



Quarterly Status Report TCEQ- 20949
Light-Duty Zero Emission Vehicles (ZEV) Supply Equipment Direct Current
Fast Chargers (DCFC) and Hydrogen Dispensing Equipment
Texas Commission on Environmental Quality (TCEQ)

In accordance with Section 6.1 of the Contract Scope of Work, grantees must submit quarterly status reports to the TCEQ on January 15th, April 15th, July 15th, and October 15th of each year until the grant-funded equipment is in operation. Please complete, sign, and return this form by email to VWsettle@tceq.texas.gov with “Quarterly Report – Contract No. 582-22-XXXX-VW, *Performing Party Name*” in the subject line.

If a grantee fails to submit each report timely or fails to demonstrate reasonable progress toward project completion, TCEQ may invoke the contract’s remedies, including termination of the contract.

1. Grantee Information:

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|-------------------------------------|-------|----------|
| Contract Number: | | |
| Grantee Name (Name on Contract): | | |
| Project Site Address: | | |
| Quarterly Report for 90-day period: | Date: | To Date: |
| Authorized Official Name: | | |
| Authorized Official Email Address: | | |
| Authorized Official Phone Number: | | |

2. Required Documentation: In accordance with Section 6.2 of your Contract Scope of work, you must secure the property rights, permits, regulatory authorizations/approvals, utility service connection, required insurance coverage, and necessary licenses to legally install and operate the grant-funded equipment in the State of Texas *within one (1) year of the Contract Effective Date*. Please identify the deliverables secured during this reporting period in the box below and attach supporting documentation.

| Required Documentation | Attached with Quarterly Report Submission? |
|---|--|
| Property Rights | |
| Proof of Utility Service Connection at Project Site | |
| Insurance | |

3. **Project Status:** In the box below, describe the status of the project deliverables including the status of permits, regulatory authorizations/approvals, licenses, property rights, proof of utility service connection, and insurance. Please indicate the anticipated date the grant-funded equipment became or is anticipated to become operational.

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4. **Problems/Delays:** In the box below, describe any anticipated or unanticipated problems encountered and their impact on the progress of the project and your ability to meet the project deliverable deadlines specified in Sections 6.2.1 and 6.3.2 of your Contract Scope of Work. If you have not encountered any problems, please note that in the box below as well.

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5. **Authorized Official Signature:**

| | |
|---------------------------|--|
| Signature: | |
| Date of Signature: | |