



# Petroleum Storage Tank Registration Program

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Registration and Reporting Section

# Presentation Overview

- Benefit of Electronic Submittal Using STEERS – ePermits
  - Quicker turn around on renewals and updates
  - Data validation to eliminate errors
- New UST 00724 Form
  - Importance of filling out your form accurate and completely.
  - Incomplete Submittals
- PST Registration Program Resources
  - Incoming Document Search Portal
  - Financial Assurance Requirements for USTs
  - Creating a STEERS account video (Tier II video)
- Questions

# Benefits to Customers Using ePermits

- Faster turnaround time for approvals
- Renew delivery certificates for multiple facilities at one time
- Access and update billing and owner/operator contact information
- Contractors who submit Notice of Construction electronically can access and print the acknowledgement letters immediately
- Data validation in place to reduce submittal errors and delays with registrations.

# Different Types of Applications

## Self-Certification for multiple facilities

- ☐ Self-Certification for multiple facilities

## Underground Storage Tanks

- ☐ UST Initial Registration
- ☐ UST Update Registration

## Owner Operator Change

- ☐ Change Customer
- ☐ Update Customer
- ☐ Add Operator

## Notice of Construction

- ☐ Notice of Construction for a New Facility
- ☐ Notice of Construction for an Existing Facility

## Aboveground Storage Tanks

- ☐ AST Initial Registration
- ☐ AST Update Registration

- Ability to for customers to self-certify and renew one or more facilities.
- Ability to update tank information, remove tanks, install new tanks, and update any other important information.
- Ability for contractors to enter Notices of Construction quickly and access the acknowledgement letters.

Activities

Next



# New UST TCEQ-00724 Form

- The new form will be required starting on October 1, 2025.
- After November 1, 2025, old versions of the form will not be accepted and will be returned.
- Check the accuracy of your registration and financial assurance information before submitting.
- All incomplete or incorrect submittals will be returned to the regulated entity to be corrected before processing.



# New UST TCEQ-00724 Form

For TCEQ use only: PST/ /RE/ /UST



## Underground Storage Tank Registration & Self-Certification

*Per 30 TAC 334.10(b)(2)(A), facilities must keep a copy of any registration form submission on the premises.*

[Use STEERS ePermits to submit electronically](#)

**Bold items required for all submissions.** Print clearly or type.

**Facility ID#** Current Certificate Expiration Date:

Owner ID#: Regulated Entity Number: RN 1

**Submission Reason** (Check all that apply. Sections 1 6 and 8 10 required for all submissions.)

☐ Renewal ☐ Ownership change (Sect. 3-4) ☐ New Facility (all) ☐ New Tank(s) (Sect. 11-27)

Update: ☐ Owner (Sect. 3-4) ☐ Operator (Sect. 5-6) ☐ Facility (Sect. 1-2) ☐ Training (Sect. 7)

Tank Technical Updates in Section(s): ☐ 12 ☐ 13 ☐ 14 ☐ 15 ☐ 16 ☐ 17 ☐ 18 ☐ 19  
☐ 20 ☐ 21 ☐ 22 ☐ 23 ☐ 24 ☐ 25 ☐ 26 ☐ 27

**Section 1: Facility Information** (Required for all submissions. Refers to the location of the tanks.)

1. **Facility/Store Name:**

2. **Street Address:**

*or (provide Site Location Description in #3 only if the site does not have a street address)*

3. **Site Location Description:**

4. **City:**, TX

5. **Zip+4:** - 6. **County:**

7. **Latitude:** degrees (to 6 decimal places. Do not provide minutes and seconds.)

8. **Longitude:** degrees (to 6 decimal places. Do not provide minutes and seconds.)

9. **# of Tanks at Facility:** UST AST

10. **Facility Type:**

☐ Retail

☐ Fleet Refueling

☐ Wholesale

☐ Aircraft Refueling

☐ Watercraft Refueling

☐ Industrial/Manufacturing/Chemical Plant

☐ Farm/Residential

☐ Emergency Generator

☐ Indian Land

☐ Other:



# New UST TCEQ-00724 Form

## Section 10: Certification (Required for all submissions.)

*Note: TCEQ requires payment of all delinquent fees and penalties to process this form for self-certifications.*

I certify under the penalty of law that:

- I have personally examined and am familiar with the information in all sections of this form.
- Based on my current knowledge and understanding, the submitted information is true, accurate, and complete as required by 30 TAC 334.7(e)(2). I understand that I will need to resubmit another form if this form has incomplete or inaccurate information per 30 TAC 334.7(f). The agency will not issue a delivery certificate based upon an incomplete submittal per 334.8(c)(4)(A)(iii).
- The owner indicated on this form has paid all outstanding fees owed to TCEQ. For ownership changes, the prior owner has also paid all outstanding fees.
- I have included proof of financial assurance coverage for this facility that meets TCEQ requirements of 30 TAC 37 Subchapter I.
- I have signature authority to submit this form on behalf of the entity in Section 2 or Section 4. *Only an owner, operator (not A/B Operator,) or legally authorized representative of the owner/operator for this facility may sign this form.* I have indicated my role as owner, operator, or legally authorized representative of the owner/operator in the Role field below. I understand that that per 30 TAC 334.7(a)(2), the owner and operator remain responsible for information provided on this form.
- I understand that any person who intentionally or knowingly submits false information on this form is subject to criminal prosecution and revocation of the facility's delivery certificate under 30 TAC 334.8(a)(6).
- The UST systems at this facility indicated by the tank IDs listed below comply with the applicable technical standards in 30 TAC 334.43 and 334.49-334.51 and reporting and recordkeeping requirements found in 30 TAC 334.10.

Tank IDs:

Name:

Role: ☐ Owner ☐ Operator Legally authorized representative of the ☐ owner ☐ operator

Title:

Telephone:  Fax:

Email:

Signature:  Date:

# PST Registration Resources

- PST “Am I Regulated” Webpage
  - [https://www.tceq.texas.gov/permitting/registration/pst/Am\\_I\\_Regulated.html](https://www.tceq.texas.gov/permitting/registration/pst/Am_I_Regulated.html)
- Incoming Document Search Portal
  - <https://data.texas.gov/stories/s/qnwp-dbpj>
- Financial Assurance Requirements: Underground Petroleum Storage Tanks
  - <https://www.tceq.texas.gov/permitting/registration/pst/financial-assurance-requirements-underground-petroleum-storage-tanks>
- Setting Up a STEERS Account video (Tier 2 video)
  - <https://www.tceq.texas.gov/permitting/tier2/reporting-steps/setting-up-steers>




# PST Registration “Am I Regulated” Webpage

Petroleum Storage Tanks Regist x +

v/permitting/registration/pst/Am\_I\_Regulated.html

2 Applicati... Homepage - Texas... Shannon Frazier Sta... Registration & Rep... PST/ASVS IHW/MSW APO/DC/CWC Employee Resources TCEQ Central Regist... CAPPS Internal WCC/OCI H...

 TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

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**Registration Home**

Industrial and Hazardous Waste Sludge


**Petroleum Storage Tanks**

Used Oil

Dry Cleaners

Medical Waste Transporters

Aggregate Production Operations

 **How are we doing? Take our customer satisfaction survey**

Home / Permits, Registrations, and Reporting / Registration / PST / Petroleum Storage Tanks Registrations: Am I Regulated?

**Questions or Comments:**  
[pstreg@tceq.texas.gov](mailto:pstreg@tceq.texas.gov)

## Petroleum Storage Tanks Registrations: Am I Regulated?

Requirements for underground and aboveground tanks used to store fuel or other petroleum substances. Links to more information on specific requirements.

You can **check the status of your PST submission** sent by fax or mail. Get information about faxed submissions 1-2 business days after sending or mailed submissions 3-5 business days after sending.

**HOT** We now have a training video about **Filling Out the TCEQ-0724 UST Registration & Self-Certification Form**. Please watch this video for guidance on how to complete the form correctly before submission. The video will show you how to avoid errors and delays in the processing time.

**On this page:**

- [Underground Storage Tanks](#)
- [Aboveground Storage Tanks](#)
- [Contact Us](#)

[View the Petroleum Storage Tank regulations in 30 Texas Administrative Code Chapter 334](#).

See the TCEQ [Data Standards](#) for proper naming and punctuation standards before submitting new or updated UST or AST registration information.

### Underground Storage Tanks

If you own one or more regulated underground storage tanks, then you must:

- **Register each UST** with the TCEQ — even if it is empty or unused.
- Each year, **renew the delivery certificate** for your facility **at least 30 days before** the current certificate expires.
- Include **proof of financial assurance** with all self-certification forms. **View UST Financial Assurance Requirements.**
- **Notify the TCEQ** at least 30 days before beginning construction work on your UST facility.
- **Inform the TCEQ** of any changes in ownership at your UST facility within 30 days of the change.
- Submit any other changes within 30 days using **STEERS** or the [Underground Storage Tank Registration and Self-Certification form \(TCEQ-00724\)](#).
- Make sure that each UST tank fill pipe is clearly labeled as described in **30 TAC 334.8(c)(5)(C)**.
- Have all facility fees billed to date to the current owner paid in full. As of September 1, 2007, petroleum storage tank owners no longer get charged registration fees. Any fee that required payment prior to September 1, 2007 will continue to be the responsibility of the tank owner. This includes fees for tanks that the owner did not properly register by September 1, 2007.

# R&R Incoming Document Search Portal

Office of Waste Registration & Reporting

Registration & Reporting

Filters

Clear All

Registration Number: Select...

TCEQ Program: Select...

Site/Facility Name: Select...

### Incoming Documents (PST and Waste Programs)

See below for your document's receipt and processing status (updated daily). Documents that do not appear in this table have not yet been received by TCEQ, or were received and processed over one year ago.

TCEQ Program	Registration Number	Site/Facility Name	Status	Final Disposition	Received Date	End Date	Document Type
IHW REG	96502	LA PORTE PIPELINE AND OPERATIOI	RECEIVED		Jul 21, 2025	Jul 21, 2025	IHW/MSW REGISTRATI
PST	20466	ZIPS FOOD MART	RECEIVED		Jul 21, 2025	Jul 21, 2025	UST OWNER/OPERATO
PST	45061	100 SHADY OAKS FOOD	RECEIVED		Jul 21, 2025	Jul 21, 2025	UST REGISTRATION UF
PST		RODEO TRAVEL CENTER	RECEIVED		Jul 21, 2025	Jul 21, 2025	CONSTRUCTION NOTIF

1 to 4 of 9,928

## Search Instructions

In the “TCEQ Program” filter, click on the drop-down and select the program for your submission:

- **PST:** Petroleum Storage Tank Registration
- **IHW REG:** Industrial and Hazardous Waste Registration (Solid Waste Registration)
- **SLUDGE TRANS:** Sludge Transporter Registration
- **UO:** Used Oil Registration (Collection Centers and Handlers)

## Processing Time & Status

The Registration and Reporting Section strives to process administratively complete submissions within the following approximate timeframes:


- **PST expired renewals:** ~3 business days.
- **PST renewals expiring this month:** ~7 business days.
- **PST renewals expiring during the next two months:** ~20 business days.
- **PST updates not associated with renewals:** ~15 business days.

# Financial Assurance Requirements for USTs

Financial Assurance for Petroleum x Financial Assurance Requirements x +

submitting/registration/pst/financial-assurance-requirements-underground-petroleum-storage-tanks

Application... Homepage - Texas... Shannon Frazier Sta... Registration & Rep... PST/ASVS IHW/MSW APO/DC/CWC Employee Resources TCEQ Central Regist... CAPPS Internal WCC/OCI

 TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

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- Registration Home
- Industrial and Hazardous Waste
- Sludge
- Petroleum Storage Tanks
- Used Oil
- Dry Cleaners
- Medical Waste Transporters
- Aggregate Production Operations

 How are we doing? Take our customer satisfaction survey

Home / Permits, Registrations, and Reporting / Registration / PST / Financial Assurance Requirements: Underground Petroleum Storage Tanks

Questions or Comments:  
[pstreg@tceq.texas.gov](mailto:pstreg@tceq.texas.gov)

## Financial Assurance Requirements: Underground Petroleum Storage Tanks

The Texas Commission on Environmental Quality (TCEQ) must receive accurate and complete financial assurance information for underground petroleum storage tank facilities to minimize potential delays in processing a registration and issuing a delivery certificate.

You can now [check the status of your PST submission](#) sent by fax or mail. Get information about faxed submissions 1-2 business days after sending or mailed submissions 3-5 business days after sending.

### On this page:

- [Facility Name](#)
- [Facility Address](#)
- [Tank IDs](#)
- [Insurance Policies](#)
- [Named Insured on Policy](#)
- [Endorsement/Certificate of Insurance](#)
- [Financial Test \(Letter from Chief Financial Officer\)](#)
- [Local Governments](#)
- [Alternative I or Alternative II](#)
- [Contact Us](#)

Use the following information to ensure acceptance of an underground petroleum storage tank facility's financial assurance.

Question	Acceptable	Unacceptable
What are the policy period requirements?	The policy effective date must be current, cannot take effect in the future, and cannot be expired.	TCEQ will reject policies that have a future effective date or have expired.
Are handwritten corrections acceptable?	The only handwritten item should be the wet/handwritten signature by the insurance representative.	Anything handwritten on a policy other than a signature can cause TCEQ to reject the financial assurance.

# Creating a STEERS Account (Tier II)

Step 2: Setting Up STEERS - Texas Commission on Environmental Quality

Home | Air | Land | Water | Licenses | Permits | Reporting | Search Site

Reporting Steps

- Step 1: Types of Tier II Reports and Timelines
- Step 2: Setting Up STEERS**
- Step 3: Tier II Core Data
- Step 4: How to Create a Tier II Report
- Step 5: Paying Fees
- Step 6: Accessing Submitted Reports

**How are we doing? Take our customer satisfaction survey**

## Step 2: Setting Up STEERS

This is the second of six reporting steps. The numbers you need for your Tier II report include Tier II Program numbers (TXT2), customer numbers (CN) and regulated entity numbers (RN).

**Expand each section below for more information on the necessary steps.**

### New to STEERS

The Tier 2 Chemical Reporting Program requires all reports to be submitted using the State of Texas Environmental Electronic Reporting System (STEERS). If you do not already have an account you will need to create one.

**Setting Up a STEERS Account**: This guidance document will walk you through creating your own personal STEERS account.

- Login to **STEERS** to access your account, or to create a new one.
- STEERS will be used to manage Tier II program numbers, create and submit Tier II reports, and generate copies of facility reports.
- For more information on using STEERS to obtain Tier II ID numbers see our **Tier II Core Data** page.

Follow along with the video below to set up your own personal STEERS account.

1 - Tier II Chemical Reporting: Creating a STEERS Account

Tier II Chemical Reporting: Creating a STEERS Account

Copy link

# Are there any questions?

# Contact Information

PST/ASVS Registration Team  
512-239-2160

[pstreg@tceq.texas.gov](mailto:pstreg@tceq.texas.gov) for  
questions about underground  
and aboveground petroleum  
storage tanks

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