

Disposition Form for Replacement and Repower Projects

Texas Commission on Environmental Quality

Texas Emissions Reduction Plan (TERP)



Purpose of this Form

You must complete and submit this form to document that you have disposed of your old engine and vehicle or equipment as required under your TERP contract.

Standard Methods of Disposition

The standard methods of disposition require that the old engine and vehicle or equipment be destroyed and rendered permanently inoperable, including:

- a) completely crushing the vehicle or equipment; or
- b) cutting a 3-inch or larger hole on both sides of the engine block and, for a replacement project, cutting both frame rails or other main structural components of the vehicle or equipment in half.

For the replacement of an on-road vehicle, you will also be required to submit a copy of a [Texas Nonrepairable Vehicle Title](#) issued by the Texas Department of Motor Vehicles.

To dispose of engines, you may send them to a remanufacturing facility.

Disposition Deadlines

The Disposition Form and required supporting documentation must be submitted within ninety (90) days of your reimbursement payment being issued by TCEQ.

Failure to Comply with Disposition Requirements

Failure to comply with these requirements and those included in your contract will result in the termination of your contract and an invoice for the return of grant funds.

Warning: If someone else disposes of your old engine and vehicle or equipment, you are still responsible for ensuring that the disposition complies with program requirements. Keep (or maintain access to) your old engine and vehicle or equipment until TCEQ provides you with a Start Keeping Records letter.

Questions?

If you have questions about disposing of your old engine and vehicle or equipment, contact the Compliance Section by phone at 512-239-0578 or email at TERP-Dispo@tceq.texas.gov.

Section 1: Grantee Information

Contract Number	
Name on Contract	
Phone	
Email Address	
Mailing Address (Street or PO Box)	
City	
State	
Zip Code	

Section 2: Name of Individual/Entity Completing the Disposition

Please enter the name and contact information of the individual or entity responsible for completing the actual disposition of the old engine and vehicle or equipment (e.g., a salvage yard or metal recycler).

Name of Individual/Entity	
Phone	
Email Address	
Mailing Address (Street or PO Box)	
City	
State	
Zip Code	

Section 4: Required Documentation (Standard Disposition Only)

If you disposed of your old engine and vehicle or equipment using a standard disposition method, complete this section then skip to Section 6.

To complete this section, check the appropriate boxes below to confirm you are submitting the required documentation with this form.

Pictures

Tips:

- Paint a bright color around the areas where you plan to make holes and cuts.
- Pictures should be taken at least three feet from the engine block.
- Before and after photos must be identified by their activity number.

Before destroying your equipment, take the following color photos and submit them with this form.

- Left side of the equipment including the frame rail (Replacement only)
- Right side of the equipment including the frame rail (Replacement only)
- Main structural component of the equipment (Replacement only)
- Left side of the engine
- Right side of the engine

After destroying your equipment, take the following color photos and submit them with this form.

- Left side of the equipment showing the frame rail cut in half (Replacement only)
- Right side of the equipment showing the frame rail cut in half (Replacement only)
- Main structural component of the equipment cut in half (Replacement only)
- Left side of the engine with at least a 3-inch hole
- Right side of the engine with at least a 3-inch hole
- Crushed equipment and/or engine

Nonrepairable Title (On-Road Vehicles Only)

For the replacement of an on-road vehicle, you are required to submit a copy of your [Texas Nonrepairable Vehicle Title](#) issued by the Texas Department of Motor Vehicles.

- I submitted a copy of the Nonrepairable Vehicle Title.

Remanufactured Equipment

- I have included documentation from the remanufacturing facility that validates receipt of the old engine(s).
- I have included documentation from the remanufacturing facility that includes the old engine identification number(s).

Section 5: Required Documentation (Alternative Disposition Only)

Before you destroy your old engine and vehicle or equipment using an alternative method, you must receive approval in writing from TCEQ, and the approval must be documented in the Special Conditions of your contract.

Check the appropriate boxes below to confirm you are submitting the required documentation and have completed the required steps for alternative disposition.

- I have received approval in writing from TCEQ for alternative disposition.
- Approval for alternative disposition has been documented in the Special Conditions of my contract.

Section 6: Grantee Certification

I, the undersigned, certify that to the best of my knowledge all information submitted in this form and the required documentation is true and correct. I understand that failure to comply with the disposition requirements may result in the termination of my contract, an invoice for the return of grant funds, and my designation as a high-risk applicant in future grant rounds. I also understand that I am required to keep (or maintain access to) the old engine and vehicle or equipment until TCEQ provides me with a Start Keeping Records letter.

Signature of Performing Party's Authorized Representative	
Printed Name	
Title	
Date	

Section 7: Submit Your Disposition Form

Submit the completed and signed Disposition Form with the required documentation to terp-dispo@tceq.texas.gov or by regular or express mail:

Regular Mail

TCEQ
Air Grants Division, MC-204 (Disposition)
P.O. Box 13087
Austin, TX 78711-308

Express Mail

TCEQ
Air Grants Division, MC-204 (Disposition)
12100 Park 35 Circle, Bldg. F
Austin, TX 78753

Keep copies of your disposition packet until you receive notice that your disposition has been approved, and maintain for your records.