Executive Summary – Enforcement Matter – Case No. 63958 WORLD FUEL SERVICES, INC. dba World Kinect Energy Services RN111715538 Docket No. 2023-0591-PST-E

Order Type: 1660 Agreed Order **Findings Order Justification:** N/A Media: PST **Small Business:** No Location(s) Where Violation(s) Occurred: World Kinect Energy Services, 12409 Calloway Cemetery Road, Euless, Tarrant County Type of Operation: Common carrier **Other Significant Matters:** Additional Pending Enforcement Actions: No Past-Due Penalties: No Other: N/A Interested Third-Parties: None Texas Register Publication Date: September 13, 2024 Comments Received: No

Penalty Information

Total Penalty Assessed: \$7,520 Amount Deferred for Expedited Settlement: \$1,504 Total Paid to General Revenue: \$171 Total Due to General Revenue: \$5,845 Payment Plan: 35 payments of \$167 each Compliance History Classifications: Person/CN - Satisfactory Site/RN - High Major Source: No Statutory Limit Adjustment: N/A Applicable Penalty Policy: January 2021

Investigation Information

Complaint Date(s): N/A Complaint Information: N/A Date(s) of Investigation: February 27, 2023 Date(s) of NOE(s): April 14, 2023

Executive Summary – Enforcement Matter – Case No. 63958 WORLD FUEL SERVICES, INC. dba World Kinect Energy Services RN111715538 Docket No. 2023-0591-PST-E

Violation Information

Deposited a regulated substance into a regulated underground storage tank system that was not covered by a valid, current TCEQ delivery certificate. Specifically, the Respondent made four fuel deposits at a facility located at 901 South Main Street, Weatherford, Parker County, Texas on November 22, 2022, December 19, 2022, January 4, 2023, and January 24, 2023. At the time of the fuel deposits the facility did not possess a valid, current TCEQ delivery certificate [30 Tex. ADMIN. CODE § 334.5(b)(1)(A) and Tex. WATER CODE § 26.3467(d)].

Corrective Actions/Technical Requirements

Corrective Action(s) Completed:

N/A

Technical Requirements:

The Order will require the Respondent to:

a. Within 30 days, develop and implement a procedure for fuel delivery personnel to verify that a facility possesses a valid, current TCEQ delivery certificate prior to depositing a regulated substance into an underground storage tank system;

b. Within 45 days, conduct training for all appropriate personnel; and

c. Within 60 days, submit written certification to demonstrate compliance with a. and b.

Contact Information

TCEQ Attorney: N/A TCEQ Enforcement Coordinator: Faye Renfro, Enforcement Division, Enforcement Team 3, MC 219, (512) 239-1833; Michael Parrish, Enforcement Division, MC 219, (512) 239-2548 Respondent: Ruth Giansante, Senior Vice President, WORLD FUEL SERVICES, INC., 3230 Fiberglass Road, Kansas City, Kansas 66115 Respondent's Attorney: N/A

S COMMISSION S COM	Policy R	Pe Revision 5 (January 28		Calculatio	n Worksh	neet (PC	-	vision February	11, 2021
DATES	Assigned	17-Apr-2023							
	PCW	21-Apr-2023	Screening	g 21-Apr-2023	EPA Due				
RESPO	NDENT/FACILT	TY INFORMATI	ON						
RESPO		WORLD FUEL SE		C. dba World Kin	ect Energy Serv	rices			
	g. Ent. Ref. No.	RN111715538							
Facili	ty/Site Region	4-Dallas/Fort Wo	orth		Major/M	inor Source	Minor		
CASET	NFORMATION								
	f./Case ID No.	63958			No. o	f Violations	1		
		2023-0591-PST-	E			Order Type	1660		
Med		Petroleum Storag	ge Tank		Government/Non-Profit				
	Multi-Media				Enf.	Coordinator		Faara 2	
۵dr	nin. Penalty \$ I	imit Minimum	\$0	Maximum	\$25,000	EC S Team	Enforcement	leam 3	
Au	initi r charcy \$ i		ΨŪ	Haximani	\$25,000				
			Pena	Ity Calculat	ion Sectio	ึงท			
TOTA		LTY (Sum of		•			Subtotal 1	,,	\$7,500
			violation	i base penan	.165)		Subtotal	·	#7,500
ADJUS		/-) TO SUBTO							
		tained by multiplying	the Total Base					r	¢0
	Compliance Hi	story		0.0%	Adjustment	Sublo	tals 2, 3, & 7	<u> </u>	\$0
	Notes		No adjustm	nent for Compliar	ce History.				
				•					
	Culpability	No		0.0%	Enhancement		Subtotal 4		\$0
]		_ + •
	Notes	The Re	spondent do	pes not meet the	culpability crite	ria.			
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	Good Faith Eff	ort to Comply T	otal Adjust	tments			Subtotal 5	r	\$0
		. ,	-						
	Economic Ben	ofit		0.00/			Subtotal 6		\$0
	Economic Ben	Total EB Amounts	\$38		Enhancement* I at the Total EB \$ A	Amount	Subtolar	L	<u></u> э0
	Estimated	Cost of Compliance	\$220						
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SOM	OF SUBTOTA	LS 1-7				F	inal Subtotal		\$7,500
OTHE	R FACTORS A	AS JUSTICE M	AY REOL	ITRF	0.3%		Adjustment		\$20
		Subtotal by the indic			0.5 /0		Aujustinent		φ20
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Notes Enhancement to capture the avoided cost of compliance associated with the Violation.									
								*7 520	
Final Penalty Amount \$7,520									
STATI	JTORY LIMIT		IT			Final Asse	ssed Penalty		\$7,520
JIAN						i mai Asse	socar charty		+- /
DEFER	RRAL				20.0%	Reduction	Adjustment		\$1,504
Reduces t	he Final Assessed Pe	nalty by the indicated	l percentage.				1	-	
	Nation Defemal offered for every dited a titler and								
	Notes Deferral offered for expedited settlement.								
							1		
PAYA	BLE PENALT	ſ							\$6,016
								1	

Scree	Ding Date21-Apr-2023Docket No. 2023-0591-PST-E		PCW
Re	Policy Rev	vision 5 (January 28, 202	
Ca	PCW	Revision February 11, 20.	
Reg. Ent. Refe	rence No. RN111715538		
Enf Co	Media Petroleum Storage Tank ordinator Faye Renfro		
Enr. Co			
> Compliance Hist	Compliance History Worksheet ory Site Enhancement (Subtotal 2)		
Component		Number	Adjust.
NOVs	Written notices of violation ("NOVs") with same or similar violations as those the current enforcement action (<i>number of NOVs meeting criteria</i>)	n O	0%
	Other written NOVs	0	0%
	Any agreed final enforcement orders containing a denial of liability (<i>number containing a denial of liability</i> (<i>number containing meeting criteria</i>)	of O	0%
Orders	Any adjudicated final enforcement orders, agreed final enforcement order without a denial of liability, or default orders of this state or the feder government, or any final prohibitory emergency orders issued by the commissio	al O	0%
Judgments and Consent	Any non-adjudicated final court judgments or consent decrees containing denial of liability of this state or the federal government (<i>number of judgment</i> or consent decrees meeting criteria)	s 0	0%
Decrees	Any adjudicated final court judgments and default judgments, or non-adjudicated final court judgments or consent decrees without a denial of liability, of this state or the federal government	e 0	0%
Convictions	Any criminal convictions of this state or the federal government (<i>number c</i> counts)	of O	0%
Emissions	Chronic excessive emissions events (<i>number of events</i>)	0	0%
Audits	Letters notifying the executive director of an intended audit conducted under the Texas Environmental, Health, and Safety Audit Privilege Act, 74th Legislature 1995 (number of audits for which notices were submitted)		0%
	Disclosures of violations under the Texas Environmental, Health, and Safet Audit Privilege Act, 74th Legislature, 1995 (<i>number of audits for which violation were disclosed</i>)		0%
	Environmental management systems in place for one year or more	No	0%
Other	Voluntary on-site compliance assessments conducted by the executive directounder a special assistance program	or No	0%
	Participation in a voluntary pollution reduction program	No	0%
	Early compliance with, or offer of a product that meets future state or feder government environmental requirements	al No	0%
	Adjustment P	ercentage (Su	btotal 2) 0%
> Repeat Violator			
N	Adjustment P	ercentage (Su	btotal 3) 0%
Compliance Hist	ory Person Classification (Subtotal 7)		
Satisfactory		ercentage (Su	btotal 7) 0%
> Compliance Hist	ory Summary		
Compliance History Notes	No adjustment for Compliance History.		
	Total Compliance History Adjustment Percentage	(Subtotals 2,	3, & 7) 0%
> Final Compliance	History Adjustment Final Adjustment Percer	tage *	at 100% 00%
	rillai Aujustillent Percer	aye ∗capped	at 100% 0%

Screening Date		PCW
		Revision 5 (January 28, 2021)
Case ID No		W Revision February 11, 2021
Reg. Ent. Reference No.		
	Petroleum Storage Tank	
Enf. Coordinator Violation Number		
Rule Cite(s)	30 Tex. Admin. Code § 334.5(b)(1)(A) and Tex. Water Code § 26.3467(d)	
	The Respondent deposited a regulated substance into a regulated underground	
	storage tank ("UST") system that was not covered by a valid, current TCEQ deliver	
Violation Description	certificate. Specifically, the Respondent made four fuel deposits at a facility located at 901 South Main Street, Weatherford, Parker County, Texas on November 22,	
Violation Description	2022, December 19, 2022, January 4, 2023, and January 24, 2023. At the time of	
	the fuel deposits, the facility did not possess a valid, current TCEQ delivery	
	certificate.	
	Base Penalt	\$25,000
>> Environmental, Prope	rty and Human Health Matrix	
Release	Harm Major Moderate Minor	
OR Actua		
Potentia		
>>Programmatic Matrix		
Falsification	Major Moderate Minor x Percent 10.0%	
	x Percent 10.0%	
Matrix	100% of the rule requirement was not met.	
Notes		
		-
	Adjustment \$22,50	
		\$2,500
Violation Events		
Number of	Violation Events 3 4 Number of violation days	
	daily weekly	
	monthly	
	quarterly Violation Base Penalt	\$7,500
	semiannual	
	annual	
	single event x	
Three singl	e events are recommended (One single event for each month in which a fuel deposit	
	occurred).	
Good Faith Efforts to Con	Ply 0.0% Reduction	\$0
	Before NOE/NOV NOE/NOV to EDPRP/Settlement Offer	ΨŪ
	Extraordinary	
	Ordinary	
	N/A x	
	The Respondent does not meet the good faith criteria	
	Notes for this violation.	
	Violation Subtota	I\$7,500
Economic Benefit (EB) fo		I\$7,500
	r this violation Statutory Limit Test	

New Fort Defenses of Me.	DNI111715500						
Reg. Ent. Reference No. Media Violation No.	Petroleum Sto					Percent Interest	Years of Depreciation
						5.0	15
		Date Required	Final Date	Yrs	Interest Saved	Costs Saved	EB Amount
Item Description							
Delayed Costs							
Equipment	, 	1		0.00	\$0	\$0	\$0
Buildings				0.00	\$0	\$0	\$0
Other (as needed)				0.00	\$0	\$0	\$0
Engineering/Construction				0.00	\$0	\$0	\$0
Land				0.00	\$0	n/a	\$0
Record Keeping System				0.00	\$0	n/a	\$0
Training/Sampling	\$100	27-Feb-2023	7-Dec-2024	1.78	\$9	n/a	\$9
Remediation/Disposal				0.00	\$0	n/a	\$0
Permit Costs							
	¢100	27 Eak 2022	7 Dee 2024	0.00	\$0	n/a	\$0
Other (as needed)			elop and implen	<u>1.78</u> nent a p	\$9 rocedure for fuel c	n/a lelivery personnel to	\$9 verify that a
Notes for DELAYED costs	Estimated de facility posse UST system t	elayed cost to dev sses a valid, curre (\$100) and to cor he investigation d	elop and implen ent TCEQ deliver nduct training fo late and the Fina	1.78 nent a p y certific r all app al Dates	\$9 rocedure for fuel c cate prior to depos propriate personne are the estimated	n/a lelivery personnel to iting a regulated su l (\$100). The Dates dates of complianc	\$9 o verify that a bstance into a Required are e.
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The TCEQ is committed to accessibility.

To request a more accessible version of this report, please contact the TCEQ Help Desk at (512) 239-4357.



Compliance History Report

Compliance History Report for CN604713230, RN111715538, Rating Year 2023 which includes Compliance History (CH) components from September 1, 2018, through August 31, 2023.

Customer, Responder or Owner/Operator:	nt, CN604713230, WORLD FUEL SERV	VICES, INC. Classification: SATIS	FACTORY Rating: 50.00			
Regulated Entity:	RN111715538, World Kinect Energy Services	Classification: HIGH	Rating: 0.00			
Complexity Points:	1	Repeat Violator: NO				
CH Group:	iroup: 14 - Other					
Location: 12409 Calloway Cemetery Road, Euless, Tarrant County, Texas 76040-7025						
ICEQ Region: REGION 04 - DFW METROPLEX						
ID Number(s): PETROLEUM STORAGE T NUMBER R04111715538	TANK NON REGISTERED ID					
Compliance History P	Period: September 01, 2018 to Augus	t 31, 2023 Rating Year: 2023	Rating Date: 09/01/2023			
Date Compliance Hist	Sory Report Prepared: July 22, 2	024				
Agency Decision Requ	uiring Compliance History:	orcement				
Component Period Se	lected: July 22, 2019 to July 22, 20	24				
TCEQ Staff Member to	o Contact for Additional Informa	ation Regarding This Compliance	e History.			
Name: Faye Renfro)	Phone: (512) 239-	1833			
2) Has there been a (know	perator History: stence and/or operation for the full five wn) change in ownership/operator of the media) for the Site Are Liste	site during the compliance period?	NO NO			
A. Final Orders, cou N/A	rt judgments, and consent decre	ees:				
B. Criminal conviction	ons:					
C. Chronic excessive	e emissions events:					
D. The approval date N/A	es of investigations (CCEDS Inv.	Track. No.):				
A notice of violation re		Frack. No.): tion of a specific regulatory requirement ement action, nor proof that a violation				

F. Environmental audits:

N/A

G. Type of environmental management systems (EMSs):

N/A

- H. Voluntary on-site compliance assessment dates: $$N\!/\!A$$
- I. Participation in a voluntary pollution reduction program: $N\!/\!A$
- J. Early compliance:

N/A

Sites Outside of Texas:

N/A

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



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IN THE MATTER OF AN ENFORCEMENT ACTION CONCERNING WORLD FUEL SERVICES, INC. DBA WORLD KINECT ENERGY SERVICES RN111715538 **BEFORE THE**

TEXAS COMMISSION ON

ENVIRONMENTAL QUALITY

AGREED ORDER DOCKET NO. 2023-0591-PST-E

I. JURISDICTION AND STIPULATIONS

On ______, the Texas Commission on Environmental Quality ("the Commission" or "TCEQ") considered this agreement of the parties, resolving an enforcement action regarding WORLD FUEL SERVICES, INC. dba World Kinect Energy Services (the "Respondent") under the authority of TEX. WATER CODE chs. 7 and 26. The Executive Director of the TCEQ, through the Enforcement Division, and the Respondent together stipulate that:

- 1. The Respondent is a person, as defined in 30 TEX. ADMIN. CODE § 334.2(80), who physically delivers regulated substances into underground storage tanks ("USTs") directly from a cargo tank which is affixed or mounted to a self-propelled, towable, or pushable vehicle (e.g., wagon, truck, trailer, railcar, aircraft, boat, or barge). As such, the Respondent is a common carrier as defined in 30 TEX. ADMIN. CODE § 334.2(21). The Respondent's principal place of business is located at 12409 Calloway Cemetery Road in Euless, Tarrant County, Texas (the "Business").
- 2. The Executive Director and the Respondent agree that the TCEQ has jurisdiction to enter this Order pursuant to TEX. WATER CODE §§ 7.002, 7.051, and 7.073, and that the Respondent is subject to TCEQ's jurisdiction. The TCEQ has jurisdiction in this matter pursuant to TEX. WATER CODE § 5.013 because it alleges violations of TEX. WATER CODE ch. 26 and the rules of the TCEQ.
- 3. The occurrence of any violation is in dispute and the entry of this Order shall not constitute an admission by the Respondent of any violation alleged in Section II ("Allegations"), nor of any statute or rule.
- 4. An administrative penalty in the amount of \$7,520 is assessed by the Commission in settlement of the violations alleged in Section II ("Allegations"). The Respondent paid \$171 of the penalty and \$1,504 is deferred contingent upon the Respondent's timely and satisfactory compliance with all the terms of this Order and shall be waived only upon full compliance with all the terms and conditions of this Order.

The remaining amount of \$5,845 of the undeferred penalty shall be paid in 35 monthly payments of \$167 each. The first monthly payment shall be paid within 30 days after the effective date of this Order. The subsequent payments shall each be paid not later than 30 days following the due date of the previous payment until the penalty is paid in full. If the Respondent fails to comply with the payment requirements of this Order,

including the payment schedule, the Executive Director may accelerate the maturity of the remaining installments, in which event the unpaid balance shall become immediately due and payable without demand or notice. The Respondent's failure to meet the payment schedule of this Order and/or the acceleration of any remaining balance constitutes the failure by the Respondent to timely and satisfactorily comply with all the terms and conditions of this Order and the Executive Director may demand payment of all or part of the deferred penalty amount.

- 5. The Executive Director and the Respondent agree on a settlement of the matters alleged in this enforcement action, subject to final approval in accordance with 30 TEX. ADMIN. CODE § 70.10(a). Any notice and procedures, which might otherwise be authorized or required in this action, are waived in the interest of a more timely resolution of the matter.
- 6. The Executive Director may, without further notice or hearing, refer this matter to the Office of the Attorney General of the State of Texas ("OAG") for further enforcement proceedings if the Executive Director determines that the Respondent has not complied with one or more of the terms or conditions in this Order.
- 7. This Order represents the complete and fully integrated agreement of the parties. The provisions of this Order are deemed severable and, if a court of competent jurisdiction or other appropriate authority deems any provision of this Order unenforceable, the remaining provisions shall be valid and enforceable.
- 8. This Order shall terminate five years from its effective date or upon compliance with all the terms and conditions set forth in this Order, whichever is later.

II. ALLEGATIONS

During a record review conducted for the Business on February 27, 2023, an investigator documented that the Respondent deposited a regulated substance into a regulated UST system that was not covered by a valid, current TCEQ delivery certificate, in violation of 30 Tex. ADMIN. CODE § 334.5(b)(1)(A) and Tex. WATER CODE § 26.3467(d). Specifically, the Respondent made four fuel deposits at a facility located at 901 South Main Street, Weatherford, Parker County, Texas on November 22, 2022, December 19, 2022, January 4, 2023, and January 24, 2023. At the time of the fuel deposits the facility did not possess a valid, current TCEQ delivery certificate.

III. DENIALS

The Respondent generally denies each allegation in Section II ("Allegations").

IV. ORDERING PROVISIONS

NOW, THEREFORE, THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY ORDERS that:

1. The Respondent is assessed a penalty as set forth in Section I, Paragraph No. 4. The payment of this penalty and the Respondent's compliance with all of the requirements set forth in this Order resolve only the allegations in Section II. The Commission shall not be constrained in any manner from requiring corrective action or penalties for violations which are not raised here. Penalty payments shall be made payable to "TCEQ" and shall be sent with the notation "Re: WORLD FUEL SERVICES, INC. dba World Kinect Energy Services, Docket No. 2023-0591-PST-E" to:

WORLD FUEL SERVICES, INC. dba World Kinect Energy Services DOCKET NO. 2023-0591-PST-E Page 3

> Financial Administration Division, Revenue Operations Section Attention: Cashier's Office, MC 214 Texas Commission on Environmental Quality P.O. Box 13088 Austin, Texas 78711-3088

- 2. The Respondent shall undertake the following technical requirements:
 - a. Within 30 days after the effective date of this Order, develop and implement a procedure for fuel delivery personnel to verify that a facility possesses a valid, current TCEQ delivery certificate prior to depositing a regulated substance into a UST system, in accordance with 30 TEX. ADMIN. CODE § 334.5;
 - b. Within 45 days after the effective date of this Order, conduct training for all appropriate personnel on the requirements of the procedures developed in Ordering Provision No. 2.a; and
 - c. Within 60 days after the effective date of this Order, submit written certification, and include detailed supporting documentation including photographs, receipts, and/or other records to demonstrate compliance with Ordering Provision Nos.
 2.a and 2.b. The certification shall be signed by the Respondent and shall include the following certification language:

"I certify under penalty of law that I have personally examined and am familiar with the information submitted and all attached documents, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the submitted information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations."

The certification shall be submitted to:

Enforcement Division, MC 149A Texas Commission on Environmental Quality P.O. Box 13087 Austin, Texas 78711-3087

with a copy to:

Waste Section Manager Dallas/Fort Worth Regional Office Texas Commission on Environmental Quality 2309 Gravel Drive Fort Worth, Texas 76118-6951

- 3. All relief not expressly granted in this Order is denied.
- 4. The duties and provisions imposed by this Order shall apply to and be binding upon the Respondent. The Respondent is ordered to give notice of this Order to personnel who maintain day-to-day control over the Business operations referenced in this Order.

- 5. The Executive Director may grant an extension of any deadline in this Order or in any plan, report, or other document submitted pursuant to this Order, upon a written and substantiated showing of good cause. All requests for extensions by the Respondent shall be made in writing to the Executive Director. Extensions are not effective until the Respondent receives written approval from the Executive Director. The determination of what constitutes good cause rests solely with the Executive Director. Extension requests shall be sent to the Enforcement Division at the address listed above.
- 6. This Order, issued by the Commission, shall not be admissible against the Respondent in a civil proceeding, unless the proceeding is brought by the OAG to: (1) enforce the terms of this Order; or (2) pursue violations of a statute within the Commission's jurisdiction, or of a rule adopted or an order or permit issued by the Commission under such a statute.
- 7. This Order may be executed in separate and multiple counterparts, which together shall constitute a single instrument. Any page of this Order may be copied, scanned, digitized, converted to electronic portable document format ("pdf"), or otherwise reproduced and may be transmitted by digital or electronic transmission, including but not limited to facsimile transmission and electronic mail. Any signature affixed to this Order shall constitute an original signature for all purposes and may be used, filed, substituted, or issued for any purpose for which an original signature could be used. The term "signature" shall include manual signatures and true and accurate reproductions of manual signatures created, executed, endorsed, adopted, or authorized by the person or persons to whom the signatures are attributable. Signatures may be copied or reproduced digitally, electronically, by photocopying, engraving, imprinting, lithographing, electronic mail, facsimile transmission, stamping, or any other means or process which the Executive Director deems acceptable. In this paragraph exclusively, the terms: electronic transmission, owner, person, writing, and written, shall have the meanings assigned to them under TEX. BUS. ORG. CODE § 1.002.
- 8. The effective date of this Order is the date it is signed by the Commission. A copy of this fully executed Order shall be provided to each of the parties.

WORLD FUEL SERVICES, INC. dba World Kinect Energy Services DOCKET NO. 2023-0591-PST-E Page 5

SIGNATURE PAGE

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

For the Commission For the Executive Director

Date

<u>9/18/2024</u> Date

I, the undersigned, have read and understand the attached Order. I am authorized to agree to the attached Order, and I do agree to the terms and conditions specified therein. I further acknowledge that the TCEQ, in accepting payment for the penalty amount, is materially relying on such representation.

I also understand that failure to comply with the Ordering Provisions, if any, in this Order and/or failure to timely pay the penalty amount, may result in:

- A negative impact on compliance history;
- Greater scrutiny of any permit applications submitted;
- Referral of this case to the OAG for contempt, injunctive relief, additional penalties,
- and/or attorney fees, or to a collection agency;
- Increased penalties in any future enforcement actions;
- Automatic referral to the OAG of any future enforcement actions; and
- TCEQ seeking other relief as authorized by law.

In addition, any falsification of any compliance documents may result in criminal prosecution.

Ruth Giansante (Aug 21, 2024 09:00 EDT)

Signature

Ruth Giansante

Date SVP, Global Energy & Susta

21 August 2024

Name (Printed or typed) Title Authorized Representative of WORLD FUEL SERVICES, INC. dba World Kinect Energy Services

WORLD FOEL SERVICES, INC. and World Killect Energy Services

□ If mailing address has changed, please check this box and provide the new address below:

Instructions: Send the original, signed Order with penalty payment to the Financial Administration Division, Revenue Operations Section at the address in Ordering Provision 1 of this Order.