

Brooke T. Paup, *Chairwoman*
Catarina R. Gonzales, *Commissioner*
Tonya R. Miller, *Commissioner*
Kelly Keel, *Executive Director*



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

January 08, 2026

Laurie Gharis, Chief Clerk
Texas Commission on Environmental Quality
Attention: Docket Clerk, MC 105
P.O. Box 13087
Austin, Texas 78711-3087

Re: Richard W. Kollin; CN606227403; RN111900908
Denial of Application for On-Site Sewage Facility Installer I License
TCEQ Docket No. 2026-0020-LIC

On behalf of the Executive Director, and pursuant to 30 TEX. ADMIN. CODE (TAC) § 70.109, please consider this letter a request for referral of the Executive Director's denial of Mr. Richard Kollin's application for a Water Operator D License to the State Office of Administrative Hearings ("SOAH") for SOAH to acquire jurisdiction over the contested case.

Accordingly, the Executive Director requests that you file a Request for Docket Case form for the above referenced case. The Executive Director initially notified Mr. Kollin of her decision on the On-Site Sewage Facility Installer I license application on July 11, 2024. Mr. Kollin filed a timely response on July 24, 2024.

The denial notification and hearing request are attached to this letter. According to 30 TAC § 30.38 all hearings regarding Occupational Licenses are to be conducted according to 30 TAC Chapters 70 and 80; 30 TAC § 70.109 provides that the Executive Director may request that the chief clerk refer the cases to SOAH for a contested case hearing. Additionally, please issue the necessary public notice of the hearing.

Please contact me at (512) 239-0133 with any questions you may have. Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Alicia Ramirez", with a long horizontal flourish extending to the right.

Alicia Ramirez
Staff Attorney
Environmental Law Division

cc: Mr. Richard Kollin, 484 US Highway 69 North, Woodville, Texas 75979
Jaya Zyman, P.E., Occupational Licensing & Registration Division, TCEQ
Tamara Calhoun, Occupational Licensing Section Manager, TCEQ
Rebecca Morigan, Occupational Licensing & Registration Division, TCEQ
J.W. Adams, Occupational Licensing & Registration Division, TCEQ
Garrett Arthur, Public Interest Counsel, TCEQ

bcc: Aubrey Pawelka, Environmental Law Division, TCEQ
Maricela Zertuche, Environmental Law Division, TCEQ
Axelle Wouappi, Environmental Law Division, TCEQ
Sirena Casper, General Law Division, TCEQ

Jon Niermann, *Chairman*
Bobby Janecka, *Commissioner*
Catarina R. Gonzales, *Commissioner*
Kelly Keel, *Executive Director*



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

July 11, 2024

Mr. Richard Kollin
484 US Highway 69 N.
Woodville, Texas 75797-9546

RE: Initial Application for On-Site Sewage Facility Installer I license

Dear Mr. Kollin:

This notice is in regard to your On-Site Sewage Facility Installer I license application received by Executive Director (ED) of the Texas Commission of Environmental Quality (TCEQ) in February 2024.

As part of the application review process, TCEQ became aware that you continually received citations from Tyler County in activities related to OSSF. These citations have been determined to be cause for denial of your application. The ED intends to deny your On-Site Sewage Facility Installer I license application because of your record in the preceding five years of violations of statutes or rules as referenced in Texas Water Code (TWC) § 37.005(c)(1).

You may request a formal hearing on the denial of your On-Site Sewage Facility Installer I license application. The hearing request must be made in writing and must contain your name, address, and phone number. The Chief Clerk's Office must receive your request no later than 30 calendar days after the United States Post Office delivery date of this letter. You must submit the request to the following address:

**Office of the Chief Clerk
Texas Commission on Environmental Quality
P.O. Box 13087, MC 105
Austin, TX 78711-3087
(512) 239-3311 (FAX)**

The formal hearing is known as a contested case hearing and is conducted by the State Office of Administrative Hearings (SOAH). The contested case hearing usually consists of a preliminary hearing and an evidentiary hearing. The purpose of a preliminary hearing is to establish jurisdiction, name the parties, establish a procedural schedule for the remainder of the proceeding, provide an opportunity for settlement discussions, and address other matters as determined by the administrative law judge. The preliminary hearing will be held unless all timely hearing requests are withdrawn or denied, or the parties agree to waive the preliminary hearing.

Mr. Richard Kollin
Page 2
July 11, 2024

The evidentiary phase of the contested case hearing, to be held at a later date, will be a legal proceeding similar to a civil trial in state district court to determine whether you should be issued a On-Site Sewage Facility Installer I license. Unless agreed to by all parties in attendance at the preliminary hearing, an evidentiary hearing will not be held on the date of this preliminary hearing.

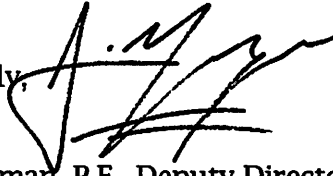
If you fail to appear at the preliminary hearing or evidentiary hearing, the ED will request that the hearing be canceled and that the appeal of the ED's decision be dismissed.

SOAH's rules allow for participation by telephone or videoconference. Permission must be obtained from SOAH at least ten days before the hearing.

If you have additional questions about the hearing process, please contact Alicia Ramirez at Alicia.Ramirez@tceq.texas.gov or at (512) 239-0133.

If you would like to obtain a copy of the applicable TCEQ rules, you may contact any of the sources listed in the enclosed brochure entitled "Obtaining TCEQ Rules."

Sincerely,



Jaya Zyman, P.E., Deputy Director
Occupational Licensing and Registration Division
Texas Commission on Environmental Quality

7/25/11

Dear: office of thief clerk,

my name is: Richard Kollin

Address: 484 US hwy 69 North
Woodville TX 75979

I am Request a hearing on denial of
my OSSF lic

I PREFER videoconference or phone (936) 703-7621

Thank you. ;)

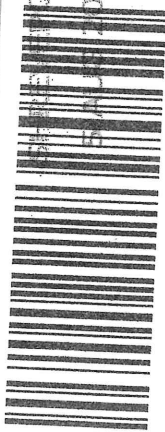
Richard Kollin
Richard Kalli

Richard Kollin

484 US Hwy 69 N.

Woodville Texas 75979

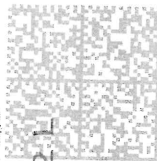
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TCEQ MAIL CENTER

CJ

Office of the chief clerk
Texas Commission on Environmental
P.O. Box 13087, MC 105
Austin TX 78711-3087

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