

Bryan W. Shaw, Ph.D., *Chairman*  
Carlos Rubinstein, *Commissioner*  
Toby Baker, *Commissioner*  
Zak Covar, *Executive Director*



## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*Protecting Texas by Reducing and Preventing Pollution*

August 14, 2013

Re: Water Conservation and Water Supply Reporting

Dear Public Water System Official:

Texas continues to suffer the effects of a long term drought. Despite recent rains, drought conditions are not improving and the strain on Texas water supplies continues. The Texas Commission on Environmental Quality (TCEQ) is encouraging public water systems to take reasonable measures to increase conservation and extend water supplies.

Your Drought Contingency Plan (DCP) is an important tool in conserving and managing your water supply during drought. We encourage you to review your DCP and be prepared to implement restrictions. If you have already implemented restrictions, review your DCP and be prepared to move to the next stage of restrictions, if necessary.

You are required to notify TCEQ when you implement your DCP *and* as the stages of your DCP change. The TCEQ has developed an on-line form to facilitate reporting:

<http://www.DroughtReport.org>

This form should also be used for water supply reporting. Effective September 1, 2013, state statute requires water utilities to determine available water supply and report to TCEQ when supply is less than 180 days.

If you don't have reliable internet access, need help completing the form, or if you have questions, please call our Small Business and Local Government Assistance hotline at 1-800-447-2827.

Sincerely,

A handwritten signature in black ink that reads "Richard A. Hyde".

Richard A. Hyde, P.E.  
Deputy Executive Director