



All microphones have been automatically muted. You will have to unmute yourself before speaking.



Please keep video feeds off unless you are speaking. Using your video while speaking is optional.



Please hold questions until the end of each presentation, if possible.



If your device does not have a microphone, you may submit questions or comments using the chat feature.



To access the microphone, camera, and chat window, hover your mouse near the bottom of the Teams meeting window, and a tool bar will pop up, with icons for all the tools.