

## Example Usage Report Form

Complete and return this form to the Texas Commission on Environmental Quality.

TCEQ Contract Number: 582-00-00000-0000

### Part C: Required Usage Report

**All blanks must be filled in.**

Activity Number	VIN/Equipment ID	Start of Usage Period	End of Usage Period	Odometer or Meter End Reading	Corridor Mileage - Out of Area Operation	Other Out of Area	Usage in Area	Total Usage for this Period
001	APM 00001	7/1/2009	12/31/2009	1220	0	0	730	730
002	APM 00002	7/1/2009	12/31/2009	1530	0	0	695	695

Enter Odometer /Meter Reading as of 12/31/2009.

**Corridor Mileage** = miles driven on **approved** highways that are **not** in approved counties for this reporting period.

**Other Out of Area Operation** = miles/hours used outside approved counties for this reporting period.

**Usage in Area** = total miles/hours used inside approved counties for this reporting period.

Enter Total Usage. Enter actual miles, hours, or gallons for this reporting period. **Do not enter percentages.**

If you have any questions regarding filling out this form, please contact the Compliance Team at (512) 239-0578.

### Project/Activity Summary

The table below contains information from your grant **Contract**. Please notify TCEQ if this information is incorrect or conflicts with your records.

Activity	VIN or Equipment ID	Category	Start Date	End Date	Usage Factor	Annual Usage	Percent in Area	Eligible Areas	Usage in Area
001	APM 00001	Purchase	10/1/2008	10/1/2015	Hours/Year	1500	100.00%	DLFW	1500
002	APM 00002	Purchase	10/1/2008	10/1/2015	Hours/Year	1500	100.00%	DLFW	1500