



# Usage Report

## Seaport and Rail Yard Areas Emissions Reduction (SPRY) Program

Texas Emissions Reduction Plan (TERP)

Texas Commission on Environmental Quality (TCEQ)

### Introduction

As part of receiving SPRY Program grant funds, you agreed to submit a record of the equipment's (activity's) usage. The TERP program emails or mails usage reports for the life of the activity. These usage reports are specific to the contract— containing pre-filled information, like contact and certain activity information.

Complete the following report **if you don't have the usage report containing pre-filled information.** Once complete, submit to TCEQ by its specified deadline using one of the following methods:

**Email:** TERP-Monitoring@tceq.texas.gov

**Fax:** (512) 239-6161

**Regular Post Delivery:**

Texas Commission on Environmental Quality  
Air Grants Division  
Reimbursement & Compliance Section, MC-204  
P.O. Box 13087  
Austin, TX 78711-3087

**Express Delivery:**

Texas Commission on Environmental Quality  
Air Grants Division  
Reimbursement & Compliance Section, MC-204  
12100 Park 35 Circle  
Building F, 1st Floor, Room 1301  
Austin, TX 78753

**Do you have questions about the Usage Report?** Contact the Compliance Team at (512) 239-0578

### Contract Number and Performing Party

Enter as it is shown in your current contract.

**Contract Number:**

**Performing Party:**

### Contact Information

Enter **current** contact information, even if it's different from what's in your contract.

**Full Name:**

**Mailing Address:**

**City:**

**State:**

**ZIP:**

**Primary Phone:**

**Ext:**

**Secondary Phone:**

**Ext:**

**Fax:**

**Email:**

Is any **Contact Information** different from what's in your contract?

**Yes**

**No**

# Usage Report

Enter usage information for each activity listed in your SPRY Program grant contract. See the [Seaport and Rail Yard Grants Program](#) map for a list of eligible counties.

<b>Contract Number:</b>		<b>Performing Party:</b>	
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Activity Number	VIN/Equipment ID (last 4 only)	Start of Usage Period	End of Usage Period	Odometer or Meter End Reading	Usage Out of Area	Usage in Area	Total Usage for this Period

**Activity Number:** enter the number assigned to the piece of grant-funded equipment.  
**VIN/Equipment ID:** enter the last 4 digits of the VIN or equipment ID.  
**Start of Usage Period:** enter the beginning date of this reporting period.  
**End of Usage Period:** enter the end date of this reporting period.  
**Odometer or Meter End Reading:** enter the odometer reading or meter reading as of the end date of the reporting period.

**Usage Out of Area:** enter the total usage amount that occurred outside of the eligible counties during this reporting period. The usage amount must be entered as specified in your contract (e.g., miles, hours, gallons).  
**Usage in Area:** enter the total usage amount that occurred inside of the eligible counties during this reporting period. The usage amount must be entered as specified in your contract (e.g., miles, hours, gallons).  
**Total Usage for this Period:** Total the inputs from **Usage Out of Area** + **Usage in Area** = Total Usage for this Period.

## Usage Report

For each activity, enter the total number of days either operating at a seaport or rail yard, or when an entry and exit was made. A list of intermodal rail yards can be found in [Appendix A: Seaport Terminals and Class 1 Intermodal Rail Yards](#).

<b>Contract Number:</b>		<b>Performing Party:</b>	
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Activity Number	VIN or Equipment ID (last 4 only)	Start Date	End Date	Number of Days <sup>1</sup>

**Activity Number:** enter the number assigned to the piece of grant-funded equipment.  
**VIN/Equipment ID:** enter the last 4 digits of the VIN or equipment ID.  
**Start Date:** enter the beginning date of this reporting period.  
**End Date:** enter the end date of this reporting period.  
**Number of Days:** enter the total days the activity visited a seaport or rail yard.

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<sup>1</sup> **Each combined entry and exit to and from a seaport or rail yard will be considered one visit (max is one visit per day). For drayage equipment operating permanently at a seaport or rail yard, each day of operation at the facility will be considered one visit.**

**Comments and Explanation of Problems**

*Enter any problems encountered using your grant-funded equipment (including the sale or removal of the equipment from your possession). Reference the activity number assigned to the grant-funded equipment along with a description of the problem in the table below.*

<b>Contract Number:</b>	
<b>Performing Party:</b>	

<b>Activity Number(s)</b>	<b>Description of Problem(s)</b>

## Affirmation of Signature

*The Texas Emissions Reduction Plan (TERP) Usage Report must be signed by the Authorized Official (AO) or Designated Project Representative (DPR). If filing electronically, the AO or DPR may type their name into the appropriate field on the document as a signature. Submission of the document with a typed signature will constitute the same legal meaning and intention as would a handwritten signature.*

**Contract Number:**

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**Performing Party:**

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*I affirm, as an authorized representative of the grant recipient, that the information contained in this report is, to the best of my knowledge and understanding, complete and accurate.*

**AO or DPR  
Signature:**

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**Printed Name:**

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**Title:**

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**Date:**

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# Appendix A: Seaport Terminals and Class 1 Intermodal Rail Yards

## ***Seaport Terminals***

### **Port of Houston**

- Barbours Cut Container Terminal
- Bayport Container Terminal
- Bulk Materials Handling Plant
- Houston Bulk Terminal
- Care Terminal
- Jacintoport Terminal
- Public Elevator No. 2
- Turning Basin Terminal
- Woodhouse Terminal

### **Port of Galveston**

- East End Ro-Ro Cargo Terminal
- Refrigerated Warehouse Terminal
- Export Grain Elevator
- Project and General Cargo Terminal
- Bulk Cargo Terminal
- West End Roll-On/Roll-off and General Cargo

### **Port of Freeport**

- Port Freeport Terminal Facilities

## ***Class 1 Intermodal Rail Yards***

### **Dallas-Fort Worth**

- Burlington Northern Santa Fe Alliance Intermodal Facility
- Kansas City Southern Wylie Intermodal Facility
- Union Pacific Mesquite
- Union Pacific Dallas Intermodal Terminal

### **El Paso**

- Burlington Northern Santa Fe El Paso Intermodal Terminal

### **Houston-Galveston-Brazoria**

- Burlington Northern Santa Fe Houston Port Facility
- Burlington Northern Santa Fe Houston Intermodal Facility (Pearland)
- Kansas City Southern Rosenberg
- Union Pacific Barbours Cut
- Union Pacific Englewood
- Union Pacific Houston (Settegast)