



ANNUAL REPORT

FOR TPDES CONCENTRATED ANIMAL FEEDING OPERATIONS

Submit the completed report by **March 31** of each year to:

Texas Commission on Environmental Quality
Office of Compliance and Enforcement
Enforcement Division (MC-224)
P.O. Box 13087
Austin, Texas 78711-3087

A copy of the annual report must also be submitted to the TCEQ Regional Office. To locate the TCEQ Regional Office that serves the area where your CAFO is located, visit <http://www.tceq.state.tx.us/about/directory/region/reglist.html>

TPDES CAFO ANNUAL REPORT

[WGP_CAF_Permit No: _____ Report Date: _____ Annual Report]

Reporting Period: _____ Reporting Year: _____

1) GENERAL INFORMATION

- a) Permit Number: TXG92 _____ or WQ000 _____ 000
- b) Owner Name: _____
- c) Owner Address: _____
- d) Facility Name: _____

2) TYPE AND NUMBER OF ANIMALS

Animal Type	Number in Open Confinement	Number Housed Under Roof

3) MANURE, SLUDGE, AND PROCESS WASTEWATER PRODUCTION

- a) Amount of manure and sludge generated during this reporting period _____ tons
- b) Amount of process wastewater generated during this reporting period _____ gallons

4) MANURE, SLUDGE, AND WASTEWATER TRANSFERRED TO OTHER PERSONS

- a) Amount of manure and sludge transferred during this reporting period _____ tons
- b) Amount of wastewater transferred during this reporting period _____ gallons

5) NUTRIENT MANAGEMENT PLAN

- a) Has the facility implemented a nutrient management plan?
Yes

No - When will a nutrient management plan be implemented? _____
- b) The nutrient management plan has been developed and certified by a Certified Nutrient Management Specialist.
Yes

6) LAND APPLICATION OF MANURE, SLUDGE, AND WASTEWATER

- a) Total number of land application acres covered under the nutrient management plan.
_____ acres
- b) Total number of acres covered under the nutrient management plan that were used for land application during this reporting period.
_____ acres

- c) Total amount of manure, sludge and wastewater land applied to each LMU during this reporting period. Make additional copies of Table 1 as needed.

Table 1: Manure, sludge and wastewater land applied

LMU Name	Manure/Sludge (tons/acre/year)	Wastewater (gal/acre/year)	Nitrogen Maximum Application Rates (lbs/acre)	Phosphorus (as P ₂ O ₅) Maximum Application Rates (lbs/acre)

- d) Provide the actual crop(s) and yield(s) for each LMU for the reporting period. Make additional copies of Table 2 as needed.

Table 2: Actual Crop(s) and Yield(s) for each LMU

LMU Name	Crop(s) planted	Yield(s) of crops planted	Supplemental Fertilizer Nitrogen, lbs	Supplemental Fertilizer Phosphorus, lbs

7) ATTACHMENTS

- a) Soil monitoring report(s) with soil laboratory analyses included. **Soil monitoring report(s) must be submitted for each LMU, whether or not samples were collected for the LMU.**
- For an Individual Permit, the operators of Dairy CAFOs located in a sole source impairment zone must use the CAFO Soil Monitoring Report, Form Number TCEQ-20170 B, which is available on the web at http://www.tceq.texas.gov/search_forms.html
 - For the CAFO General Permit, the owner must use the CAFO Soil Monitoring Report for General Permit, Form Number TCEQ-20170 A, which is available on the web at http://www.tceq.texas.gov/search_forms.html
- b) Manure and wastewater laboratory analyses included.
- c) Summary of discharges
- d) Groundwater monitoring results (if required).
- e) The Nutrient Management Plan(s) (including a phosphorus index summary for each LMU) for the reporting period.

Texas Commission on Environmental Quality
Office of Compliance and Enforcement, Enforcement Division (MC-224)
P.O. Box 13087
Austin, Texas 78711-3087

Re: Concentrated Animal Feeding Operations Annual Report Transmittal for

TPDES Permit Number: TXG92_____ OR WQ000_____000

Dear Team Leader:

This letter serves to transmit the Year _____ Annual Report for the Texas Pollutant Discharge Elimination System CAFO Permit Number _____

A copy of this submittal has also been mailed to the TCEQ's regional office in _____, Texas.

Sincerely,

INSTRUCTIONS FOR TPDES CAFO ANNUAL REPORT

1) GENERAL INFORMATION

Provide the:

- beginning and end dates of the annual reporting period and the reporting year,
- assigned permit number. General permit numbers will begin with TXG92 (example TXG920789) and Individual Permit numbers will begin with WQ000 (example WQ0006789000),
- name of the CAFO owner(s) and mailing address,
- the name of the CAFO facility.

2) TYPE AND NUMBER OF ANIMALS

For each animal type, report the maximum number of animals in open confinement and housed under roof at this facility during the 12- month period covered by this report. "Open confinement" refers to open lots and freestall barns. "Housed under roof" refers to dairy cattle milked or animals maintained entirely in houses or barns (swine and poultry).

3) MANURE, SLUDGE, AND PROCESS WASTEWATER PRODUCTION

Report the estimated amount of manure, and wastewater that were generated at this facility in the 12-month period covered by this report.

4) MANURE, SLUDGE, AND WASTEWATER TRANSFERRED TO OTHER PERSONS

Report the estimated amount of manure, litter, and wastewater that were transferred to other persons in the 12-month period covered by this report.

5) NUTRIENT MANAGEMENT PLAN

- a) Indicate if the facility has implemented a nutrient management plan (NMP). If the answer is 'No', provide the date when a NMP will be implemented by the CAFO.
- b) By signing the form, you are acknowledging that your NMP was developed and certified by a certified Nutrient Management Specialist.

6) LAND APPLICATION OF MANURE, SLUDGE, AND WASTEWATER

- a) Report the total number of acres of land that are managed by this facility's nutrient management plan. Include all land application acres covered by the nutrient management plan, whether or not they were used for land application during the 12-month period covered by this report. **If a NMP has not been implemented, put not applicable (NA) in the blank.**
- b) Report the total number of acres used for land application of manure, sludge or wastewater during the 12-month period covered by this report. Include only land application areas that are under the control of this CAFO facility. **If a NMP has not been implemented, put not applicable (NA) in the blank.**
- c) Manure, sludge and wastewater land applied. **All TPDES CAFOs must complete Table 1.** Attach additional sheets, if needed.
 1. Report the amount of manure, sludge and wastewater that was land applied to each land management unit (LMU) during the 12-month period covered by this report.
 2. Report the calculated maximum amount of nitrogen and phosphorus that can be land applied to each LMU in the previous 12-month period covered by this report.

d) Actual crop(s) and yield(s) for each LMU. **All TPDES CAFOs must complete Table 2.** Attach additional sheets, if needed.

1. Report the actual crop(s) planted and yield(s) for each LMU.
2. Report the nitrogen and phosphorus content of supplemental fertilizer that was land applied to each LMU, if applicable.

7) ATTACHMENTS

- a)** Attach the annual soil analysis for each sample collected from the LMUs. The analysis shall be accompanied by the reporting forms prescribed by the Executive Director.
- b)** Attach the manure, sludge and wastewater laboratory analysis report.
- c)** Attach copies of all discharge notifications submitted during the 12-month period covered by this report. Notifications should include dates, times and approximate volume.
- d)** Attach the groundwater monitoring results, if groundwater monitoring is required for your CAFO.
- e)** Attach the Nutrient Management Plan(s), including the phosphorus index summary for each LMU for the 12-month period covered by this report.

8) CERTIFICATION

The certification must bear an original signature of a person meeting the signatory requirements specified in 30 Texas Administrative Code §305.44 (see below). The printed name and title of the person signing the form must be provided. Forms with stamped or copied signatures will not be accepted.

IF YOU ARE A CORPORATION:

Any corporate representative may sign the annual report form so long as the authority to sign such a document has been delegated to that person in accordance with corporate procedures. By signing the form, you are certifying that such authority has been delegated to you. The TCEQ may request documentation evidencing such authority.

IF YOU ARE A MUNICIPALITY OR OTHER GOVERNMENT ENTITY:

Only a ranking elected official or principal executive officer may sign the annual report form. Persons such as the City Mayor or County Commissioner will be considered ranking elected officials. In order to identify the principal executive officer of your government entity, it may be beneficial to consult your city charter, county or city ordinances, or the Texas statute(s) under which your government entity was formed. The signatory requirement may not be delegated to a government representative other than those identified in the regulation. By signing the form, you are certifying that you are either a ranking elected official or principal executive officer as required by administrative code. Documentation demonstrating your position as a ranking elected official or principal executive officer may be requested by the TCEQ.

§305.44. Signatories to Applications.

(a) All applications shall be signed as follows.

- (1) For a corporation, the application shall be signed by a responsible corporate officer. For purposes of this paragraph, a responsible corporate officer means a president, secretary, treasurer, or vice president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or the manager of one or more manufacturing, production, or operating facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25 million (in second-quarter 1980 dollars), if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures. Corporate procedures governing authority to sign permit or post-closure order applications may provide

for assignment or delegation to applicable corporate positions rather than to specific individuals.

(2) For a partnership or sole proprietorship, the application shall be signed by a general partner or the proprietor, respectively.

(3) For a municipality, state, federal, or other public agency, the application shall be signed by either a principal executive officer or a ranking elected official. For purposes of this paragraph, a principal executive officer of a federal agency includes the chief executive officer of the agency, or a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., regional administrator of the EPA).

9) SUBMITTING THIS FORM

Please submit the annual report with a cover letter to insure that the report reaches the Enforcement Division. Send the report and cover letter to the TCEQ at the following address.

Texas Commission on Environmental Quality
Office of Compliance and Enforcement, Enforcement Division (MC-224),
P.O. Box 13087
Austin, Texas 78711-3087