b>\$800.00</b>	<b>\$</b>
13	Enter the number of facilities with greater than 100 chemicals.	0	
14	<b>Multiply the number in Item 13 x \$500 and enter here.</b>	<b>\$0.00</b>	<b>\$</b>
<b>Add the values in Items 4, 6, 8, 10, 12, and 14. This is your total fee.</b>		<b>\$2,300.00</b>	<b>\$</b>

\*Steps in lines 2 and 3 are used to consolidate facilities with fewer than 25 chemicals. Electronic Tier2 Submit data files for up to two manufacturing facilities with fewer than 25 chemicals can be consolidated under one filing fee (see Consolidated Filing instructions on previous page).

## ***Non-manufacturing Facilities and Public Employers***

In this example for non-manufacturing facilities and public employer facilities, an operator has the following 16 non-manufacturing facilities throughout Texas that maintain hazardous chemicals above the Tier II reporting thresholds:

- 10 facilities have 24 or fewer chemicals at each facility
- 2 facilities have 25-75 chemicals at each facility
- 4 facilities have 76 or more chemicals at each facility

Based on these numbers, and using the fee worksheet below, the operator in this example would pay a total filing fee amount of \$600.00.

Item No.	Steps for Fee Calculation (Manufacturing)	Example	Your Values
1	Enter the number of facilities with less than 25 chemicals	10	
2	Divide the number in Item 1 by 7 and enter here.	1.4	
3	If Item 2 is a decimal, round up to a whole number.*	2	
4	<b>Multiply the number in Item 3 by \$50 and enter here.</b>	<b>\$100.00</b>	<b>\$</b>
5	Enter the number of facilities with 25-75 chemicals.	2	
6	<b>Multiply the number in Item 5 x \$50 and enter here.</b>	<b>\$100.00</b>	<b>\$</b>
7	Enter the number of facilities with 76 or more chemicals.	4	
8	<b>Multiply the number in Item 7 x \$100 and enter here.</b>	<b>\$400.00</b>	<b>\$</b>
<b>Add the values in Items 4, 6, 8, 10, 12, and 14. This is your total fee.</b>		<b>\$600.00</b>	<b>\$</b>

\*Steps in lines 2 and 3 are used to consolidate facilities with fewer than 25 chemicals. Electronic Tier2 Submit data files for up to seven non-manufacturing or public employer facilities with fewer than 25 chemicals can be consolidated under one filing fee (see Consolidated Filing instructions on previous page).