

# Texas Natural Resource Conservation Commission

## INTEROFFICE MEMORANDUM

**To:** PST State Lead Project Managers      **Date:** May 18, 2001  
Responsible Party Remediation  
Coordinators

**Thru:** *MD* David Davis, Acting Manager  
Site Assessment and Management

*ASB* Alan Batcheller, Manager  
PST Responsible Party Remediation

**From:** *RW* Rosemary Wyman  
Emergency Response Coordinator  
Site Assessment and Management

**Subject:** Guidelines for Sampling Domestic Water Wells for Petroleum Storage Tank  
Contaminants

These general guidelines have been developed for taking representative water samples from domestic water wells:

- Samples are to be taken as close to the well head as possible.
- Care must be taken to get a sample of the well water, not a sample from the pressure tank or from a storage system.
- The well must be thoroughly purged. Approximately 30 minutes or more is recommended.
- For documentation purposes, each well location should be diagramed so that the next person to work on the site can find the well.
- Wherever possible, data about well construction should be collected from the well owner, local driller, or other authority.
- All normal sampling procedures are to be followed (e.g. clean gloves used for every sample, zero headspace in VOAs, etc.).

Please let me know if you have any questions.