TCEQ Office Use Only
Permit No.:
RN:
CN:
Region:

RESET FORM

Notice of Intent (NOI) for Discharges of Petroleum Contaminated Water under TPDES General Permit TXG830000

IMPORTANT:

- Use the INSTRUCTIONS to fill out each question in this form.
- Use the CHECKLIST to make certain you filled out all required information. Incomplete applications WILL delay approval or may result in denial.
- Once processed your permit can be viewed at http://www2.tceq.texas.gov/wq_dpa/index.cfm

APPLICATION FEE:

- You must pay the **$100** Application Fee to TCEQ for the paper application to be complete.
- Payment and NOI must be mailed to separate addresses. See instructions for details.
- Did you know you can pay online?
  - Go to https://www3.tceq.texas.gov/epay/index.cfm
  - Select Fee Type: GENERAL PERMIT WASTEWATER DISCHARGE APPLICATION

- **Provide your payment information below, for verification of payment:**

☐ Mailed Check/Money Order No.: _____
Name Printed on Check: _____

☐ EPAY Voucher No.: _____
Is the Payment Voucher copy attached? ☐ Yes

RENEWAL: Is this NOI a Renewal of an existing General Permit Authorization? (Note: A permit cannot be renewed after December 11, 2013.)

☐ Yes The Permit number is: TXG83_____
(If a permit number is not provided, a new number will be assigned.)

☐ No

1) OPERATOR (Applicant)

a) If the applicant is currently a customer with TCEQ, what is the Customer Number (CN) issued to this entity? You may search for your CN at: http://www12.tceq.texas.gov/crpub/index.cfm?fuseaction=cust.CustSearch

CN_____

b) What is the Legal Name of the entity (applicant) applying for this permit?

_____

(The legal name must be spelled exactly as filed with the Texas Secretary of State, County, or in the legal document forming the entity.)

c) What is the name and title of the person signing the application? The person must be an executive official meeting signatory requirements in 30 TAC 305.44(a).
Prefix (Mr. Ms. Miss): _____
First/Last Name: _____ Suffix: _____
Title: _____ Credential: _____

d) What is the contact information for the Operator Contact (Responsible Authority)? The mailing address must be recognized by the US Postal Service. You may verify the address at: https://tools.usps.com/go/ZipLookupAction!input.action
Phone Number:_____ Ext:_____ Fax Number:_____
E-mail: _____
Mailing Address:_____
Internal Routing (Mail Code, Etc.):_____
City:_____ State:_____ ZIP Code:_____
If outside USA: Territory:_____Country Code:_____Postal Code:_____

e) Indicate the type of Customer (The instructions will help determine your customer type):

☐ Individual	☐ Limited Partnership	☐ Sole Proprietorship-DBA
☐ Joint Venture	☐ General Partnership	☐ Corporation
☐ Trust	☐ Estate	☐ Federal Government
☐ State Government	☐ County Government	☐ City Government
☐ Other Government		

f) Independent Operator? (If governmental entity, subsidiary, or part of a larger corporation, check "No".) ☐ Yes ☐ No

g) Number of Employees:
☐ 0-20; ☐ 21-100; ☐ 101-250; ☐ 251-500; or ☐ 501 or higher

h) Customer Business Tax and Filing Numbers:
(REQUIRED for Corporations and Limited Partnerships. Not required for Individuals, Government, or Sole Proprietors)
State Franchise Tax ID Number: _____
Federal Tax ID: _____
Texas Secretary of State Charter (filing) Number: _____
DUNS Number (if known): _____

2) OWNER (Applicant)

Is the Owner the same as the Operator?
☐ Yes, go to Section 3). ☐ No, complete section below

a) If the applicant is currently a customer with TCEQ, what is the Customer Number (CN) issued to this entity? You may search for your CN at: http://www12.tceq.texas.gov/crpub/index.cfm?fuseaction=cust.CustSearch

CN_____

b) What is the Legal Name of the entity (applicant) applying for this permit?

_____

(The legal name must be spelled exactly as filed with the Texas Secretary of State, County, or in the legal document forming the entity.)

c) What is the name and title of the person signing the application? The person must be an executive official meeting signatory requirements in 30 TAC 305.44(a).
Prefix (Mr. Ms. Miss): _____
First/Last Name: _____ Suffix: _____
Title: _____ Credential: _____

d) What is the contact information for the Owner Contact (Responsible Authority)? The mailing address must be recognized by the US Postal Service. You may verify the address at: https://tools.usps.com/go/ZipLookupAction!input.action
Phone Number:_____ Ext:_____ Fax Number:_____
E-mail: _____
Mailing Address:_____
Internal Routing (Mail Code, Etc.):_____
City:_____ State:_____ ZIP Code:_____
If outside USA: Territory:_____Country Code:_____Postal Code:_____

e) Indicate the type of Customer (The instructions will help determine your customer type):

☐ Individual	☐ Limited Partnership	☐ Sole Proprietorship-DBA
☐ Joint Venture	☐ General Partnership	☐ Corporation
☐ Trust	☐ Estate	☐ Federal Government
☐ State Government	☐ County Government	☐ City Government
☐ Other Government		

f) Independent Owner? (If governmental entity, subsidiary, or part of a larger corporation, check "No".) ☐ Yes ☐ No

g) Number of Employees:
☐ 0-20; ☐ 21-100; ☐ 101-250; ☐ 251-500; or ☐ 501 or higher

h) Customer Business Tax and Filing Numbers:
(REQUIRED for Corporations and Limited Partnerships. Not required for Individuals, Government, or Sole Proprietors)
State Franchise Tax ID Number: _____
Federal Tax ID: _____
Texas Secretary of State Charter (filing) Number: _____
DUNS Number (if known): _____

3) ANNUAL BILLING CONTACT

The applicant is responsible for paying the annual fee. The annual fee will be assessed to permits active on September 1 of each year. TCEQ will send a bill to the address provided in this section. The applicant is responsible for terminating the permit when it is no longer needed.

If there is more than one applicant, which applicant will be responsible for paying the annual fee?
Applicant:_____

Is the billing contact and contact information the same as the Operator or the Owner identified on the line above?

☐ Yes, go to Section 4).

☐ No, complete section below

Prefix (Mr. Ms. Miss):_____
First/Last Name: _____ Suffix: _____
Title: _____Credential: _____
Organization Name:_____
Phone Number:_____ Ext:_____ Fax Number:_____
E-mail:_____
Mailing Address:_____
Internal Routing (Mail Code, Etc.):_____
City:_____ State:_____ ZIP Code:_____
Mailing Information if outside USA:
Territory:_____Country Code:_____Postal Code:_____

4) APPLICATION CONTACT

If TCEQ needs additional information regarding this application, who should be contacted?

Is the application contact and contact information the same as the Operator or Owner identified in Section 1) or Section 2) above?

☐ Yes, specify which applicant on the line below and go to Section 5).

_____

☐ No, complete section below.

Prefix (Mr. Ms. Miss):_____
First/Last Name: _____ Suffix: _____
Title: _____Credential: _____
Organization Name:_____
Phone Number:_____ Ext:_____ Fax Number:_____
E-mail:_____
Mailing Address:_____
Internal Routing (Mail Code, Etc.):_____
City:_____ State:_____ ZIP Code:_____
Mailing Information if outside USA:
Territory:_____Country Code:_____Postal Code:_____

5) REGULATED ENTITY (RE) INFORMATION ON PROJECT OR SITE

If the site of your business is part of a larger business site or if other businesses were located at this site before yours, a Regulated Entity Number (RN) may already be assigned for the larger site. Use the RN assigned for the larger site. Search TCEQ's Central Registry to see if the larger site may already be registered as a regulated site at: http://www12.tceq.texas.gov/crpub/index.cfm?fuseaction=regent.RNSearch

If the site is found, provide the assigned Regulated Entity Reference Number and provide the information for the site to be authorized through this application below. The site information for this authorization may vary from the larger site information.

a) TCEQ issued RE Reference Number (RN): RN_____

b) Name of project or site (the name known by the community where located):

_____

c) In your own words, briefly describe the primary business of the Regulated Entity: (Do not repeat the SIC and NAICS code):

_____

d) County (or counties if > 1) _____

e) Latitude:_____ Longitude: _____

f) Does the site have a physical address?

☐ Yes, complete Section A for a physical address.

☐ No, complete Section B for site location information.

Section A: Enter the physical address for the site.

Verify the address with USPS. If the address is not recognized as a delivery address, provide the address as identified for overnight mail delivery, 911 emergency or other online map tools to confirm an address.

Physical Address of Project or Site:

Street Number: _____ Street Name: _____

City: _____State: Texas ZIP Code: _____

Section B: Enter the site location information.

If no physical address (Street Number & Street Name), provide a written location access description to the site. (Ex.: located 2 miles west from intersection of Hwy 290 & IH35 accessible on Hwy 290 South)

City where the site is located or, if not in a city, what is the nearest city:

_____

State:Texas ZIP Code where the site is located: _____

6) GENERAL CHARACTERISTICS

a) Is this site located on Indian Country Lands?

☐ Yes – If the answer is Yes, you must obtain authorization through EPA, Region 6.

☐ No

b) What is the Standard Industrial Classification (SIC) Code that best describes the activity being conducted at the site?

SIC Code:_____

c) Do any of the materials handled or stored at the site contain lead or lead additives?

☐ Yes

☐ No

d) Do any of the substances at the site include refined products or petroleum fuels containing MTBE?

☐ Yes

☐ No

e) Discharge Information

1) How many outfalls will be used to discharge wastewater at this site?
   Note: A DMR will be required for each outfall identified for this question.

   _____

2) What is the name of the first water body(s) to receive the discharge?

   _____

3) What is the segment number(s) of the classified water body(s) that the discharge will eventually reach?

   _____

4) Provide a complete description of the discharge route from each outfall to the nearest classified segment:

f) Edwards Aquifer Rule

Is the discharge or potential discharge within the Recharge Zone, Contributing Zone, Contributing Zone within the Transition Zone, or zero to ten (0 to 10) miles upstream of the Recharge Zone of the Edwards Aquifer?

☐ Yes – If the answer is Yes, you cannot get coverage under this general permit.

☐ No

g) Contact Responsible for Discharge Monitoring Reports (EPA 3320-1)

Provide the name of the person and their complete mailing address delegated to receive and submit Discharge Monitoring Report Forms.

Prefix (Mr. Ms. Miss):_____
First/Last Name: _____ Suffix: _____
Title: _____Credential: _____
Organization Name:_____
Phone Number:_____ Ext:_____ Fax Number:_____
E-mail:_____
Mailing Address:_____
Internal Routing (Mail Code, Etc.):_____
City:_____ State:_____ ZIP Code:_____
Mailing Information if outside USA:
Territory:_____Country Code:_____Postal Code:_____

Did you know you can submit DMR data online?
Sign up now at http://www.texasNetDMR.org
Establish an electronic reporting account when you get your permit number.

7) CERTIFICATION

Check Yes to the certifications below. Failure to indicate Yes to ***ALL*** items may result in denial of coverage under the general permit.

a) I certify that I have obtained a copy and understand the terms and conditions of general permit TXG830000. ☐ Yes

b) I certify that the activities at this site qualify for coverage under general permit TXG830000. ☐ Yes

c) I understand that a Notice of Termination (NOT) must be submitted when this authorization is no longer needed. ☐ Yes

d) I understand that permits active on September 1st of each year will be assessed an Annual Water Quality Fee. ☐ Yes

Operator Certification:

Two signatures are required if Owner and Operator are different entities.

I, _____ _____

Typed or printed name *Title*

certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I further certify that I am authorized under **30 Texas Administrative Code §305.44** to sign and submit this document, and can provide documentation in proof of such authorization upon request.

Signature:_____ Date:_____

(Use blue ink)

Owner Certification:

Two signatures are required if Owner and Operator are different entities.

I, _____ _____

Typed or printed name *Title*

certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I further certify that I am authorized under **30 Texas Administrative Code §305.44** to sign and submit this document, and can provide documentation in proof of such authorization upon request.

Signature:_____ Date:_____

(Use blue ink)

CUSTOMER GP NOTICE OF INTENT CHECKLIST

TXG830000

- Did you complete everything? Use this checklist to be sure!
- Are you ready to mail your form to TCEQ? Go to the General Information Section of the Instructions for mailing addresses.

This checklist is for use by the operator and/or owner to ensure a complete application. Missing information may result in denial of coverage under the general permit. (See Instructions)

Application Fee:

If paying by Check:

- ☐ Check was mailed **separately** to the TCEQs Cashier's Office. (See Instructions for Cashier's address and Application address.)
- ☐ Check number and name on check is provided in this application.

If using ePay:

- ☐ The voucher number is provided in this application or a copy of the voucher is attached.

Permit Number:

- ☐ Permit number provided - if this application is for a renewal of an existing authorization.

OPERATOR AND OWNER INFORMATION - Confirm each item is complete:

- ☐ Customer Number (CN) issued by TCEQ Central Registry
- ☐ Legal name as filed to do business in Texas (Call TX SOS 512/463-5555)
- ☐ Name and title of responsible authority signing the application
- ☐ Mailing address is complete & verifiable with USPS. www.usps.com
- ☐ Phone numbers/e-mail address
- ☐ Type of operator (entity type)
- ☐ Independent operator
- ☐ Number of employees
- ☐ For corporations or limited partnerships – Tax ID and SOS filing numbers
- ☐ Billing contact and address is complete & verifiable with USPS. www.usps.com
- ☐ Application contact and address is complete & verifiable with USPS. www.usps.com

REGULATED ENTITY (RE) INFORMATION - Confirm each item is complete:

- ☐ Regulated Entity Reference Number (RN) (if site is already regulated by TCEQ)
- ☐ Site/Project name/Regulated entity name
- ☐ Latitude and longitude http://www.tceq.texas.gov/gis/sqmaview.html
- ☐ County
- ☐ Site/project (RE) physical address. Please do not use a rural route or post office box
- ☐ Business description

GENERAL CHARACTERISTICS - Confirm each item is complete:

- ☐ Indian Country Lands – the facility is not on Indian Country Lands
- ☐ Standard Industrial Classification (SIC) Code www.osha.gov/oshstats/sicser.html
- ☐ Lead or Lead Additives
- ☐ MTBE
- ☐ Discharge Information
- ☐ Edwards Aquifer Rule
- ☐ DMR contact information

CERTIFICATION

- ☐ Certification statements have been checked indicating "Yes"
- ☐ Signature meets **30 Texas Administrative Code (TAC) §305.44** and is original and has been provided for both Owner and Operator, if they are different entities. Only one signature is required if the entity is both owner and operator.

Notice of Intent (NOI) for Discharges of Petroleum Contaminated Water under TPDES General Permit TXG830000

General Information and Instructions

GENERAL INFORMATION

Where to Send the Notice of Intent (NOI):

BY REGULAR U.S. MAIL:	BY OVERNIGHT/EXPRESS MAIL:
Texas Commission on Environmental Quality	Texas Commission on Environmental Quality
Applications Review and Processing Team (MC-148)	Applications Review and Processing Team (MC-148)
P.O. Box 13087	12100 Park 35 Circle
Austin, Texas 78711-3087	Austin, TX 78753

TCEQ Contact List:

Application – status and form questions:	512/239-4671
Technical questions:	512/239-4671
Environmental Law Division:	512/239-0600
Records Management - obtain copies of forms:	512/239-0900
Reports from databases (as available):	512/239-DATA (3282)
Cashier's office:	512/239-0357 or 512/239-0187

Notice of Intent Process:

When your NOI is received by the program, the form will be processed as follows:

1) **Administrative Review:** Each item on the form will be reviewed for a complete response. In addition, the operator's legal name must be verified with Texas Secretary of State as valid and active (if applicable). The address(s) on the form must be verified with the US Postal service as receiving regular mail delivery. Never give an overnight/express mailing address.

   An application will not be declared administratively complete or approved if delinquent fees and/or penalties of $25 or more are owed to the TCEQ. All such fees must be paid prior to approval of the NOI.

2) **Notice of Deficiency:** If an item is incomplete or not verifiable as indicated above, a notice of deficiency (NOD) will be mailed to the operator. The operator will have 30 days to respond to the NOD. The response will be reviewed for completeness.

3) **Acknowledgment of Coverage:** An Acknowledgment Certificate will be mailed to the operator. This certificate acknowledges coverage under the general permit.
   -or-
   Denial of Coverage: If the operator fails to respond to the NOD or the response is inadequate, coverage under the general permit may be denied. If coverage is denied, the operator will be notified.

General Permit (Your Permit)

Coverage under the general permit begins **48 hours after a completed NOI is postmarked for delivery** to the TCEQ.

You should have a copy of your general permit when submitting your application. You may view and print the general permit for which you are seeking coverage on the TCEQ web site http://www.tceq.texas.gov. Search using key word TXG830000.

General Permit Forms

The Notice of Intent (NOI) and Notice of Termination (NOT) with instructions are available in Adobe Acrobat PDF format on the TCEQ web site http://www.tceq.texas.gov.
A Notice of Change may be submitted by letter signed by the Operator or Owner, if a Notice of Change form is not available.

Change in Operator or Owner

An authorization under the general permit is not transferable. If the Operator or Owner of the regulated entity changes, the present permittee must submit a Notice of Termination and the new Operator or Owner must submit a Notice of Intent. The NOT and NOI must be submitted not later than 10 days prior to the change in Operator or Owner status.

TCEQ Central Registry Core Data Form

The Core Data Form has been incorporated into this form. Do not send a core data form to TCEQ. After final acknowledgment of coverage under the general permit, the program will assign a Customer Number and Regulated Entity Number.

You can find the information on the Central Registry web site at http://www12.tceq.texas.gov/crpub/index.cfm. You can search by the Regulated Entity (RN), Customer Number (CN) or Name (Permittee), or by your permit number under the search field labeled Additional ID. Capitalize all letters in the permit number.

The Customer (Permittee) is responsible for providing consistent information to the TCEQ, and for updating all CN and RN data for all authorizations as changes occur. For General Permits, a Notice of Change form must be submitted to the program area.

Fees associated with a General Permit

The general permit refers to two different fees that apply to the applicant submitting Notice of Intent (NOI) and authorized under the General Permit. Payment of the fees may be made by check or money order, payable to TCEQ, or through EPAY (electronic payment through the web).

Application Fee: This fee is required to be paid at the time the NOI is submitted. Failure to submit payment at the time the application is filed will cause delays in acknowledgment or denial of coverage under the general permit. The application fee for this authorization is $100.

Mailed Payments:

Payment must be mailed under separate cover at one of the addresses below using the attached Application Fee submittal form. (DO NOT SEND A COPY OF THE NOI WITH THE APPLICATION FEE SUBMITTAL FORM)

BY REGULAR U.S. MAIL:
Texas Commission on Environmental Quality
Financial Administration Division
Cashier's Office, MC-214
P.O. Box 13088
Austin, TX 78711-3088

BY OVERNIGHT/EXPRESS MAIL:
Texas Commission on Environmental Quality
Financial Administration Division
Cashier's Office, MC-214
12100 Park 35 Circle
Austin, TX 78753

ePAY Electronic Payment: https://www3.tceq.texas.gov/epay/index.cfm

When making the payment you must select Water Quality, and then select the fee category "General Permit Wastewater Discharge Application". You must include a copy of the payment voucher with your NOI. Your NOI will not be considered complete without the payment voucher.

Annual Water Quality Fee: This fee is assessed to permittees with an active authorization under the general permit on September 1 of each year. The designated billing contact will receive an invoice for payment of the annual fee in November of each year. The payment will be due 30 days from the invoice date. A 5% penalty will be assessed if the payment is received by TCEQ after the due date. Annual fee assessments cannot be waived as long as the authorization under the general permit is active on September 1.

It is important for the permittees to submit a Notice of Termination (NOT) when coverage under the general permit is no longer required. A NOT is effective on the postmarked date of mailing the form to TCEQ. It is recommended that the NOT be mailed using a method that documents the date mailed and received by TCEQ.

Mailed Payments:
You must return your payment with the billing coupon provided with the billing statement.

ePAY Electronic Payment:
Go to https://www3.tceq.texas.gov/epay/index.cfm
You must enter your account number provided at the top portion of your billing statement. Payment methods include Mastercard, Visa, and electronic check payment (ACH).

INSTRUCTIONS FOR FILLING OUT THE NOI FORM

Renewal of General Permit: Upon issuance of a renewed general permit, dischargers holding active authorizations under the expired general permit are required to submit a Notice of Intent to continue coverage. The existing permit number must be provided.

If the permit number provided is found to be terminated or denied, or was not provided, a new permit number will be issued. Please note that the authorizations under a general permit are not transferable. If the permittee has changed, the NOI will be processed as a new permit.

If a new NOI is not submitted by the deadline specified by TCEQ, existing authorizations under the expired general permit will be considered expired on that date.

1. and 2. Operator and Owner (Applicant)

a) Enter assigned Customer Number (CN)
TCEQ's Central Registry will assign each customer a number that begins with CN, followed by nine digits. **This is not a permit number, registration number, or license number**. If this customer has not been assigned a CN, leave the space for the CN blank. If this customer has already been assigned this number, enter the permittee's CN.

b) Legal Name
Provide the current legal name of the permittee, as authorized to do business in Texas. The name must be provided exactly as filed with the Texas Secretary of State (SOS), or on other legal

documents forming the entity, that is filed in the county where doing business. You may contact the SOS at 512/463-5555, for more information related to filing in Texas. If filed in the county where doing business, provide a copy of the legal documents showing the legal name.

c) Person Signing Application
Provide the first and last name, and the title of the person signing the Certification section of the application. This person must be an individual having signatory authority in accordance with 30 TAC Chapter §305.44. This person is also referred to as the Responsible Authority.

d) Contact Information for the Operator/Owner Contact (Responsible Authority)
Provide a complete mailing address for receiving mail from the TCEQ regarding this permit. The address must be verifiable with the US Postal Service at http://www.usps.com for regular mail delivery (not overnight express mail). If you find that the address is not verifiable using the USPS web search, please indicate the address is used by the USPS for regular mail delivery.

The area code and phone number should provide contact to the applicant. Leave Extension blank if not applicable.

The fax number and e-mail address are optional and should correspond to the applicant.

e) Type of Customer (Entity Type)
Check only one box that identifies the type of entity. Use the descriptions below to identify the appropriate entity type. Note that the selected entity type also indicates the name that must be provided as an applicant for a permit, registration or authorization.

Sole Proprietorship – DBA

A sole proprietorship is a customer that is owned by only one person and has not been incorporated. This business may:

- be under the person's name
- have its own name (doing business as or d.b.a.)
- have any number of employees

If the customer is a Sole Proprietorship or DBA, the 'legal name' of the individual business 'owner' must be provided. The DBA name is not recognized as the 'legal name' of the entity. The DBA name may be used for the site name (regulated entity).

Individual (or DBA)

An individual is a customer who has not established a business, but conducts an activity that needs to be regulated by the TCEQ.

Partnership

- A customer that is established as a partnership as defined by the Texas Secretary of State's Office (TX SOS). A Limited Partnership or Limited Liability Partnership (Partnership) is required to file with the Texas Secretary of State. A General Partnership or Joint Venture is not required to register with the state.
- **Partnership (Limited Partnership or Limited Liability Partnership):** A limited partnership is defined in the Act as a partnership formed by two or more persons under the provisions of Section 3 of the Uniform Limited Partnership Act (Art. 6132a, Revised Civil Statutes of Texas) and having as members one or more general partners and one or more limited partners. The limited partners as such are not bound by the obligations of the partnership. Limited partners may not take part in the day-to-day operations of the business. A Limited Partnership must file with

the Texas Secretary of State. A registered limited liability partnership is a general or limited partnership that is registered with the Texas Secretary of State. The partnership's name must contain the words "Registered Limited Liability Partnership" or the abbreviation "L.L.P." as the last words or letters of its name.

- **General Partnership:** A general partner may or may not invest, participates in running the partnership and is liable for all acts and debts of the partnership and any member of it. A General Partnership does not have limited partners. For a General Partnership, there is no registration with the state or even written agreement necessary for a general partnership to be formed. The legal definition of a partnership is generally stated as "an association of two or more persons to carry on as co-owners a business for profit" (Revised Uniform Partnership Act § 101 [1994]).
- **Joint Venture:** A joint venture is but another name for a special partnership. It might be distinguished from a general partnership in that the latter is formed for the transaction of a general business, while a joint venture is usually limited to a single transaction. That is, a joint venture is a special combination of persons in the nature of a partnership engaged in the joint prosecution of a particular transaction for mutual benefit or profit.

Corporation

A customer meets all of these conditions:

- is a legally incorporated entity under the laws of any state or country
- is recognized as a corporation by the Texas Secretary of State
- has proper operating authority to operate in Texas.

The corporation's 'legal name' as filed with the Texas Secretary of State must be provided as applicant. An 'assumed' name of a corporation is not recognized as the 'legal name' of the entity.

Trust or Estate

A trust and an estate are fiduciary relationships governing the trustee/executor with respect to the trust/estate property.

Government

Federal, state, county, or city government (as appropriate)
The customer is either an agency of one of these levels of government or the governmental body itself. The government agency's 'legal name' must be provided as the applicant. A department name or other description of the organization should not be included as a part of the 'legal name' as applicant.

Other Government

A utility district, water district, tribal government, college district, council of governments, or river authority. Write in the specific type of government.

f) Independent Operator or Owner

Check No if this customer is a subsidiary, part of a larger company, or is a governmental entity. Otherwise, check Yes.

g) Number of Employees

Check one box to show the number of employees for this customer's entire company, at all locations. This is not necessarily the number of employees at the site named in the application.

h) Customer Business Tax and Filing Numbers
These are required for Corporations and Limited Partnerships. These are not required for Individuals, Government, and Sole Proprietors.

State Franchise Tax ID Number
Corporations and limited liability companies that operate in Texas are issued a franchise tax identification number. If this customer is a corporation or limited liability company, enter this number here.

Federal Tax ID
All businesses, except for some small sole proprietors, individuals, or general partnerships should have a federal taxpayer identification number (TIN). Enter this number here. Use no prefixes, dashes, or hyphens. Sole proprietors, individuals, or general partnerships do not need to provide a federal tax ID.

TX SOS Charter (filing) Number
Corporations and Limited Partnerships required to register with the Texas Secretary of State are issued a charter or filing number. You may obtain further information by calling SOS at 512/463-5555.

DUNS Number
Most businesses have a DUNS (Data Universal Numbering System) number issued by Dun and Bradstreet Corp. If this customer has one, enter it here.

3. ANNUAL BILLING CONTACT

An annual fee is assessed to each authorization that is active on September 1 of each year.

If the permit includes co-permittees, identify the permittee responsible for receiving and paying the annual fee.

Provide the complete mailing address where the annual fee invoice should be mailed. Verify the address with the USPS. It must be an address for delivery of regular mail, not overnight express mail. Also, provide a phone number of the permittee's representative responsible for payment of the invoice.

If this address is outside the United States, enter the territory name, country code, and any non-ZIP mailing codes or other non-U.S. Postal Service features here. If this address is inside the United States, leave these spaces blank.

4. APPLICATION CONTACT

Provide the name, title, and contact information of the person that TCEQ can contact for additional information regarding this application. This contact may be a consultant or entity other than the applicant.

5. REGULATED ENTITY (RE) INFORMATION ON PROJECT OR SITE

a) Regulated Entity Name
A number issued by TCEQ's Central Registry to sites (a location where a regulated activity occurs) regulated by TCEQ. This is not a permit number, registration number, or license number. If this regulated entity has not been assigned an RN, leave this space blank.

If the site of your business is part of a larger business site, a Regulated Entity Number (RN) may already be assigned for the larger site. Use the RN assigned for the larger site. Search TCEQ's Central Registry to see if the larger site may already be registered as a regulated site at: http://www12.tceq.texas.gov/crpub/index.cfm?fuseaction=regent.RNSearch

If the site is found, provide the assigned Regulated Entity Reference Number (RN) and provide the information for the site to be authorized through this application. The site information for this authorization may vary from the larger site information.

An example is a chemical plant where a unit is owned or operated by a separate corporation that is accessible by the same physical address of your unit or facility. Other examples include industrial parks identified by one common address but different corporations have control of defined areas within the site. In both cases, an RN would be assigned for the physical address location and the permitted sites would be identified separately under the same RN.

b) Site/Project Name/Regulated Entity
Provide the name of the site as known by the public in the area where the site is located. The name you provide on this application will be used in the TCEQ Central Registry as the Regulated Entity name.

c) Description of Activity Regulated
In your own words, briefly describe the primary business that you are doing that requires this authorization. Do not repeat the SIC Code description.

d) County
Identify the county or counties in which the regulated entity is located.

e) Latitude and Longitude
Enter the latitude and longitude of the site in degrees, minutes, and seconds or decimal form. For help obtaining the latitude and longitude, go to: http://www.tceq.texas.gov/gis/sqmaview.html or http://nationalmap.gov/ustopo

f) Site/Project (RE) Physical Address/Location Information
Provide the physical address or location information for the site.

- **Section A - Enter the physical address for the site**.
  Enter the complete address for the site. Please verify the address at https://tools.usps.com/go/ZipLookupAction!input.action. If the physical address is not recognized as a USPS delivery address, you may need to validate the address with your local law enforcement authorities (911 service) or through an online map site used to locate a site. Please confirm this to be a complete and valid address. Please do not use a rural route or post office box for a site location.

- **Section B - Enter the site location information.**
  If there is no physical address (street number and street name), enter NO ADDRESS for the street name in Section A. In Section B provide a complete written location access description. For example: The site is located 2 miles west from intersection of Hwy 290 & IH35, located on the southwest corner of the Hwy 290 South bound lane.
  Provide the city (or nearest city) and zip code of the facility location.

6. GENERAL CHARACTERISTICS

a) Indian Country Lands

If your site is located on Indian Country Lands, the TCEQ does not have authority to process your application. You must obtain authorization through EPA, Region 6, Dallas. Do not submit this form to TCEQ.

b) Standard Industrial Classification (SIC) Code

Provide the SIC Code that best describes the activity at the site. For help with SIC Codes, go to: http://www.osha.gov/oshstats/sicser.html

c) Does the source of the contaminated water contain lead or lead additives?

This information will be used to determine the frequency for sampling total lead.

d) MTBE (methyl tertiary-butyl ether)

Does the source of the contaminated water contain MTBE? This information will be used to determine the frequency for sampling MTBE.

e) Discharge Information

1) Provide the number of outfalls that will be used to discharge the wastewater at this site. A DMR will be required for each identified outfall.

2) Identify the water body where discharge or potential discharge will reach.

3) Identify the classified segment number (required). Go to the link below to find the segment number of the classified water body where potential runoff would flow: http://gis3.tceq.texas.gov/website/Segments/

   You may also find the segment number in TCEQ Publication GI-316: www.tceq.texas.gov/publications/gi/gi-316

4) Provide a complete description of the discharge route from the point(s) of discharge to the nearest classified segment. For assistance, you may call the technical staff at 512/239-4671.

f) Edward Aquifer Rule

If the discharge or potential discharge is located within the Recharge Zone, Contributing Zone, Contributing Zone within the Transition Zone of the Edwards Aquifer, or zero to ten (0 to 10) miles upstream of the Recharge Zone of the Edward Aquifer, you cannot get coverage under this general permit. For assistance, you may call the technical staff at 512/239-4671.

New industrial discharges into or adjacent to water in the state that would create additional pollutant loading are prohibited.

The applicant must apply to the Executive Director for the site specific permit. The application will be considered on a case-by-case basis; in accordance with appropriate discharge limits applicable to that industrial activity and with consideration of its proximity to the recharge zone.

See maps on the TCEQ website at http://www.tceq.texas.gov/field/eapp/viewer.html to determine if the site is located within either of these zones.

g) DMR Contact

Provide the name and mailing address of the person responsible for receiving and submitting DMRs. The preprinted DMRs will be provided by TCEQ unless you chose to submit electronically.

Submit DMR data online
Sign up now at http://www.texasNetDMR.org
Establish an electronic reporting account when you get your permit number.

7. CERTIFICATIONS

Failure to indicate **Yes** to ALL of the certification items may result in denial of coverage under the general permit.

The certification must bear an original signature of a person meeting the signatory requirements specified under 30 Texas Administrative Code (TAC) §305.44.

IF YOU ARE A CORPORATION:

The regulation that controls who may sign an NOI or similar form is 30 Texas Administrative Code §305.44(a)(1) (see below). According to this code provision, any corporate representative may sign an NOI or similar form so long as the authority to sign such a document has been delegated to that person in accordance with corporate procedures. By signing the NOI or similar form, you are certifying that such authority has been delegated to you. The TCEQ may request documentation evidencing such authority.

IF YOU ARE A MUNICIPALITY OR OTHER GOVERNMENT ENTITY:

The regulation that controls who may sign an NOI or similar form is 30 Texas Administrative Code §305.44(a)(3) (see below). According to this code provision, only a ranking elected official or principal executive officer may sign an NOI or similar form. Persons such as the City Mayor or County Commissioner will be considered ranking elected officials. In order to identify the principal executive officer of your government entity, it may be beneficial to consult your city charter, county or city ordinances, or the Texas statute(s) under which your government entity was formed. An NOI or similar document that is signed by a government official who is not a ranking elected official or principal executive officer does not conform to §305.44(a)(3). The signatory requirement may not be delegated to a government representative other than those identified in the regulation. By signing the NOI or similar form, you are certifying that you are either a ranking elected official or principal executive officer as required by the administrative code. Documentation demonstrating your position as a ranking elected official or principal executive officer may be requested by the TCEQ.

If you have any questions or need additional information concerning the signatory requirements discussed above, please contact the Texas Commission on Environmental Quality's Environmental Law Division at 512/239-0600.

30 Texas Administrative Code

§305.44. Signatories to Applications

(a) All applications shall be signed as follows.

(1) For a corporation, the application shall be signed by a responsible corporate officer. For purposes of this paragraph, a responsible corporate officer means a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business

function, or any other person who performs similar policy or decision-making functions for the corporation; or the manager of one or more manufacturing, production, or operating facilities employing more than 250 persons or having gross annual sales or expenditures exceeding $25 million (in second-quarter 1980 dollars), if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures. Corporate procedures governing authority to sign permit or post-closure order applications may provide for assignment or delegation to applicable corporate positions rather than to specific individuals.

(2) For a partnership or sole proprietorship, the application shall be signed by a general partner or the proprietor, respectively.

(3) For a municipality, state, federal, or other public agency, the application shall be signed by either a principal executive officer or a ranking elected official. For purposes of this paragraph, a principal executive officer of a federal agency includes the chief executive officer of the agency, or a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., regional administrator of the EPA).

Texas Commission on Environmental Quality
General Permit Payment Submittal Form

Use this form to submit your Application Fee only if you are mailing your payment.

- Complete items 1 through 5 below:
- Staple your check in the space provided at the bottom of this document.
- Do not mail this form with your NOI form.
- Do not mail this form to the same address as your NOI.

Mail this form and your check to:

BY REGULAR U.S. MAIL:
Texas Commission on Environmental Quality
Financial Administration Division
Cashier's Office, MC-214
P.O. Box 13088
Austin, TX 78711-3088

BY OVERNIGHT/EXPRESS MAIL:
Texas Commission on Environmental Quality
Financial Administration Division
Cashier's Office, MC-214
12100 Park 35 Circle
Austin, TX 78753

Fee Code: GPA	General Permit: TXG830000

1. Check / Money Order No: _____

2. Amount of Check/Money Order: _____

3. Date of Check or Money Order: _____

4. Name on Check or Money Order: _____

5. NOI INFORMATION
   If the check is for more than one NOI, list each Project/Site (RE) Name and Physical Address exactly as provided on the NOI. DO NOT SUBMIT A COPY OF THE NOI WITH THIS FORM AS IT COULD CAUSE DUPLICATE PERMIT ENTRIES.
   See Attached List of Sites (If more space is needed, you may attach a list.)

   Project/Site (RE) Name:_____

   Project/Site (RE) Physical Address:

Staple Check in This Space