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**Texas Commission on Environmental Quality**  
*Protecting Texas by Reducing and Preventing Pollution*

July 3, 2009

Subject: Total Coliform Rule Compliance Reporting for Public Water Systems

Dear Laboratory Official:

To improve the efficiency of Total Coliform Rule (TCR) compliance data reporting and address new data requirements for the upcoming Ground Water Rule (GWR), the Texas Commission on Environmental Quality (TCEQ) is implementing the following procedural changes for all agency-accredited laboratories.

TCEQ recommends that all accredited drinking water laboratories not using electronic data submission begin doing so. Currently, there is a program in place at TCEQ to provide technical assistance for laboratories implementing these processes. Please contact the TCEQ Drinking Water Protection Team for details.

Beginning on October 1, 2009, all laboratories forwarding hard-copy compliance sample results for PWS will have new data format requirements (see attachments). For PWS submitting fewer than five monthly compliance samples, the lab must use the TCEQ Microbial Monitoring Form. For PWS submitting five or more samples, the lab must furnish the TCR Multiple Sample Data Summary Form. The submission protocol for positive samples to TCEQ via fax has not changed. Please note that no other reporting formats will be accepted; results forwarded using other formats will be rejected and violations may be issued to the PWS.

These forms can found at: [www.tceq.state.tx.us/goto/tcrforms](http://www.tceq.state.tx.us/goto/tcrforms)

The TCEQ would like to thank you in advance for assisting us in increasing the accuracy and timeliness of TCR and GWR compliance data tracking.

If you have questions concerning this action, you may contact Matt Court or Joaquin Montes of my staff at (512) 239-4691 or email at PDWS@tceq.state.tx.us.

Sincerely,



John Schildwacher, Team Leader  
Drinking Water Protection Team  
Public Drinking Water Section (MC-155)  
Water Supply Division  
Texas Commission on Environmental Quality

Attachments: TCR Multiple Sample Data Summary Form / TCEQ Microbial Monitoring Form

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