



TCEQ FMT Assistance Contract Assignment Task List

Please note:

This list is offered as a guideline and is not all inclusive. Other tasks may be assigned as warranted and approved.

FINANCIAL

1) Funding Information and Sources	3) DWSRF or Other Funding Application Assistance
2) Business Plans	

MANAGERIAL

4) 75-90% & 85% Rules	17) Operating Reports
5) Consultant Evaluation	18) Receivership/Temporary Management
6) Regulatory Guidance	19) WSC Formation
7) Restructuring	20) Record Keeping
8) Meter Installation Plan	21) Audit Findings
9) Employee Policy Manual	22) Drought Contingency Plan
10) Meeting Requirements	23) Consumer Confidence Reports
11) Meeting with HOA, POA, or WSC Members	24) Staff and Board Training
12) Cross Connection Control Program	25) Bylaws Development and Implementation
13) Customer Complaint Issues	26) Water Conservation Plan
14) Customer Service Agreements	27) Capital Improvement Plan
15) Customer Service and Relations	28) Emergency Planning
16) Homeowners Association Formation	

TECHNICAL

29) Certified Operator	48) Water Contracts
30) Flushing	49) Well Production Tracking Method
31) General Rule Compliance	50) Well Pumping Record
32) Instrument Calibration	51) Lead and Copper Evaluation
33) Log Pump Time	52) Cross Contamination Control
34) Proper Meter Reading	53) Alternate Source Evaluation
35) Sampling Techniques	54) Compliance Violations (Address & Prevent)
36) Survey Deficiency Program	55) Drought Assistance
37) Tank Maintenance Program	56) MCL Violations (Address & Prevent)
38) Taste and Odor	57) Preventive Maintenance Program
39) Well Head Protection	58) Water Treatment Optimization
40) Security Checklist	59) Wastewater Treatment Optimization
41) Analytical Techniques	60) Water Audit
42) Asbestos	61) Water Loss Tracking
43) Corrosion Control Verification	62) Source Water Assessment
44) Disinfection	63) Needs Survey
45) Easement Compliance	64) Operation and Maintenance Manual
46) Interconnection Evaluation	65) Monitoring Plan
47) Pressure Maintenance	