



Texas Commission on Environmental Quality

Application for Scrap Tire Registration - Transporter

Submit the **original and one copy** of the completed registration application and a completed TCEQ Core Data Form (TCEQ-10400) to:

Business and Program Services Section
Scrap Tire Management Program, MC 126
TCEQ, P.O. Box 13087
Austin, TX, 78711-3087

For additional information about scrap tire management requirements, please contact us by telephone at (512) 239-2335, or by e-mail to tires@tceq.texas.gov.

1. Transporter Business Name (same as Regulated Entity Name on Core Data Form)	

2. Transporter Business Address	
Street address:	
City, State, Zip Code:	
County:	

3. Contact Person	
Identify the person to be contacted about the completed application and the facility.	
Name:	
Title:	
Phone Number:	
E-mail Address:	

4. Transportation Vehicles Storage Location	
Identify the location where the vehicle(s) will be stored while not in use. Applicants must submit a Property Owner Affidavit (TCEQ-10299). A template is provided as Appendix A in this document.	
Vehicle Storage Street Address:	
City, State, Zip Code:	
Property Owner Name:	
Property Owner Telephone Number:	

5. Investigation or Enforcement Action		
Is this registration application in response to a TCEQ investigation or enforcement action?	Yes	No

6. Transporter Applicability		
Is the transporter using vehicles owned and operated by a municipality, county or other governmental entity or agency to transport used or scrap tires to an authorized facility or to a facility used by local or other governmental entities or agencies?	Yes	No
Is the transporter collecting and transporting used or defective tires that are being shipped back to the manufacturer or manufacturer's representative for adjustment from generator(s) that retain, for a period of three years, written records of the shipments indicating the shipment date, destination and the number of tires in each shipment?	Yes	No
Is the transporter registered with the TCEQ as an On-Site Sewage Facility Installer under 30 Texas Administrative Code Chapter 285 §285.50 and transporting used or scrap tires or tire pieces for construction of an on-site sewage disposal system?	Yes	No
Is the transporter collecting and transporting tires for retreading and/or will they be returned to the customers?	Yes	No
Is the transporter transporting only used, or scrap tires, or tire pieces that originated and terminated outside of Texas?	Yes	No
Is the transporter using vehicles engaged in MSW collection or commercial route collection in which incidental loads of used or scrap tires or tire pieces are transported to a landfill, transfer station or other collection point for proper handling?	Yes	No

6. Transporter Applicability		
<p>If "Yes", to any of the questions under Transporter Applicability, STOP! Do not complete and submit this form. The transporter is exempt from the requirement of obtaining this registration and does not need to submit this form.</p>		
<p>Is the transporter collecting and transporting tires not generated at this business?</p> <p>If "Yes", continue to fill out the form.</p> <p>If "No", please note generators of used or scrap tires may transport its scrap tires between its own business locations or to an authorized facility without a transporter registration.</p>	Yes	No

7. Used or Scrap Tire Destination (check all that apply)	
<p>Identify the type of facility the tires will be delivered to. Provide the name and registration number. Not all tires must be delivered to a single location. Different types of facilities can be used.</p>	
Tire Processor/Recycler	<p>Name:</p> <p>Registration No.:</p>
Scrap Tire Storage Site	<p>Name:</p> <p>Registration No.:</p>
Landfill	<p>Name:</p> <p>Registration No.:</p>
Land Reclamation Project Using Tires (LRPUT)	<p>Name:</p> <p>Registration No.:</p>

8. Storage of Used or Scrap Tires or Tire Pieces		
<p>Transporters of used or scrap tires or tire pieces are not allowed to store used or scrap tires or tire pieces without a scrap tire storage site registration. By marking the "Yes" box to the above statement you agree to comply with this requirement.</p>	Yes	
<p>a. Does the applicant intend to store used or scrap tires or tire pieces? If "Yes", submit a scrap tire storage site registration application form (TCEQ-10297) and answer the next question. If "No", continue to <i>Section 9. Vehicle Requirements</i>.</p>	Yes	No
<p>b. Does the applicant have a scrap tire storage site registration? If "Yes" provide the registration number. If "No", continue to <i>Section 9. Vehicle Requirements</i>.</p>	Registration No. <hr style="width: 100px; margin: 0 auto;"/>	

9. Vehicle Requirements

Vehicles used to transport used or scrap tires or tire pieces need to meet the following requirements - 30 TAC §328.54(d).

By marking "Yes" to the requirements listed below, you agree to comply with these requirements.

a. The vehicles and equipment used for the collection and transportation of used or scrap tires or tire pieces, will be constructed, operated, and maintained to prevent loss of used or scrap tires or tire pieces during transport and to prevent health nuisances and safety hazards to operating personnel and the public.	Yes
b. Collection vehicles and equipment will be maintained in a sanitary condition to prevent odors and insect breeding.	Yes
c. Any vehicle or trailer used to transport used or scrap tires or tire pieces will be identified on both sides and the rear of the vehicle. The identification will consist of the name and place of business of the transporter and the commission registration number, using numbers and letters at least two inches tall.	Yes
d. Trailers or trucks used to transport used or scrap tires will either be fully enclosed and lockable or have sidewalls of sufficient height to contain the load.	Yes
e. Trailers and trucks transporting used or scrap tires in excess of the sidewall height of the vehicle will be covered with a tarp during transit. Trailers and trucks transporting any amount of tire pieces will be covered with a tarp during transit.	Yes

10. Manifest Requirements

Each transporter of used or scrap tires or tire pieces must meet the following manifesting requirements - 30 TAC §328.57(c) and 30 TAC §328.58

A [Scrap Tire Manifest \(TCEQ-10304\)](#) is included as Appendix B. Contact an external provider to obtain copies of the form for your use.

By marking "Yes" to the requirements listed below, you agree to comply with these requirements.

a. Records of each individual collection and delivery using a manifest system will be maintained.	Yes
b. The transporter will complete the information on the manifests pertaining to transporter name and registration number and the transporter's driver's license number and the state where the license was issued. The transporter will use the manifest to record the number and type of scrap tires removed from the generator and delivered; and the location of any whole used or scrap tires removed from the load and delivered.	Yes
c. The transporter will sign manifests acknowledging that the information on the manifest form is true and correct. The transporter will notify the generator of any changes to the manifest within two weeks of any changes.	Yes
d. The transporter will retain all manifests, work orders and invoices showing the collection and disposition of all used or scrap tires and tire pieces. Records will be retained by the transporter at the designated place of business for a period of at least three years and made available to the TCEQ upon request.	Yes
e. Any change made to the face of an original record will be made by drawing a single line through the item being changed, ensuring that the item remains legible and readable. To the side of the mark, the person making the change will place his/her initials with the date of the change.	Yes
f. Any change made to the face of an original record will be accompanied by a written justification stating the reason and purpose for the change. This written justification will be prepared simultaneously with the change to the original record, attached to the original record, maintained at the designated place of business for a period of at least three years, and will be made available to the TCEQ upon request. The justification will include the date of the change, and the full name and position of the individual making the change.	Yes
g. If the transporter removes, for beneficial reuse, all tires from an individually manifested load, the transporter will return the original manifest to the generator within 60 days of the date of collection.	Yes

11. Annual Reporting Requirements	
<p>Each transporter of used/scrap tires or tire pieces must meet the following annual reporting requirements - 30 TAC §328.57(e)</p> <p>By marking "Yes" to the requirements listed below you agree to comply with these requirements.</p>	
a. Transporters of scrap tires will submit to the TCEQ an annual report of their activities during each calendar year for the period January 1 through December 31.	Yes
<p>b. The annual report will include the following information: 1) the number and type of used or scrap tires collected listed by generator name and address, 2) the disposition of the tires, and 3) the number of whole used or scrap tires delivered to each delivery destination.</p> <p>Transporters will submit the report for each calendar year reporting period to the TCEQ's Scrap Tire Management Program no later than March 1 of the following calendar year, using Form TCEQ-10311, available at: http://www.tceq.texas.gov/tires.</p>	Yes

12. Registration Update Requirements	
<p>Each transporter of used/scrap tires or tire pieces must meet the following registration update requirements - 30 TAC §328.55(4) and (5)</p> <p>By marking "Yes" to the requirements listed below you agree to comply with these requirements.</p> <p>A registered transporter will provide written notice by submitting an updated TCEQ Core Data Form (TCEQ-10400) to the TCEQ, within 15 days, if:</p>	
a. The mailing address or telephone number of the entity changes;	Yes
b. The office or designated place of business is relocated;	Yes
c. The transporter's registered name has changed; or	Yes
<p>d. The authorized representative has changed.</p> <p>If the authorized representative has changed, a registered entity must provide a written, signed designation of the new authorized representative, including the representative's name, mailing address, and telephone and facsimile numbers. Within 10 days of a change in ownership, or if a change in operations or management methods occurs such that the existing registration no longer adequately describes current operations or management methods, the registered transporter has to submit a new transporter registration application to the TCEQ Scrap Tire Program. Following a determination, the TCEQ may issue a new registration, cancel the old registration or transfer the old registration to the new registrant.</p>	Yes

Signature Section

I, _____, _____
(print or type name of authorized signatory) (title of authorized signatory)

certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: _____ Date: _____

TO BE COMPLETED BY THE OPERATOR IF THE APPLICATION IS SIGNED BY AN AUTHORIZED REPRESENTATIVE FOR THE OPERATOR

I, _____, hereby designate _____

as my representative and hereby authorize said representative to sign any application, submit additional information as may be requested by the Commission; and/or appear for me at any hearing or before the Texas Commission on Environmental Quality in conjunction with this request for a Texas Water Code or Texas Solid Waste Disposal Act permit. I further understand that I am responsible for the contents of this application, for oral statements given by my authorized representative in support of the application, and for compliance with the terms and conditions of any permit which might be issued based upon this application.

(print or type name of operator or principal executive officer)

Signature: _____ Date: _____



Texas Commission on Environmental Quality

Property Owner Affidavit for Scrap Tire Transporters

I, _____, the owner of record of the property herein described:
Name of Property Owner

Physical Address

have all rights and covenants to lease, rent, or assign to _____
the property described. Name of Applicant

I acknowledge that _____ has, or intends to file for, a
Name of Applicant

registration to transport used and/or scrap tires and to store vehicles used to transport used and/or scrap tires upon such property.

I acknowledge that the transporter registration does not allow _____
Name of Applicant
to store any used and/or scrap tires on the property described herein.

I acknowledge that if used and/or scrap tires are stored on the property that the State of Texas may hold the undersigned and _____ either jointly or severally
Name of Applicant
responsible for removal of such tires.

I acknowledge that the State of Texas may hold the undersigned and _____
Name of Applicant

either jointly or severally responsible for the operation, maintenance, closure and any required post-closure care of the site and facility. I acknowledge the requirement that the registrant shall have access to the property described herein for the purpose of operation and maintenance of the site and for the conduct of business.

WITNESS MY HAND on this _____ day of _____, _____.

Property Owner Signature _____

Subscribed and sworn to before me on this _____ day of _____, _____.

_____, for _____ County, Texas.
Notary Public Signature

My Commission Expires: _____



TCEQ Use Only

TCEQ Core Data Form

For detailed instructions regarding completion of this form, please read the Core Data Form Instructions or call 512-239-5175.

SECTION I: General Information

1. Reason for Submission (If other is checked please describe in space provided.)		
<input type="checkbox"/> New Permit, Registration or Authorization (Core Data Form should be submitted with the program application.)		
<input type="checkbox"/> Renewal (Core Data Form should be submitted with the renewal form)	<input type="checkbox"/> Other	
2. Customer Reference Number (if issued)	Follow this link to search for CN or RN numbers in Central Registry**	3. Regulated Entity Reference Number (if issued)
CN		RN

SECTION II: Customer Information

4. General Customer Information		5. Effective Date for Customer Information Updates (mm/dd/yyyy)	
<input type="checkbox"/> New Customer		<input type="checkbox"/> Update to Customer Information	
<input type="checkbox"/> Change in Legal Name (Verifiable with the Texas Secretary of State or Texas Comptroller of Public Accounts)		<input type="checkbox"/> Change in Regulated Entity Ownership	
The Customer Name submitted here may be updated automatically based on what is current and active with the Texas Secretary of State (SOS) or Texas Comptroller of Public Accounts (CPA).			
6. Customer Legal Name (If an individual, print last name first: eg: Doe, John)		If new Customer, enter previous Customer below:	
7. TX SOS/CPA Filing Number	8. TX State Tax ID (11 digits)	9. Federal Tax ID (9 digits)	10. DUNS Number (if applicable)
11. Type of Customer:	<input type="checkbox"/> Corporation	<input type="checkbox"/> Individual	Partnership: <input type="checkbox"/> General <input type="checkbox"/> Limited
Government: <input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Other	<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Other:	
12. Number of Employees		13. Independently Owned and Operated?	
<input type="checkbox"/> 0-20 <input type="checkbox"/> 21-100 <input type="checkbox"/> 101-250 <input type="checkbox"/> 251-500 <input type="checkbox"/> 501 and higher		<input type="checkbox"/> Yes <input type="checkbox"/> No	
14. Customer Role (Proposed or Actual) – as it relates to the Regulated Entity listed on this form. Please check one of the following			
<input type="checkbox"/> Owner		<input type="checkbox"/> Operator	
<input type="checkbox"/> Occupational Licensee		<input type="checkbox"/> Responsible Party	
<input type="checkbox"/> Owner & Operator		<input type="checkbox"/> Voluntary Cleanup Applicant	
<input type="checkbox"/> Other:			
15. Mailing Address:			
	City	State	ZIP
16. Country Mailing Information (if outside USA)		17. E-Mail Address (if applicable)	
18. Telephone Number		19. Extension or Code	
() -			
		20. Fax Number (if applicable)	
		() -	

SECTION III: Regulated Entity Information

21. General Regulated Entity Information (If 'New Regulated Entity' is selected below this form should be accompanied by a permit application)	
<input type="checkbox"/> New Regulated Entity <input type="checkbox"/> Update to Regulated Entity Name <input type="checkbox"/> Update to Regulated Entity Information	
The Regulated Entity Name submitted may be updated in order to meet TCEQ Agency Data Standards (removal of organizational endings such as Inc, LP, or LLC).	
22. Regulated Entity Name (Enter name of the site where the regulated action is taking place.)	

23. Street Address of the Regulated Entity: <i>(No PO Boxes)</i>							
	City		State		ZIP		ZIP + 4
24. County							

Enter Physical Location Description if no street address is provided.

25. Description to Physical Location:							
26. Nearest City					State	Nearest ZIP Code	
27. Latitude (N) In Decimal:				28. Longitude (W) In Decimal:			
Degrees	Minutes	Seconds	Degrees	Minutes	Seconds		
29. Primary SIC Code (4 digits)		30. Secondary SIC Code (4 digits)		31. Primary NAICS Code (5 or 6 digits)		32. Secondary NAICS Code (5 or 6 digits)	
33. What is the Primary Business of this entity? <i>(Do not repeat the SIC or NAICS description.)</i>							
34. Mailing Address:							
	City		State		ZIP		ZIP + 4
35. E-Mail Address:							
36. Telephone Number		37. Extension or Code			38. Fax Number <i>(if applicable)</i>		
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39. TCEQ Programs and ID Numbers Check all Programs and write in the permits/registration numbers that will be affected by the updates submitted on this form. See the Core Data Form instructions for additional guidance.

<input type="checkbox"/> Dam Safety	<input type="checkbox"/> Districts	<input type="checkbox"/> Edwards Aquifer	<input type="checkbox"/> Emissions Inventory Air	<input type="checkbox"/> Industrial Hazardous Waste
<input type="checkbox"/> Municipal Solid Waste	<input type="checkbox"/> New Source Review Air	<input type="checkbox"/> OSSF	<input type="checkbox"/> Petroleum Storage Tank	<input type="checkbox"/> PWS
<input type="checkbox"/> Sludge	<input type="checkbox"/> Storm Water	<input type="checkbox"/> Title V Air	<input type="checkbox"/> Tires	<input type="checkbox"/> Used Oil
<input type="checkbox"/> Voluntary Cleanup	<input type="checkbox"/> Waste Water	<input type="checkbox"/> Wastewater Agriculture	<input type="checkbox"/> Water Rights	<input type="checkbox"/> Other:

SECTION IV: Preparer Information

40. Name:				41. Title:		
42. Telephone Number	43. Ext./Code	44. Fax Number	45. E-Mail Address			
() -		() -				

SECTION V: Authorized Signature

46. By my signature below, I certify, to the best of my knowledge, that the information provided in this form is true and complete, and that I have signature authority to submit this form on behalf of the entity specified in Section II, Field 6 and/or as required for the updates to the ID numbers identified in field 39.

Company:				Job Title:		
Name <i>(In Print)</i> :					Phone:	() -
Signature:					Date:	



Texas Commission on Environmental Quality

Checklist for Scrap Tire Transporter Registration Application

Review the checklist below to ensure your application is complete before submission.

Completed application - Form TCEQ-10297t (Reference: 30 Texas Administrative Code (TAC) Chapter 328, Section (§)328.55 - General Requirements; 30 TAC §328.57 – Transporter Requirements).

- a. Include: Name of business entity as per tax records, address, city and zip code, county, telephone number, fax number, active tax ID number.
- b. Sign and date the application.
- c. Provide assurance that they will not store tires (Note: Transporters are not allowed to store tires. Form TCEQ-10297 must state that no tires are stored by the transporter [unless the applicant has other appropriate authorization(s) or is applying for appropriate authorizations along with this application]).

Completed TCEQ Core Data Form (Form TCEQ-10400).

Determine if a Storage Site Registration is required – Registered transporters are not allowed to store used or scrap tires. A storage site registration application is required if a transporter plans to store used or scrap tires. Refer to the Scrap Tire Storage Site website for requirements.

<https://www.tceq.texas.gov/tires/tires-storage>

Yes, a Storage Site Registration is required, and the application will be submitted separately.

No, a Storage Site Registration is not required.

Submit completed application to the TCEQ at the following address:

Business and Program Services Section, MC 126
Scrap Tire Management Program, TCEQ
P.O. Box 13087
Austin TX 78711-3087

Note: Forms TCEQ-10297t and TCEQ-10400 are available on the TCEQ's website at the following address: https://www.tceq.texas.gov/search_forms.html