

**Texas Commission on Environmental Quality
Emissions Banking and Trading Programs
Authorized Account Representative Registration Form**

This form is used by the responsible official to identify the authorized account representative(s) for an account (portfolio) used to comply with the Emissions Banking and Trading (EBT) rules in 30 Texas Administrative Code Chapter 101, Subchapter H.

Company and Site Information

EBT Portfolio Number: P		
Company Name:		
Site Name:		
Customer Reference Number: CN		
Regulated Entity Reference Number: RN		

Primary Authorized Account Representative - Contact Information

Name:		
Title:		
Mailing Address:		
City:	State:	ZIP Code:
Telephone:		
E-Mail:		
Appointment Effective Date:		
By signing below, I consent to the release of my contact information, including e-mail address, in connection with information regarding this account under the Public Information Act.		
Signature:	Date:	

Alternate Authorized Account Representative - Contact Information (optional)

Name:		
Title:		
Telephone:		
E-Mail:		
Appointment Effective Date:		
By signing below, I consent to the release of my contact information, including e-mail address, in connection with information regarding this account under the Public Information Act.		
Signature:	Date:	

Responsible Official Certification

<p>I certify that I meet the responsible official qualifications in 30 TAC §122.165(c) and that I am authorized to make this submission on behalf of the owners and operators of the site and facilities included in this submission. I certify that I have knowledge of the information in this submission and any attachments, and that, based on my knowledge and belief formed after reasonable inquiry, the information is true, accurate, and complete. I acknowledge that I have read and understand Texas Water Code (TWC) §§7.177–7.183, which define criminal offenses for certain violations, including intentionally or knowingly making or causing to be made false material statements or representations in this application, and TWC §7.187, pertaining to criminal penalties. Additionally, I understand that TWC §5.102 and Texas Health and Safety Code §382.002 authorize the TCEQ to carry out and enforce its rules and associated duties, including the duty to take enforcement actions if these rules are violated. I consent to the release of my contact information, including e-mail address, in connection with information regarding this account under the Public Information Act.</p>		
Signature:	Date:	
Name:		
Title:		
Telephone:		
E-Mail:		

**Texas Commission on Environmental Quality
Emissions Banking and Trading Programs
Authorized Account Representative Registration Form
Extension Page**

This optional page may be added as many times as needed to allow the responsible official to identify the same authorized account representative(s) for multiple accounts (portfolios) used to comply with the Emissions Banking and Trading (EBT) rules in 30 Texas Administrative Code Chapter 101, Subchapter H.

Responsible Official Initials _____

Company and Site Information

EBT Portfolio Number: P
Company Name:
Site Name:
Customer Reference Number: CN
Regulated Entity Reference Number: RN

Company and Site Information

EBT Portfolio Number: P
Company Name:
Site Name:
Customer Reference Number: CN
Regulated Entity Reference Number: RN

Company and Site Information

EBT Portfolio Number: P
Company Name:
Site Name:
Customer Reference Number: CN
Regulated Entity Reference Number: RN

Company and Site Information

EBT Portfolio Number: P
Company Name:
Site Name:
Customer Reference Number: CN
Regulated Entity Reference Number: RN

Company and Site Information

EBT Portfolio Number: P
Company Name:
Site Name:
Customer Reference Number: CN
Regulated Entity Reference Number: RN

**Texas Commission on Environmental Quality
Emissions Banking and Trading
Authorized Account Representative Registration Form Instructions**

Overview

This form is used to register an authorized account representative for an account (portfolio) used to comply with the Emissions Banking and Trading (EBT) rules in [30 Texas Administrative Code \(TAC\) Chapter 101, Subchapter H](#). The authorized account representative must meet, or be authorized by someone that meets, the responsible official qualifications in [30 TAC §122.165\(c\)](#).

A primary or alternate authorized account representative must certify (sign) all EBT forms submitted for that account (portfolio). The TCEQ will send all official correspondence relating to EBT actions to the authorized account representative(s) via e-mail unless specifically requested to send paper copies via regular mail. Correspondence will be address to the primary authorized account representative and courtesy copies will be sent to the alternate representative, if designated.

Beginning November 1, 2015, each account (portfolio) used to comply with the EBT rules must have a primary authorized account representative. Each portfolio may also elect to have one alternate authorized account representative. This form should be included with the initial submittal of a required EBT application form and re-submitted as necessary to register new authorized account representative(s) or to update the contact information for the current representative(s). Submit the signed form to:

Texas Commission on Environmental Quality
Emissions Banking and Trading Program, MC-206
PO Box 13087
Austin, TX 78711-3087

Company and Site Information

EBT Portfolio Number: Enter the TCEQ-assigned EBT Portfolio Number (PXXXX). You can verify your portfolio number in the [TCEQ EBT Database](#). If you do not have a portfolio number, leave this space blank.

Company Name: Enter the legal name of the company. The company name on this form should match the name in the [TCEQ Central Registry Database](#).

Site Name: Enter the legal name of site. The site name on this form should match the name in the [TCEQ Central Registry Database](#).

Customer Reference Number (CN): Enter the TCEQ-assigned CN (CNXXXXXXXXXX). If you do not have a CN, leave this space blank.

Regulated Entity Reference Number (RN): Enter the TCEQ-assigned RN (RNXXXXXXXXXX). If the TCEQ regulates any facilities at the site and you do not yet have a RN, you will need to submit a [Core Data Form](#). Contact [Central Registry](#) for assistance with the Core Data Form. If you do not have a RN, leave this space blank.

Primary and Alternate Authorized Account Representative Information

Contact Information: Enter the name, title, mailing address (not needed for alternate), telephone number, and e-mail address of the company official authorized to make representations regarding the EBT account (portfolio).

Appointment Effective Date: Enter the date when the signature authority of the authorized account representative will become effective (mm/dd/yyyy). The appointment effective date is the signature date on the responsible official certification unless you specify a later date here.

Signature: The authorized account representative can sign and date (mm/dd/yyyy), in ink, to consent to the release of their contact information, including e-mail address, in connection with information regarding this account (portfolio) under the Public Information Act.

Responsible Official Certification

The responsible official must certify this form for truth, accuracy, and completeness with an original Signature and Signature Date (mm/dd/yyyy), in ink. Provide the name, title, telephone number, and e-mail address of the responsible official, if different from the authorized account representative.