



Small Business Compliance Advisory Panel (CAP)

Meeting Minutes

Friday, February 6, 2015

Attendees

CAP Members

Mark Shelton – Chair
Brian Christian
Rob Curnock
Laurie McReynolds
Sarah Walls
Billy Bob McAdams – not present

SBAC Guests

Owen Daniels, Fort Worth SBAC Chair; Jeff Rogers, Golden Triangle SBAC Chair;
Tag Coolidge, Fort Worth SBAC representative; Kim Millette, Emerald
Environmental.

TCEQ Staff Support

Andy Gardner, Tara Lindgren, Shannon Herriott, Joy Schultz, Anne Marie
Callery

Opening Remarks:

Mark Shelton, Compliance Advisory Panel (CAP) chair

Mr. Shelton thanked participants for their attendance. Mr. Shelton also recognized individuals that could not attend and introductions of all attendees were made. A motion to approve the minutes from the September 12, 2014, meeting was made and seconded with no one opposing.

Presentations:

Bryan W. Shaw, Ph.D., P.E., Chairman

Chairman Shaw welcomed the CAP and guests and briefed them on major air quality issues. Chairman Shaw also discussed ways in which the CAP could be involved in regulatory development.

Michael Honeycutt, Ph.D., Division Director for Toxicology

Dr. Honeycutt briefed the CAP on EPA's proposal to lower the ozone standard.

Andy Gardner, Section Manager for Small Business and Local Government Assistance (SBLGA) Section

In response to an action item from our last meeting, we conducted a survey of the Small Business Advisory Committees (SBACs). The responses showed a need for a more descriptive agenda, regularly set meeting dates, and more participation from Regional Managers/Directors.

SBLGA is working with the Office of Compliance and Enforcement (OCE) to assist with PST investigations. We will be provided with the list of facilities that will be investigated within the next year. These facilities will be invited to a workshop to provide them with the tools necessary for their investigation. They'll know exactly what the investigator will look for and what they have to do to demonstrate compliance.

We have decided to discontinue our newsletter *The Advocate*. We will move to a more frequent topical email distribution. The subject of the email will remain as *The Advocate*.

Mark Shelton, CAP Chair

The CAP is supposed to be a 7 member panel and we're missing two members; one appointment from the Lt. Governor and one appointment from the Governor. It's a complicated and lengthy process for a Governor appointment; it's easier for the Lt. Governor to process an appointment.

Open floor for comments, concerns and questions:

There was discussion about regulations that will be proposed this summer to regulate methane emissions from the Oil and Gas industry and if it will affect small businesses.

The next meeting will be scheduled for September 2015.

There were no more questions and the meeting was adjourned.

Action Items:

- Mark will craft a letter to Lt. Governor Patrick to request an appointment to the CAP.
- Brian will discuss with IGR about a Governor appointment to the CAP.

- Mark will initiate an email or conference call for drafting a response to the proposed change to the ozone standard.
- SBLGA will send the CAP a list of TERP programs that includes a brief description as well as information on which programs are currently accepting applications.
- SBLGA will provide information on the SBA Roundtable to be held on February 20, 2015.