

TO: [Air Fees Contact@email.com](mailto:AirFeesContact@email.com)

Dear AIR FEES CONTACT:

The Texas Commission on Environmental Quality (TCEQ) is requesting that you submit a completed FY2025 Air Emissions/Inspection Fee Basis Form for SITE NAME, RN, POINT SOURCE AIR ACCOUNT NUMBER within 60 days from the date of this notification. Agency records indicate that your company owns or operates an account (site) that may be required to pay either the air inspection fee per 30 Texas Administrative Code (TAC) §101.24 or the air emissions fee per 30 TAC §101.27.

The Fee Basis Form for the above-mentioned site can be downloaded from:

<https://www14.tceq.texas.gov/fbfrm/>

Please complete and submit the Fee Basis Form to Airfees@tceq.texas.gov by the due date. Failure to respond to this request may result in TCEQ enforcement actions.

If the site is no longer operating, has been sold, or party to pending bankruptcy proceedings you are still required to submit a completed Fee Basis Form to notify the program area of the change.

Additional information for completing the Fee Basis Form, including links to the 30 TAC rules, is available at the Annual Air Emissions and Inspection Fee webpage: <https://www.tceq.texas.gov/airquality/point-source-ei/air-fees.html>.

If you have any questions, please contact the fees program at Airfees@tceq.texas.gov or at 512-239-1773.

Sincerely,

Danielle Nesvacil
Manager, Emissions Assessment Section

Disclaimer: This e-mail is official correspondence from the TCEQ Office of Air, Air Quality Division, Emissions Assessment Section, Air Emissions and Inspection Fee Program and should be given all due attention. If the account party is a debtor in a pending bankruptcy proceeding, please immediately forward a copy of the debtor's petition to the TCEQ Bankruptcy Program: Bankruptcy@tceq.texas.gov.