Quick Start Guide to Creating an Applicant Profile

and

Create a GAFF Application
Overview

- Guide for Creating an Applicant Profile
- Guide for How to Create a GAFF Application
Creating an Applicant Profile

- On the Dashboard, click **New Applicant** below the Associated Applicants section
Creating an Applicant Profile

- On the Applicant Profile (Payee) page, select the *Type of Organization*.
- The available Organizational Types are:
  - Individual, Sole Ownership, Partnership, Limited Partnership, Joint Venture, Texas Corporation, Professional Corporation, Professional Association, City, County, School, School District, Special District, COG, State Agency/University, Other Government Entity, Foreign, Federal Agency, Out-of-State Corporation, and Other
- Each selection may require the Applicant to enter specific information for the business owner(s).
Creating an Applicant Profile

Applicant Profile
Payee Information (Grant Recipient)

Select type of organization
Is the Applicant a Small Business?
Full Legal Name
FEIN (Federal Employer Identification Number)
Salutation
Suffix
First Name
Middle Initial
Last Name
Social Security Number

Provide the following information for all partners of the organization having an ownership percentage of 25% and at least two partners if the second partner has less than 25% ownership.

<table>
<thead>
<tr>
<th>Salutation</th>
<th>First Name</th>
<th>Last Name</th>
<th>Suffix</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Business physical address (no PO Box allowed)

Address 1
Address 2
City
State
Zip
Zip Extension
Country

INDV Bus Phys ADDR 1
INDV Bus Phys ADDR 2
Temple
TEXAS
76502
1111
United States

Back  Next
Creating an Applicant Profile

• If applicable, place a “check mark” in the **Is the Applicant a Small Business?** box.
• Enter the **Full Legal Name** of the Applicant in the **Full Legal Name** text box.
• In order to add Partners with greater than 25% ownership to the Applicant, click **Add** in the Partners table.
• In the **Owner Information** popup page, enter the required information for each owner and click **Save**.
Creating an Applicant Profile

Owner Information

Salutation

Suffix

First Name *

Middle Initial

Last Name *

SSN *

Cancel  Save
Creating an Applicant Profile

- Enter all information to complete the physical *Business Address* section.
- Click **Save**.
Create an Application

- On the Dashboard in the Associated Applicants section, click **New Application**.
Create an Application

- The Grant Round page provides options for creating an Application based on available Grant Rounds.
- In order to select a Grant Round, click on the desired *Grant Round* icon.
- This will automatically take the user to the *Applicant Profile* Role page.
Role of Applicant

• Select the desired Role for the current User
  • Authorized Official (AO)
  • Designated Project Representative (DPR) or Editor
  • Third Party Preparer (TPP)
• Click **Next**
Applicant Profile

- Ensure all previously entered information for the Applicant is correct
- Click **Next**
Activity Information

- The Activity Information page allows the User to enter information related to the equipment being considered.

**NOTE**: All dropdown lists will be appropriate for the currently available Grant Round.

- In order to select the Activity Type, click the dropdown arrow to the right of *Project Type*.

- Select the desired type.
Activity Information

Application Information
Provide Project Information

Project Type

Project Emissions Source
Note: Project Type and Project Emission Source cannot be changed once activities exist on the application. To change these values, all activities must first be deleted.

Requested Grant Amount (numbers only)

Project Fuel Type

Project Fuel System Type

Business Description
Provide a description of the Applicant's business and how the equipment included in this application will be used in the daily operations of the Applicant. For on-road equipment, please include your typical driving route (include the cities traveled to and highways/roadways traveled on). For non-road equipment (if applicable), please include where the equipment will be used in its routine operation.
Activity Information

- In order to select the emission source, click the down-arrow next to Project Emissions Source
- Select the desired emission source
Activity Information

Application Information
Provide Project Information

Project Type

Project Emissions Source
Note: Project Type and Project Emission Source cannot be changed once activities exist on the application. To change these values, all activities must first be deleted.

Requested Grant Amount (numbers only)

Project Fuel Type

Project Fuel System Type

Business Description
Provide a description of the Applicant’s business and how the equipment included in this application will be used in the daily operations of the Applicant. For on-road equipment, please include your typical driving route (include the cities traveled to and highways/roadways traveled on). For non-road equipment (if applicable), please include where the equipment will be used in its routine operation.

Back  Next
Activity Information

- Enter the amount of money being requested in the field to the right of *Requested Grant Amount*
Activity Information

Application Information

Provide Project Information

Project Type

Project Emissions Source

Note: Project Type and Project Emission Source cannot be changed once activities exist on the application. To change these values, all activities must first be deleted.

Requested Grant Amount (numbers only)

Project Fuel Type

Project Fuel System Type

Business Description

Provide a description of the Applicant's business and how the equipment included in this application will be used in the daily operations of the Applicant. For on-road equipment, please include your typical driving route (include the cities traveled to and highways/roadways traveled on). For non-road equipment (if applicable), please include where the equipment will be used in its routine operation.
Activity Information

- In order to select the type of fuel used, click the down-arrow to the right of *Project Fuel Type*
- Select the desired new fuel type
Activity Information

Application Information
Provide Project Information

Project Type

Project Emissions Source

Note: Project Type and Project Emission Source cannot be changed once activities exist on the application. To change these values, all activities must first be deleted.

Requested Grant Amount (numbers only)

Project Fuel Type

Project Fuel System Type

Business Description
Provide a description of the Applicant’s business and how the equipment included in this application will be used in the daily operations of the Applicant. For on-road equipment, please include your typical driving route (include the cities traveled to and highways/roadways traveled on). For non-road equipment (if applicable), please include where the equipment will be used in its routine operation.
Activity Information

• In order to select the type of fuel system used, click the down-arrow to the right of *Project Fuel System Type*
• Select the desired fuel system type
• In the Business Description section, enter the business description and how the equipment will be used
• Click **Next**
Application Information

Provide Project Information

Project Type

Project Emissions Source

Note: Project Type and Project Emission Source cannot be changed once activities exist on the application. To change these values, all activities must first be deleted.

Requested Grant Amount (numbers only)

Project Fuel Type

Project Fuel System Type

Business Description

Provide a description of the Applicant’s business and how the equipment included in this application will be used in the daily operations of the Applicant. For on-road equipment, please include your typical driving route (include the cities traveled to and highways/roadways traveled on). For non-road equipment (if applicable), please include where the equipment will be used in its routine operation.
Primary Area

- The Primary Area is the primary location where the equipment will be used.
- In order to select the area where the equipment will be used, select the drop-down arrow to the right of *Primary Area*.
- Select the desired location.
- Click **Next**.
Primary Area

Application Information
Identify Primary Area for the Project

Select the primary area for the project. A complete list of counties included within each area can be found on the TERP Grant Programs web page located at http://tergrants.org/

Primary Area

- Austin
- Beaumont/Port Arthur
- Corpus Christi
- Dallas/Fort Worth
- El Paso
- Houston/Galveston/Brazoria
- Other
- San Antonio (Bexar county)
- San Antonio (other counties)
- Tyler/Longview

Back
Authorized Official

- The Authorized Official (AO) section allows the User to enter all information related to the AO who is the only person allowed to submit an Application
- Enter **ALL** information related to the AO
- The red asterisks are mandatory upon submission of the application
The radio buttons in the Authorized Official (AO) section allows the User to quickly populate the section with the radio button’s descriptive information.

Available radio buttons are:

- Same as my information
- Same as my mailing address
- Same as my physical address
- Same as Authorized Official’s mailing address
Authorized Official

Provide Contact Information

The **Authorized Official** is the applicant or an employee of the applicant who is authorized to sign legal documents on behalf of the applicant.

- Same as my information

**Salutation**

**Suffix**

**First Name** *

**Middle Initial**

**Last Name** *

**Email Address** *

**Primary Phone Number** *

**Primary Phone Extension**

**Secondary Phone Number**

**Secondary Phone Extension**

**Fax Number**

**Company Name** *

**Title**
Authorized Official Mailing Address

Authorized Official

Provide Mailing Address

The **Authorized Official** is the applicant or an employee of the applicant who is authorized to sign legal documents on behalf of the applicant.

Please check and fill out the following information. This address will be used for delivery of USPS Mail.

- [ ] Same as my mailing address

### Address 1 *

**Address 2**

**City **

**State**

**Zip **

**Zip 4**

**Country**

[ ] United States

[ ] Other

[ ] Texas

[ ] Other

Air Grants Division
Authorized Official
Provide Physical Address

The Authorized Official is the applicant or an employee of the applicant who is authorized to sign legal documents on behalf of the applicant.

Please check and fill out the following information.

Note: A PO Box may not be provided as the physical address

- Same as my physical address
- Same as Authorized Official's mailing address

Address 1 *
Address 2
City *
State
TEXAS
Zip *
Zip 4
Country
United States

[Back] [Next]
Designated Project Representative

- The Designated Project Representative (DPR) section allows the User to enter all information related to the DPR who is allowed to complete an Application.
- Enter **ALL** information related to the DPR.
- The red asterisks are mandatory upon submission of the application.
Designated Project Representative

- The radio buttons in the Designated Project Representative (DPR) section allows the User to quickly populate the section with the radio button’s descriptive information.

- Available radio buttons are:
  - Same as my information
  - Same as Authorized Official’s information
  - Same as my mailing address
  - Same as Authorized Official’s mailing address
  - Same as my physical address
  - Same as Authorized Official’s physical address
Designated Project Representative

Provide Contact Information

The **Designated Project Representative** is the applicant or an employee or relative of the applicant who will serve as the point of contact for this application. This person may not be a consultant, dealer, or subcontractor.

- Same as my information
- Same as Authorized Official’s information

Salutation

Suffix

First Name *

Middle Initial

Last Name *

Email Address *

Primary Phone Number *

Primary Phone Extension

Secondary Phone Number

Secondary Phone Extension

Fax Number

Company Name *

Title

[Back] [Next]
Designated Project Representative

Provide Mailing Address

The Designated Project Representative is the applicant or an employee or relative of the applicant who will serve as the point of contact for this application. This person may not be a consultant, dealer, or subcontractor.

Please check and fill out the following information. This address will be used for delivery of USPS Mail.

- Same as my mailing address
- Same as Authorized Official's mailing address

Address 1 *
Address 2
City *
State
Zip *
Zip 4
Country

United States
Designated Project Representative

Provide Physical Address

The Designated Project Representative is the applicant or an employee or relative of the applicant who will serve as the point of contact for this application. This person may not be a consultant, dealer, or subcontractor.

Please check and fill out the following information.

Note: A PO Box may not be provided as the physical address

- Same as my physical address
- Same as Authorized Official’s physical address

Address 1 *
Address 2
City *
State
Zip *
Zip 4
Country

[Back] [Next]
Designated Location for Records

- The Designated Location for Records (DLR) section allows the User to enter the physical address for the records of all equipment associated with the Application.
- Enter **ALL** information related to the DLR.
- The red asterisks are mandatory upon submission of the application.
Designated Location for Records Access

Provide Physical Address for Designated Location for Records Access

The Designated Location for Records Access must be a physical address where records relating to this project may be accessed and reviewed by the TCEQ.

Note: A PO Box may not be provided as the physical address

Address 1 *
Address 2
City *
State
  TEXAS  
Zip *
Zip 4
Country
  United States  

Back  
Next
Activity Entry

The Activity Entry section allows the User to enter all information related to the vehicle or equipment for the Grant.

In order to create an Activity, click Add Activity.

### Activity Entry

Provide Activity Information

Applicants are encouraged to review program eligibility requirements in the Request for Grant Applications (RFGA) before adding activities to the application. The RFGA may be found on the program webpage [http://terpgants.org/](http://terpgants.org/).

<table>
<thead>
<tr>
<th>Activity</th>
<th>Description</th>
<th>Year</th>
<th>Make</th>
<th>Model</th>
<th>Actions</th>
<th>Move</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="#">Add Activity</a></td>
<td>Add Infrastructure</td>
<td>Back</td>
<td>Next</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

[Add Activity](#)
Activity Entry

- This example is a Replacement of an On-Road vehicle
- On the *Replacement of On-Road Vehicles* page, select the **Class of Vehicle** from the dropdown menu next to *Vehicle Type*
- Complete each entry as required
- Click **Next**
### Replacement of On-Road Vehicles

**Activity 001**

#### Provide New Vehicle Information

**Vehicle**

- **Vehicle Type**
- **Vehicle ID Number or VIN**
- **Vehicle Make**
- **Vehicle Model**
- **Vehicle Year**

**Engine**

- **Fuel Type**
- **Engine Year**

**Federal NOx Emissions (g/bhp-hr)**

<table>
<thead>
<tr>
<th>Description</th>
<th>Equip Year</th>
<th>Equip Make</th>
<th>Equip Model</th>
<th>Engine Year</th>
<th>Engine Make</th>
<th>Engine Model</th>
</tr>
</thead>
<tbody>
<tr>
<td>Old</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td>2021</td>
<td></td>
<td></td>
<td>2021</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Activity Entry

- On the *Replacement of On-Road Vehicles* page, complete each entry as required for the old vehicle
- Click **Next**
### Replacement of On-Road Vehicles

**Activity 001**

Provide Old Vehicle Information Used for Comparison

#### Vehicle

- **Vehicle Type**: N/A
- **Vehicle ID Number or VIN**
- **Vehicle Make**
- **Vehicle Model**
- **Vehicle Year**

#### Engine

- **Fuel Type**
- **Engine Year**
- **Federal NOx Emissions (g/bhp-hr)**

<table>
<thead>
<tr>
<th>Description</th>
<th>Equip Year</th>
<th>Equip Make</th>
<th>Equip Model</th>
<th>Engine Year</th>
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<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td>2021</td>
<td></td>
<td></td>
<td>2021</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Activity Entry

- On the *Replacement of On-Road Vehicles and Equipment – Requested Grant Amount* page, enter the requested grant amount.
- Click **Next**
Activity Entry

- On the *Replacement of On-Road Vehicles and Equipment* usage page, all entries will be prepopulated
- Click **Next**
Replacement of On-Road Vehicles
Activity 001
Provide Usage Information for Activity
Activity Life
The Activity Life is the number of years the applicant commits to operating the new equipment. Please refer to the Request for Grant Applications (RFGE) for Activity Life requirements.

Project Activity Life

Percentage of Annual Use in Eligible Areas
Applicants must commit to operating the new equipment in one or more of the eligible areas for the duration of the Activity Life. Refer to the RFGE for a map of the counties included in each of the eligible areas and for percentage of use requirements in the eligible areas.

% in Austin Area
% in Beaumont/Port Arthur Area
% in Corpus Christi Area
% in Dallas/Fort Worth Area
% in El Paso Area
% in Houston/Galveston/Brazoria Area
% in Other Area
% in San Antonio (Bexar county) Area
% in San Antonio (other counties) Area
% in Tyler/Longview Area
Total % in Eligible Areas
Total % in Approved Corridor
Total % Usage

Usage Commitment Option
Emissions Reduction Incentive Grants Only
Select either a Standard or Non-Standard Usage Commitment. Refer to the RFGE for the definition and requirements for Standard and Non-Standard Usage.

Standard Usage Commitment: Enter the default usage commitment provided by TCEQ for the equipment in the Annual Usage Commitment field below.

Non-Standard Usage Commitment: Enter the proposed annual usage commitment for the equipment in the Annual Usage Commitment field below.

- Standard
- Non-standard

Annual Usage Type
Mbps/Year

Enter the Annual Usage Commitment
10000

If you chose Standard, enter the default usage value for the specific vehicle/equipment in the space above (See the RFGE for default usage values for Standard). Otherwise for Non-standard, specify how much usage that you expect per year.
Activity Entry - Infrastructure

- The Activity Entry section allows the User to enter all information related to the vehicle or equipment for the Grant.
- Infrastructure **must** be the same fuel type as the alternative fuel vehicle proposed in this application.
- In order to create an Infrastructure, click **Add Infrastructure** and click **Next**

### Activity Entry

Provide Activity Information

Applicants are encouraged to review program eligibility requirements in the Request for Grant Applications (RFGA) before adding activities to the application. The RFGA may be found on the program webpage [http://terpgrants.org/](http://terpgrants.org/).

<table>
<thead>
<tr>
<th>Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity</td>
</tr>
</tbody>
</table>

[Add Activity]
[Add Infrastructure]

[Back] [Next]
Activity Entry - Infrastructure

- On the Replacement of On-Road Vehicles page, select **Yes** under *Is the site/facility owned and/or operated by the applicant?*
  - If No is selected, enter the site owner’s information
- Select **No** under *Has this vehicle or equipment already been acquired?*
  - If Yes is selected, enter the date that the vehicle was acquired
- Click **Next**
Activity Entry - Infrastructure

Replacement of On-Road Vehicles
Infrastructure 002
Provide General Information
Is the site/facility owned or leased and operated by the applicant?
- Yes
- No
Has this infrastructure already been acquired?
- Yes
- No

[Back] [Next]
## Replacement of On-Road Vehicles

**Infrastructure 002**

### Provide General Information

- **Is the site/facility owned or leased and operated by the applicant?**
  - [ ] Yes
  - [x] No

### Information of Owner or Operator

- **Salutation**
- **Suffix**
- **First Name**
- **Middle Initial**
- **Last Name**
- **Email Address**
- **Company Name**
- **Title**
- **Address 1**
- **Address 2**
- **City**
- **State**
  - [ ] Texas
- **Zip**
- **Country**
  - [ ] United States

### Additional Information

- **Has this infrastructure already been acquired?**
  - [ ] Yes
  - [ ] No

- **Date of Acquisition**

---

**Air Grants Division**
Activity Entry - Infrastructure

- On the Replacement of On-Road Vehicles page, Designated Activity Life is already defaulted to 3 years.
- Enter the requested grant amount for this Infrastructure in the field next to Grant Amount Requested.
- Click Next.
• The Application Summary provides a summary of key fields used by TCEQ personnel during Application evaluation
• The summary information is automatically populated from previously entered information
• Please verify the information is correct
• Click **Next**
Application Summary

This application is nearly complete! Please review the application summary below for completeness and accuracy. You may review the completed application as a PDF by clicking on the Export PDF button in the upper left-hand corner of this page. You may also navigate back to previously completed sections by using the bookmarks on the left-hand side of this page. To proceed to the final steps, click the Next button at the bottom of this page.

Application Information

**Applicant Legal Name**
Full Legal Name School District NEW

**Applicant Type**
School District

**Social Security Number (SSN)**

**Federal Employer’s Identification (FEIN)**

Project Information

**Primary Area**

**Emission Source**

**Total Requested Grant Amount**

**Requested Grant Amount**

**Is the Applicant a Small Business?**

**Standard Usage**

**Total Number of Activities**

**Total Number of Infrastructure**

**Activity Type**

**Mailing Address**

**Mailing Address 1**

**Mailing Address 2**

**City**

**State**

**Zip**

[Back] [Next]
Checklist

- The Checklist contains all required and optional documents that must be submitted with the Application
- File Attributes
  - STEERS limits file attachment size to 20 MB
  - Do not include spaces in the file names
  - Acceptable file types are:
    - PDF, JPG, GIF, BMP, TIFF, PNG, DOCX, DOC
- Multiple files may be uploaded for each attachment, although more than 1 may not be required
Checklist – Choose File

- In order to add a file, click **Choose Files**
- Navigate to and select the applicable file
- Click **Open**
Checklist – Choose File

Checklist

Please ensure that the following required pages are completed or the requested document is scanned and uploaded.

Instructions:
- Please do not include spaces in file names
- Filename length must be less than 30 characters
- Following are acceptable file types: pdf, docx, doc, png, jpg, gif, bmp
- File size: less than 20MB

[Table with columns: Required, Category, Description, Upload, Download]

[File selection dialog box with file path: TO_Docs_Test \ TERP Docs]


[Choose Files button highlighted]

[Open button highlighted]
Checklist – View File

- In order to view a downloaded file, in the *Download* column, click the name of the file, which is a hyperlink.
- In the bottom-left corner of the page, click the *up-arrow* to the right of the file name.
- Click **Open**.
Checklist – View File

Checklist
Please ensure that the following required pages are completed or the requested document is scanned and uploaded.

Instructions:
- Please do not include spaces in file names
- Filename length must be less than 20 characters
- Following are acceptable file types: pdf, docx, doc, png, jpg, gif, bmp
- File size: less than 20MB

<table>
<thead>
<tr>
<th>Required</th>
<th>Category</th>
<th>Description</th>
<th>Upload</th>
<th>Download</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Copy of State or Federal Identification Card</td>
<td>Only applicable if applicant is an individual or sole proprietor.</td>
<td>Choose Files – No file chosen</td>
<td></td>
</tr>
</tbody>
</table>

Application Summary
- Application Checklist
- Application Validation

[Image of file selection process]
Checklist – Delete File

• In order to delete a download file, navigate to the applicable file and click the *Trashcan* icon
• Click **Ok** to complete the action
Checklist – Delete File

Welcome to TERP Online

Application ID: ER-2021-01-0125

Include spaces in file names
File names must be less than 30 characters
Acceptable file types: pdf, docx, doc, png, jpg, gif, bmp
Size must be less than 20MB

Signature Required: https://www.tceq.state.tx.us/TERP/TERP_DMS/TERP_DMS_DEV/TERP_DMS.html

Upload

<table>
<thead>
<tr>
<th>Description</th>
<th>Upload</th>
<th>Download</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature Required</td>
<td>Choose Files</td>
<td>No file chosen</td>
</tr>
<tr>
<td>Social Security Number or Federal Identification Card</td>
<td>Only applicable if applicant is an individual or sole proprietor.</td>
<td>Choose Files</td>
</tr>
</tbody>
</table>
Validation

- The Validation section displays a list of all required fields that have not been completed.
- These fields must be completed before the Application can be submitted to TCEQ.
Validation – No Errors

- If there are no fields that require attention, the User can proceed to the next page
- Click **Next**
Validation – With Errors

- If there are fields that require attention, each field will be listed with a link to the field requiring attention.
- Click **Fix the error** link to be taken to the field that needs attention.
- When complete with fixing the error, click **Next** on the page with the error to save the information and be taken back to the *Validation* page.
Third-Party Preparer

- The *Third-Party Preparer* page displays to verify that the Third-Party Preparer has prepared the Application and has certified that it is ready for review and submission.
- Each field will be completed.
- If a Third-Party Preparer has not prepared the Application, the fields will be blank.
- Click **Next**.
On Application Certification page, select the Yes radio button to agree to the Program’s Certification for this Application.
PDF for Record

- Prior to final submission of the Application, the printable version of the Application is available to be saved or printed for record keeping.
- Once the Application is open, click the Export PDF icon on the left side of the page. The PDF will be generated for either printing or saving.
Submit Application

- Application submission provides the Applicant the opportunity to submit an application that has been properly completed and validated based on required fields.
- The Applicant may still be required to submit further documentation based on the TCEQ Review process.
Submit Application

- The Authorized Official is the only user authorized to submit an Application
- Verify that all information is correct on the Application Submission page
- In the text box next to Enter your password to sign, enter your STEERS login password
- Click Submit Signature
- Click Confirm Submit
Submit Application

Authorized Official Signature

I hereby certify that to the best of my knowledge and belief, all information provided in this application and any attachments is true and correct. I certify that I have read the complete application after all forms and information were completed. I agree with the information provided, and the data provided below is the date I signed the form. I further understand that prior to incorporating these forms and information into a contract, the data and information may be reviewed by the TCEQ for accuracy, and the acceptance of a contract will constitute agreement with these revisions. My signature also constitutes acceptance of the program certifications, the terms of this grant, and any changes posted through addenda on the Electronic State Business Daily. Failure to sign the application or signing it with an incorrect statement may make the submitted offer or any resulting contracts voidable.

Confirm Applicant/Company Legal Name: SEMPER FEYE

TERP Online Application ID: GF-2021-17-0032

The application, signed by the Authorized Official, must be received by the application deadline or the application will not be accepted.

By entering my STERS account password and pressing the "Confirm Submit" button, I agree that:

1. I am , the owner of the STERS account .
2. I have the authority to submit this data on behalf of SEMPER FEYE.
3. I have personally examined the foregoing and am familiar with its content and the content of any attachments, and based upon my personal knowledge and/or inquiry of any individual responsible for information contained herein, that this information is true, accurate, and complete.
4. I further certify that I have not violated any term in my TCEQ STERS participation agreement and that I have no reason to believe that the confidentiality or use of my password has been compromised at any time.
5. I understand that use of my password constitutes an electronic signature legally equivalent to my written signature.
6. I also understand that the attestations of fact contained herein pertain to the implementation, oversight and enforcement of a (state and/or) federal environmental program and must be true and complete to the best of my knowledge.
7. Intentional falsification of these forms will be prosecuted to the extent allowed under the law and may be used as an adverse factor in future grant selection decisions.
8. Upon submission, all proposals become the property of the State of Texas and as such become subject to the Texas Public Information Act, Texas Government Code Chapter 552.
9. Personal Information Policy: Individuals are entitled to request and review their personal information that the agency gathers on its forms. Individuals may also have any errors in their information corrected.
10. I am knowingly and intentionally submitting TERP Grant Application GF-2021-17-0032.

Today's Date: 04/16/2021 11:14:07 AM

Printed name of Authorized Official:

Authorized Official Title: TECHNICAL MANAGER

Enter your password to sign:

Do not Submit  Submit Signature

Confirm Submit  Dashboard
Submit Application

- The Authorized TERP Official Signature page will display with the submission Date, Confirmation Number, COR Hash Code, and Report Type.
- The Authorized Official will receive an email confirming the submission and instructions describing how to view the COR and all attachments.