

# New Purchase Projects and Refueling Infrastructure Projects Application Form

## Rebate Grants Program

Texas Commission on Environmental Quality (TCEQ)

Texas Emissions Reduction Plan (TERP)

Solicitation No. 582-24-85807-RG

Este documento es la Solicitud de Aplicaciones de Subvenciones para el Programa de Subsidios de Reembolsos (Rebate por sus siglas en Inglés). La información en este documento lo ayudará a determinar si califica para una subvención. Comuníquese al 800-919-TERP (8377) para obtener ayuda con esta información.



### Eligible Activities

This project application form should be completed by applicants seeking to purchase new on-road vehicles or non-road equipment without the requirement to destroy an old vehicle or piece of equipment. New vehicles or equipment must be fueled by compressed natural gas (CNG), liquefied natural gas (LNG), propane (LPG), hydrogen, or electricity.

### Infrastructure Projects

Applicants purchasing a qualifying vehicle under this grant program may request additional funding for onsite refueling infrastructure to fuel one or more of the qualifying vehicles.

### Application Submission Limitations

Applicants will be subject to application submission limitations as defined in Section 4.1 of the Request for Grant Applications (RFGA). For the purposes of these limitations, “applicant” includes an individual or business and all of their associated legal affiliates. Applicants may not submit more than 10 activities in a single application and may not request more than \$2 million in grant funds per calendar month that the program is open for New Purchase Projects.

### Application Completeness

TCEQ will review applications for completeness. If an application is found to be incomplete, TCEQ will notify the applicant in writing and provide details about what is missing from the application. Applicants will be provided a deadline to submit the missing information to TCEQ.

### Submission Instructions

Submit a completed and signed application form and the required attachments by uploading to [TCEQ’s File Transfer Protocol Secure \(FTPS\) site](#), or submitting the application and associated documents by mail. All applications must be received by TCEQ no later than 5:00 p.m. Central Time, on the application submission deadline listed in the table below. Refer to Section 4.0 of the Request for Grant Applications (RFGA) for detailed instructions for submitting an application. Use TCEQ’s FTPS site to submit your application securely ([FTPS: A Step-by-Step Video Guide](#)).

**Please see Section 10 of this application for application submission instructions.**

Important Dates	Date
Program Opening Date	June 3, 2024
Application Submission Deadline	July 29, 2024

# Section 1: Applicant Information

## 1. Legal Name of Individual or Entity Applying for the Grant

If selected for a grant, the legal name of the applicant will be used for contracting purposes.

<b>Applicant Legal Name</b> (Must Match <a href="#">W-9 Form</a> )	
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## 2. Business Information

All business entities such as corporations or partnerships must have an active registration with the Texas Secretary of State by June 3, 2024, 5:00 p.m. CT. Businesses must maintain an active registration for the contract period.

<b>Ownership / Business Type</b>	
<b>Employer Identification Number (EIN)</b>	
<b>Social Security Number (SSN)</b> Individuals and Sole Proprietors Only	

## 3. Small Business Information

Under this program, a Small Business is defined as a business owned by a person who owns and operates no more than five vehicles or pieces of equipment. At least one of those five vehicles must have been owned for more than two years and is:

- a) an on-road heavy-duty diesel vehicle; or
- b) a non-road diesel piece of equipment.

<b>Does the applicant qualify as a small business?</b>	
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#### 4. Authorized Official (AO)

The applicant or an employee who has legal authority to sign for and speak on behalf of the applicant.

<b>AO First Name</b>	
<b>AO Middle Initial</b>	
<b>AO Last Name</b>	
<b>AO Suffix (If applicable)</b>	
<b>AO Title</b>	
<b>AO Primary Phone Number</b>	
<b>AO Secondary Phone Number</b>	
<b>AO Email Address</b>	
<b>AO Mailing Address (Street or PO Box)</b>	
<b>AO City, State, and Zip Code</b>	

#### 5. Designated Project Representative (DPR)

The applicant or an employee who will serve as the point of contact for this application.

<b>Is the DPR the same person as the AO?</b> (If yes, select Yes and continue to Section 2. If no, select No and enter DPR information.)	
<b>DPR First Name</b>	
<b>DPR Middle Initial</b>	
<b>DPR Last Name</b>	
<b>DPR Suffix (If applicable)</b>	
<b>DPR Title</b>	
<b>DPR Primary Phone Number</b>	
<b>DPR Secondary Phone Number</b>	
<b>DPR Email Address</b>	
<b>DPR Mailing Address (Street or PO Box)</b>	
<b>DPR City, State, and Zip Code</b>	

**Personal Information Policy:** Individuals are entitled to request and review their personal information that the agency gathers on its forms. Individuals may request to have their provided personal information updated. To review such information, contact TERP program staff at [TERP@tceq.texas.gov](mailto:TERP@tceq.texas.gov) or 800-919-TERP (8377).

## Section 2: Third-Party Preparer Signature Page

### 1. Third-Party Preparer

A third-party preparer is someone other than the applicant or an employee of the applicant. If a third-party preparer was not used in the preparation of an application, select "No" from the dropdown list and proceed to Section 3.

<b>Was this application prepared by a third party?</b>	
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### 2. Third-Party Preparer Certification

I hereby certify to the best of my knowledge and belief that all information provided in this application, including any attachments, is true and correct, as represented to me by the applicant. I understand that failure to sign the application will make this application ineligible. I understand that making a false statement may cause the submitted application to be ineligible, may make any resulting contracts voidable, and may subject me to criminal and civil penalties.

### 3. Third-Party Preparer Information

<b>Third-Party Preparer Printed Name</b> (First Last)	
<b>Title</b>	
<b>Company Name</b>	
<b>Mailing Address</b> (Street or PO Box)	
<b>City</b>	
<b>State</b>	
<b>Zip Code</b>	
<b>Primary Phone Number</b>	
<b>Secondary Phone Number</b>	
<b>Email Address</b>	
<b>Third-Party Preparer Signature*</b>	
<b>Third-Party Preparer Signature Date</b>	

\*If using an electronic signature instead of a typed signature, please complete the entire application before signing electronically. The ability to edit, add, or remove information will not be available after the application is electronically signed.

### Section 3: Certification of Eligibility to Receive a State-Funded Grant

All applicants must complete this section to certify eligibility to receive a grant under this program, even if child support obligations do not apply to the applicant. Failure to complete this section may result in rejection of the application.

#### **Certification Regarding Child Support Obligations.**

Under [Section 231.006, Texas Family Code](#), a child support obligor who is more than 30 days delinquent in paying child support and a business entity in which the obligor is a sole proprietor, partner, shareholder, or owner with an ownership interest of at least 25%, is not eligible to receive a state-funded grant or loan. All applicants must include in the application the name and social security number of the individual or sole proprietor and each partner, shareholder, or owner with an ownership interest of 25% or more of the business entity submitting the application.

**Federal Privacy Act Notice:** This notice is given pursuant to the [Federal Privacy Act](#). Disclosure of your Social Security Number (SSN) is required under Section 231.006(c) and [Section 231.302\(c\)\(3\) of the Texas Family Code](#). The SSN will be used to identify persons that may owe child support. The SSN will be kept confidential to the fullest extent allowed under Section 231.302(e) of the Texas Family Code.

#### **Please Check One of the Following Applicant Options.**

<b>1. Individual or Sole Proprietor</b>	
<b>2. One or more individuals own 25% or more of the business entity</b>	
<b>3. No individual owns 25% or more of the business entity</b>	
<b>4. Governmental Entity</b>	

**If Option 1 or 2 is checked above, list the name(s) and social security number(s) below.**

<b>Name</b>		<b>Social Security Number</b>	
<b>Name</b>		<b>Social Security Number</b>	
<b>Name</b>		<b>Social Security Number</b>	
<b>Name</b>		<b>Social Security Number</b>	

#### **Applicant Certification**

By signing this application in **Section 9: Project Summary Page**, under Section 231.006 of the Texas Family Code, the applicant certifies that the individual or business entity named in this application is not ineligible to receive the specified grant and acknowledges that any contract may be terminated, and any payments may be withheld if this certification is inaccurate.

## Section 4: Program Certifications

This section includes specific requirements and statements for funding under the Rebate Grants Program. These terms apply to any contract awarded by TCEQ from this application. The Rebate Grants Program RFGA and the draft contract, located on the [Rebate Grants Program webpage](#), contain additional terms and conditions that the applicant should review before submitting an application.

By signing this application, you understand and certify compliance with all the statements below, as well as with any state statutes, regulations, policies, guidelines, and requirements as they relate to the application, acceptance, and use of funds for this project. If any of these certifications materially change after submittal of the application, you will provide prompt written notification to TCEQ within three business days of becoming aware of the change. Failure to notify TCEQ and/or any changes to your certifications may make the application ineligible and may make any resulting contracts voidable. **If awarded a grant, failure to comply with these certifications may result in TCEQ seeking repayment of grant funds.**

### ***Equipment and Activity Certifications***

- 1. Not Otherwise Required.** To the best of the applicant's knowledge, the proposed activities are not required by any state or federal law, rule or regulation, memorandum of agreement, or other legally binding contract.
- 2. No Emissions Reductions Credits.** Activities funded under this program are not eligible to generate marketable credits under state or federal emissions reduction credit averaging, banking, or trading programs. If the project is funded, the applicant waives, for all time, its right to claim or apply for any emissions reduction credits from the use of the equipment or low-emission technology funded under Rebate.
- 3. Not to Exceed 100% of Equipment Cost.** The amount of the Rebate grant award plus any other public financial assistance, tax credits or deductions, or other grants may not exceed the total eligible costs of the equipment.
- 4. Duty to Use, Maintain, and Repair Equipment.** If awarded a grant, the applicant agrees to purchase new equipment as described in this application. The applicant agrees to use any grant-funded equipment as described in this application. The applicant will maintain and repair any grant-funded equipment to ensure it remains in good operating condition during the activity life.
- 5. Requirement to Monitor and Report.** The applicant will monitor and report on the use of the grant-funded equipment over the designated activity life. The applicant agrees to provide all required information on the use of the equipment upon request of TCEQ.
- 6. Insurance Coverage.** The applicant will maintain, for the term of the activity life, property loss insurance or self-insurance (for governmental entities only) coverage on any equipment acquired, leased, repowered, retrofitted, or constructed using these funds, in an amount equal or greater than the grant award.

### ***Administrative and State Contracting Certifications***

- 1. Legal Authority.** The applicant has the legal authority in the State of Texas to apply for the grant. The applicant's governing body has authorized the filing of the application, understands these requirements and certifications, and has authorized the individual identified as the Authorized Official to act in connection with the application and to provide such additional information as may be required.
- 2. Conflict of Interest.** The applicant has not given, offered to give, nor intends to give any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted application. All purchase decisions must be based on sound business decisions and arm's length bargaining.
- 3. Nondiscrimination.** The applicant will comply with all State and Federal statutes relating to nondiscrimination. If the applicant is an employer under the [Texas Labor Code](#), it must not discriminate on the basis of race, color, disability, religion, sex, national origin, age, or genetic information in its employment decisions.
- 4. Risk Review.** The applicant's prior performance under other TCEQ contracts; its overall compliance history; and any federal, state, or local enforcement action for violation of environmental laws or permit conditions may be considered in determining eligibility.
- 5. Texas Public Information Act.** Information, documentation, and other material in connection with this solicitation of any resulting contract or grant may be subject to public disclosure pursuant to [Chapter 552 of the](#)

[Texas Government Code](#). In accordance with [Section 2252.907 of the Texas Government Code](#), applicant is required to make any information created or exchanged with the State pursuant to the contract and grant, and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the State.

**6. Debt to the State.** The applicant is not indebted to the state nor has an outstanding tax delinquency. The applicant must comply with all State and Federal tax laws and fee requirements and is solely responsible for filing all State and Federal tax and fee forms.

**7. Contract.** The applicant understands that a PDF of the draft contract may be viewed and downloaded from the [Rebate webpage](#). The draft contract is for reference only and contains terms and conditions which are standard provisions for grants awarded under this program. Any requested changes to the draft contract must be received by TCEQ no later than the application submission deadline. However, the applicant further understands that TCEQ will not normally change the contract language in response to individual requests from applicants and is under no obligation to do so. TCEQ reserves the right to modify the draft contract terms as necessary due to statutory, rule, or policy changes. Modifications will be posted to the [Rebate webpage](#) and the Electronic State Business Daily.

- a) **Emissions Reductions.** If awarded a grant, the applicant certifies that it will provide written notification to TCEQ within 30 calendar days of any termination of use, change in use, sale, transfer, or accidental or intentional destruction of grant-funded equipment during the activity life. The applicant further agrees that TCEQ may be entitled to the return of all or a prorated share of the grant funds for any loss of emissions reductions compared with the emissions reductions projected in awarding the grant.
- b) **Texas Grant Management Standards.** In accordance with [Chapter 783, Texas Government Code](#), if the applicant is a local government, state entity, or political subdivision, it will comply fully with the Texas Grant Management Standards (TxGMS). This includes compliance with the relevant sections of TxGMS when procuring goods and services under a resulting contract. For all other applicants, the Cost Principles and Selected Items of Cost of TxGMS apply to any resulting contract. These documents are available at: [comptroller.texas.gov/purchasing/grant-management](http://comptroller.texas.gov/purchasing/grant-management).
- c) **Procurement of Goods and Services.** If this application results in a contract, all procurement transactions made with (or to be reimbursed by) grant funds must be conducted in a manner providing full and open competition. All purchase decisions must be based on sound business decisions and arm's length bargaining, and purchases must be made without any real or apparent personal or organizational conflicts of interest as described in TxGMS.
- d) **Grant Administration.** The applicant will maintain an appropriate grant administration system to ensure that they meet all terms, conditions, and specifications of the grant, including these certifications and assurances.
- e) **Audit.** Acceptance of funds under this program acts as acceptance of the authority of the State Auditor's Office, or any successor agency, to conduct an audit or investigation in connection with those funds. The applicant or other entity that may receive funds directly or indirectly from TCEQ must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit. Applicant will include this clause concerning the authority to audit funds received indirectly and the requirement to cooperate in any subcontract it awards.

**8. Contracting with an Executive of a State Agency.** Under [Texas Government Code Section 669.003](#), relating to contracting with an executive head of a state agency, applicant represents that no person who, in the past four years, served as an executive of TCEQ or any other state agency, was involved with or has any interest in this application. If applicant employs or has used the services of a former executive head of TCEQ or other state agency, the applicant shall provide the following information: name of former executive, name of state agency, date of separation from state agency, position with applicant, and date of employment with applicant.

**9. Debarment and Excluded Parties.** The applicant certifies that the applying entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state, or local governmental entity. The applicant also certifies that it and its principals are not listed on the [State of Texas Debarred Vendor List](#) maintained by the Texas Comptroller of Public Accounts, or the System for Award Management ([SAM.gov](http://SAM.gov)) maintained by the General Services Administration as authorized by [Executive Order No. 13224](#), "Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism," published by the U.S. Department of Treasury, Office of Foreign Assets Control.

- 10. Abortion Funding Limitation.** The applicant represents and warrants it is not an abortion provider or an affiliate of an abortion provider under [Texas Government Code, Chapter 2273](#), Prohibited Transactions.
- 11. COVID-19 Vaccine Passport Prohibition.** Under [Section 161.0085 of the Texas Health and Safety Code](#), the applicant certifies that it is not ineligible to receive funds.
- 12. Disclosure Protections for Certain Charitable Organizations.** If the applicant is a governmental entity, it represents and warrants that it will comply with [Section 2252.906 of the Texas Government Code](#) relating to disclosure protections for certain charitable organizations, charitable trusts, and private foundations.



## Section 5: Vehicle/Equipment Information

Only one primary area (detailed in Section 7) may be included per application.

### 1. New Vehicle/Equipment Information

Activity Number	001	002	003	004	005
<b>Emission Source</b> On-Road or Non-Road					
<b>Vehicle/Equipment Type</b> The new vehicle/equipment type must be listed as a new purchase option on the Rebate Grant Table.					
<b>Vehicle/Equipment Model Year</b>					
<b>Engine Model Year</b>					
<b>Gross Vehicle Weight Rating</b> On-Road Vehicles Only					
<b>Engine Horsepower Rating (bhp/hr)</b> Non-Road Equipment Only					
<b>Fuel Type</b>					
<b>Engine Family Code</b> 12-digit EPA emissions code, if applicable					
<b>Federal NO<sub>x</sub> Emissions (g/bhp-hr)</b> Must be certified by EPA or CARB to be less than or equal to 0.02 g/bhp-hr. Refer to Section 2.9 of the RFGA.					

**2. Requested Grant Amount:** Applicants may be eligible for up to 1) the maximum grant amount shown in the New Purchase Rebate Grant Tables or 2) the eligible incremental cost of the vehicle or equipment (as defined in Section 3.3(c) of the RFGA), whichever is less.

<b>Maximum Eligible Grant Amount from the Table</b>					
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## Section 5 (cont.): Vehicle/Equipment Information

### 3. New Vehicle/Equipment Information

Activity	006	007	008	009	010
<b>Emission Source</b> On-Road or Non-Road					
<b>Vehicle/Equipment Type</b> The new vehicle/equipment type must be listed as a new purchase option on the Rebate Grant Table.					
<b>Vehicle/Equipment Model Year</b>					
<b>Engine Model Year</b>					
<b>Gross Vehicle Weight Rating</b> On-Road Vehicles Only					
<b>Engine Horsepower Rating (bhp/hr)</b> Non-Road Equipment Only					
<b>Fuel Type</b>					
<b>Engine Family Code</b> 12-digit EPA emissions code, if applicable					
<b>Federal NO<sub>x</sub> Emissions (g/bhp-hr)</b> Must be certified by EPA or CARB to be less than or equal to 0.02 g/bhp-hr. Refer to Section 2.9 of the RFGA.					

**4. Requested Grant Amount:** Applicants may be eligible for up to 1) the maximum grant amount listed in the New Purchase Rebate Grants tables or 2) the eligible incremental cost of the vehicle or equipment (as defined in Section 3.3(c) of the RFGA), whichever is less.

<b>Maximum Eligible Grant Amount from the Table</b>					
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## Section 6: Refueling Infrastructure Projects (optional)

### Refueling Infrastructure Project Certifications

This Section must be completed by applicants requesting grant funds for refueling infrastructure.

#### Site Ownership

<b>Is the Applicant the Property Owner?</b>	
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Applicants are required to be the owner of the site where the equipment is installed unless the applicant establishes permission to install and operate the grant-funded equipment at the site during the contract period.

**The information below must be completed by the property owner if the applicant does not own the site where the equipment will be installed.**

<b>Property Owner Name</b>	
<b>Authorized Official of Property Owner</b>	
<b>Authorized Official Title</b>	
<b>Phone Number</b>	
<b>Email Address</b>	
<b>Mailing Address (Street or PO Box)</b>	
<b>City, State, and Zip Code</b>	

I, the undersigned owner or authorized official of the real property located at the address identified in the refueling infrastructure project location below, consent to the installation of the refueling infrastructure on this property. I understand and agree that the applicant is obligated, unless otherwise approved by TCEQ, to keep the refueling infrastructure in operation and in service for a minimum of five years after installation.

<b>Property Owner or Authorized Official Signature*</b>	
<b>Date</b>	

\*If using an electronic signature instead of a typed signature, please complete the entire application before signing. The ability to edit, add, or remove information will not be available after the application is electronically signed.

#### Refueling Infrastructure Equipment Ownership

By signing this application, the applicant certifies that it will purchase and own the grant-funded equipment during the contract period subject to the following: Any sale of the grant-funded equipment during the contract period will be subject to approval and consent to assignment by TCEQ in accordance with the contract terms.



## 5. Refueling Infrastructure Grant Amount

Please indicate the projected costs and requested grant amount in the space provided below. Refer to Section 3 of the RFGA to determine the maximum grant amount and eligible costs. Applicants may receive one of the following options, whichever is less:

- a) \$100,000 plus \$100,000 for each grant-funded on-road vehicle or non-road piece of equipment that is fueled by the associated infrastructure in this application;
- b) 50% of the eligible incremental cost for the purchase and installation of the refueling infrastructure; or
- c) \$600,000.

<b>Equipment Total</b>	
<b>Supplies and Materials Total</b>	
<b>Construction Total</b>	
<b>Contract Services Total</b>	
<b>Total Eligible Project Costs</b>	
<b>Refueling Infrastructure Grant Amount (the lesser of options a, b, or c above)</b>	

# Section 7: Operation of Grant-Funded Vehicle/Equipment

\_\_\_\_\_ Check here if unit of measurement and percent of annual operation is the same for all activities, and enter **only** under Activity 001.

For new purchase projects, **at least 55%** of the grant-funded vehicle or piece of equipment annual operation must occur in one or more of the nonattainment areas and affected counties for the duration of the five-year activity life. A **single unit of measurement (miles, hours, or fuel)** must be used for determining the total annual operation. If awarded a grant, the grantee will use this unit of measurement to report annual operation for the duration of the five-year activity life. **Only one primary area may be included per application.**

Identify the areas where the grant-funded vehicle or piece of equipment will operate and provide the percent of annual operation in the space provided. At least 55% of the annual operation of each grant-funded vehicle or piece of equipment must occur in the eligible counties. To avoid overstating the total annual operation in the eligible counties, applicants must take into account any operation of the grant-funded vehicle or piece of equipment in ineligible counties. At the time of application, applicants may elect to increase this commitment to 80% of their annual operation to receive additional grant funds. Refer to Section 2.11 of the RFGA for operation requirements. Refer to Appendix A of the RFGA to see a map of the eligible areas and counties.

Activity	001	002	003	004	005
<b>Activity Unit of Measurement</b>					
<b>Nonattainment and Affected Counties</b>	Annual %	Annual %	Annual %	Annual %	Annual %
<b>% of Annual Operation Austin Area</b> Bastrop, Caldwell, Hays, Travis, and Williamson Counties					
<b>% of Annual Operation Beaumont-Port Arthur Area</b> Hardin, Jefferson, and Orange Counties					
<b>% of Annual Operation Corpus Christi Area</b> Nueces and San Patricio Counties					
<b>% of Annual Operation Dallas-Fort Worth Area</b> Collin, Dallas, Denton, Ellis, Henderson, Hood, Hunt, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise Counties					
<b>% of Annual Operation El Paso Area</b> El Paso County					
<b>% of Annual Operation Houston-Galveston-Brazoria Area</b> Brazoria, Chambers, Fort Bend, Galveston, Harris, Liberty, Montgomery, and Waller Counties					
<b>% of Annual Operation San Antonio Area</b> Bexar, Comal, Guadalupe, and Wilson Counties					
<b>% of Annual Operation Tyler-Longview Area</b> Gregg, Harrison, Rusk, Smith, and Upshur Counties					
<b>% of Annual Operation Other Counties</b> Anderson, Freestone, Howard, Hutchinson, Navarro, Panola, and Titus Counties					
<b>Total Annual Operation</b>					

## Section 7 (cont.): Operation of Grant-Funded Vehicle/Equipment

Identify the areas where the grant-funded vehicle or piece of equipment will operate and provide the percent of annual operation in the space provided. At least 55% of the annual operation of each grant funded vehicle or piece of equipment must occur in the eligible counties. To avoid overstating the total annual operation in the eligible counties, applicants must take into account any operation of the grant-funded vehicle or piece of equipment in ineligible counties. At the time of application, applicants may elect to increase this commitment to 80% of their annual operation to receive additional grant funds. Refer to Section 2.11 of the RFGA for operation requirements. Refer to Appendix A of the RFGA to see a map of the eligible areas and counties.

<b>Activity</b>	<b>006</b>	<b>007</b>	<b>008</b>	<b>009</b>	<b>010</b>
<b>Activity Unit of Measurement</b>					
<b>Nonattainment and Affected Counties</b>	Annual %	Annual %	Annual %	Annual %	Annual %
<b>% of Annual Operation Austin Area</b> Bastrop, Caldwell, Hays, Travis, and Williamson Counties					
<b>% of Annual Operation Beaumont-Port Arthur Area</b> Hardin, Jefferson, and Orange Counties					
<b>% of Annual Operation Corpus Christi Area</b> Nueces and San Patricio Counties					
<b>% of Annual Operation Dallas-Fort Worth Area</b> Collin, Dallas, Denton, Ellis, Henderson, Hood, Hunt, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise Counties					
<b>% of Annual Operation El Paso Area</b> El Paso County					
<b>% of Annual Operation Houston-Galveston-Brazoria Area</b> Brazoria, Chambers, Fort Bend, Galveston, Harris, Liberty, Montgomery, and Waller Counties					
<b>% of Annual Operation San Antonio Area</b> Bexar, Comal, Guadalupe, and Wilson Counties					
<b>% of Annual Operation Tyler-Longview Area</b> Gregg, Harrison, Rusk, Smith, and Upshur Counties					
<b>% of Annual Operation Other Counties</b> Anderson, Freestone, Howard, Hutchinson, Navarro, Panola, and Titus Counties					
<b>Total Annual Operation</b>					

## Section 8: Project Summary Page

### 1. Applicant Information

<b>Applicant Legal Name</b>	
<b>Applicant Type</b>	
<b>Does Applicant Qualify as a Small Business?</b> (If yes, the applicant certifies by signing below that it meets the small business criteria outlined in Section 2.3 of the RFGA.)	
<b>Applicant Mailing Address</b> (Street or PO Box)	
<b>Applicant City, State, and Zip Code</b>	

### 2. Project Information

<b>Primary Project Area</b>	
<b>Emission Source</b>	
<b>Project Type</b>	<b>New Purchase</b>
<b>Total Number of Activities in this Application</b> (This number must match the number from Section 5)	
<b>Total Eligible Costs of Project</b> (Total requested grant amount of all activities from Section 5)	
<b>Total Requested Grant Amount</b> (Total requested grant amount of all activities from Section 5 plus Refueling Infrastructure Grant Amount from Section 6, if applicable)	

### 3. Authorized Official

The applicant or an officer or employee of the applicant who has the legal authority to sign on behalf of the applicant.

I hereby certify to the best of my knowledge and belief that all information provided in this application and any attachments is true and correct, including any representations made by a third-party preparer. My signature also constitutes acceptance of the certifications in Sections 4 and 6 of this application, the terms of the RFGA, and any other changes posted through addenda on the Electronic State Business Daily. **I understand that failure to sign the application will make this application ineligible. I understand that any false statement may cause the submitted application to be ineligible, may make any resulting contracts voidable, and may subject me to criminal or civil penalties.**

<b>Printed Name of Authorized Official</b>	
<b>Authorized Official Title</b>	
<b>Signature of Authorized Official*</b>	
<b>Date of Signature</b>	

\*If using an electronic signature instead of a typed signature, please complete the entire application before signing electronically. The ability to add, edit, or remove information will not be available after the application is electronically signed.

***The application, signed by the Authorized Official, must be received by the application deadline or the application will not be accepted.***

Upon submission, all proposals become the property of the State of Texas and as such become subject to the Texas Public Information Act, [Texas Government Code Chapter 552](#).



## Section 9: Application Checklist

All applications for funding must be submitted within the application submission period listed on the cover page of the RFGA. A complete application must include:

- all pages of the application
- all required attachments
- applicant's contact information
- all required signatures

### ***Application Section Checklist (All Applications)***

<b>Section 1: Applicant Information</b>		
<b>Section 2: Third-Party Preparer Signature Page</b>	<b>Signature Required</b> if application was prepared by a third party.	
<b>Section 3: Certification of Eligibility</b>		
<b>Section 4: Program Certifications</b>	Review and include with the application.	
<b>Section 5: Vehicle/Equipment Information</b>		
<b>Section 6: Refueling Infrastructure (optional)</b>		
<b>Section 7: Operation of Grant-Funded Vehicle/Equipment</b>		
<b>Section 8: Project Summary Page</b>	<b>Signature Required</b>	
<b>Section 9: Application Checklist</b>	<b>Complete and include with application.</b>	

### ***Required Attachments Checklist (All Applications)***

<a href="#"><u>IRS Form W-9</u></a>	Download, fill out entirely, and include with application. <b>Signature Required.</b>	
<b>Copy of State or Federal Identification Card</b>	Include only if applying as an Individual or Sole Proprietor.	
<b>Purchase Documentation of Grant-Funded Vehicle, Engine, or Conversion System</b>	For an applicant who purchased a vehicle after the opening of the grant round, please include all purchase documentation. Any costs paid prior to the grant round opening will not be eligible.	

### ***Required Refueling Infrastructure Attachments Checklist (Applications with Refueling Infrastructure)***

<b>Site Plan</b>	Include with the application.	
<b>Site Property Rights or Ownership Documentation</b>	Include with the application.	

### ***Supplemental Forms (if applicable)***

<b>Supplemental Form 1: Waivers of Program Requirements</b>	Please fill out entirely (if applicable) and include with application. <b>Signature Required.</b>	
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## Section 10: Application Submission Instructions

### ***Electronic Application Submissions***

Applications may be submitted securely by uploading the file to [TCEQ's FTPS Server](#) and selecting the share file(s) button. Enter Rebate-Apply@tceq.texas.gov as the email address. See [detailed directions for using TCEQ's FTPS site](#). Please note: Applications uploaded to TCEQ's FTPS server without completing the share file(s) step will not be considered as submitted. [Learn how to create an account and submit your application via the FTPS site](#) in this [step-by-step video guide](#). It is preferable that the application and its attachments be submitted as a single PDF, but it is not required. If the attachments for an application will be submitted as separate files, each attachment must be grouped by activity and clearly labeled with the activity number at the top of each page.

### ***Physical Application Submissions***

Applications may also be submitted by mailing a physical copy to one of these addresses:

#### **Standard Mail:**

Texas Commission on Environmental Quality  
Air Grants Division, MC-204 (Rebate)  
P.O. Box 13087  
Austin, TX 78711-3087

#### **Express Mail:**

Texas Commission on Environmental Quality  
Air Grants Division, MC-204 (Rebate)  
12100 Park 35 Circle, Building F, 1st Floor, Suite 1301  
Austin, TX 78753