

Petroleum Storage Tank Registration Program

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Presentation Overview

- Benefit of Electronic Submittal Using STEERS ePermits
 - Quicker turn around on renewals and updates
 - Data validation to eliminate errors
- New UST 00724 Form
 - Importance of filling out your form accurate and completely.
 - Incomplete Submittals
- PST Registration Program Resources
 - Incoming Document Search Portal
 - Financial Assurance Requirements for USTs
 - Creating a STEERS account video (Tier II video)
- Questions



Benefits to Customers Using ePermits

- Faster turnaround time for approvals
- Renew delivery certificates for multiple facilities at one time
- Access and update billing and owner/operator contact information
- Contractors who submit Notice of Constructions electronically can access and print the acknowledgement letters immediately
- Data validation in place to reduce submittal errors and delays with registrations.



Different Types of Applications

Self-Certification for multiple facilities

Self-Certification for multiple facilities

Underground Storage Tanks

- UST Initial Registration
- UST Update Registration

Owner Operator Change

- Change Customer
- Update Customer
- O Add Operator

Notice of Construction

- Notice of Construction for a New Facility
- O Notice of Construction for an Existing Facility

Aboveground Storage Tanks

- AST Initial Registration
- AST Update Registration

- Ability to for customers to self-certify and renew one or more facilities.
- Ability to update tank information, remove tanks, install new tanks, and update any other important information.
- Ability for contractors to enter Notices of Construction quickly and access the acknowledgement letters.

Activities

Next



New UST TCEQ-00724 Form

- The new form will be required starting on October 1, 2025.
- After November 1, 2025, old versions of the form will not be accepted and will be returned.
- Check the accuracy of your registration and financial assurance information before submitting.
- All incomplete or incorrect submittals will be returned to the regulated entity to be corrected before processing.



New UST TCEQ-00724 Form

OMMIS		Underground Stevens Tank	
	Underground Storage Tank Registration & Self-Certification		
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THOMMENTAL CONT.	Per 30 TAC 334.10(O(b)(2)(A), facilities must keep a copy of any registration form submission on the premises.	
		RS ePermits to submit electronically	
	Bold items requir	red for all submissions. Print clearly or type.	
Facility ID#		Current Certificate Expiration Date:	
Owner ID#:		Regulated Entity Number: RN 1	
Submission R		apply. Sections 1 6 and 8 10 required for all submissions.)	
Renewal		(Sect. 3-4) New Facility (all) New Tank(s) (Sect. 11-27)	
		ator (Sect. 5-6) Facility (Sect. 1-2) Training (Sect. 7)	
Tank Technical	Updates in Section(s):	12	
Section 1: Fac	cility Information (Re	equired for all submissions. Refers to the location of the tanks.)	
1 Facility/St	ore Name:	•	
2. Street Add	lress:	in #3 only if the site does not have a street address)	
2. Street Add or (provide Site	lress: Location Description in	in #3 only if the site does not have a street address)	
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2. Street Add or (provide Site 3. Site Location 4. City: 5. Zip+4: 7. Latitude:	dress: Location Description in ion Description: - deg	6. County: grees (to 6 decimal places. Do not provide minutes and seconds.	
2. Street Add or (provide Site 1) 3. Site Location 1 4. City: 5. Zip+4: 7. Latitude: 8. Longitude	dress: Location Description is ion Description: decided at Facility:	6. County: grees (to 6 decimal places. Do not provide minutes and seconds. grees (to 6 decimal places. Do not provide minutes and seconds.	
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2. Street Add or (provide Site 3. Site Locati 4. City: 5. Zip+4: 7. Latitude: 8. Longitude 9. # of Tanks 10. Facility Ty Retail Fleet Re	dress: a Location Description in ion Description: description: description: description:	6. County: grees (to 6 decimal places. Do not provide minutes and seconds. egrees (to 6 decimal places. Do not provide minutes and seconds. UST AST Industrial/Manufacturing/Chemical Plant Farm/Residential	



New UST TCEQ-00724 Form

Section 10: Certification (Required for all submissions.)

TCEQ Form #00724 (Rev. 04/2025) For TCEQ Use only: Log #

Note: TCEQ requires payment of all delinquent fees and penalties to process this form for selfcertifications.

I certify under the penalty of law that:

- I have personally examined and am familiar with the information in all sections of this form.
- Based on my current knowledge and understanding, the submitted information is true, accurate, and complete as required by 30 TAC 334.7(e)(2). I understand that I will need to resubmit another form if this form has incomplete or inaccurate information per 30 TAC 334.7(f). The agency will not issue a delivery certificate based upon an incomplete submittal per 334.8(c)(4)(A)(iii).
- The owner indicated on this form has paid all outstanding fees owed to TCEQ. For ownership changes, the prior owner has also paid all outstanding fees.
- I have included proof of financial assurance coverage for this facility that meets TCEQ requirements of 30 TAC 37 Subchapter I.
- I have signature authority to submit this form on behalf of the entity in Section 2 or Section 4. Only
 an owner, operator (not A/B Operator,) or legally authorized representative of the owner/operator
 for this facility may sign this form. I have indicated my role as owner, operator, or legally
 authorized representative of the owner/operator in the Role field below. I understand that that per
 30 TAC 334.7(a)(2), the owner and operator remain responsible for information provided on this
 form.
- I understand that any person who intentionally or knowingly submits false information on this form is subject to criminal prosecution and revocation of the facility's delivery certificate under 30 TAC 334.8(a)(6).
- The UST systems at this facility indicated by the tank IDs listed below comply with the applicable technical standards in 30 TAC 334.43 and 334.49-334.51 and reporting and recordkeeping requirements found in 30 TAC 334.10.



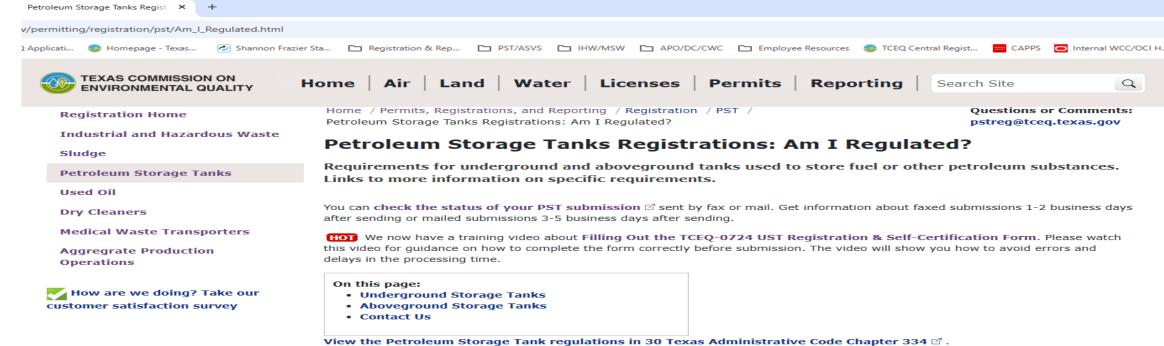
Page of

PST Registration Resources

- PST "Am I Regulated" Webpage
 - https://www.tceq.texas.gov/permitting/registration/pst/Am I Regulated.html
- Incoming Document Search Portal
 - https://data.texas.gov/stories/s/qnwp-dbpj
- Financial Assurance Requirements: Underground Petroleum Storage Tanks
 - https://www.tceq.texas.gov/permitting/registration/pst/financial-assurancerequirements-underground-petroleum-storage-tanks
- Setting Up a STEERS Account video (Tier 2 video)
 - https://www.tceq.texas.gov/permitting/tier2/reporting-steps/setting-up-steers



PST Registration "Am I Regulated" Webpage



See the TCEQ Data Standards for proper naming and punctuation standards before submitting new or updated UST or AST registration information.

Underground Storage Tanks

If you own one or more regulated underground storage tanks, then you must:

- Register each UST with the TCEQ even if it is empty or unused.
- Each year, renew the delivery certificate for your facility at least 30 days before the current certificate expires.
- Include proof of financial assurance with all self-certification forms. View UST Financial Assurance Requirements.
- . Notify the TCEQ at least 30 days before beginning construction work on your UST facility.
- Inform the TCEO of any changes in ownership at your UST facility within 30 days of the change.
- Submit any other changes within 30 days using STEERS or the 🖟 Underground Storage Tank Registration and Self-Certification form (TCEQ-00724).
- Make sure that each UST tank fill pipe is clearly labeled as described in 30 TAC 334.8(c)(5)(C) □.
- Have all facility fees billed to date to the current owner paid in full. As of September 1, 2007, petroleum storage tank owners no longer get charged registration fees. Any fee that required payment prior to September 1, 2007 will continue to be the

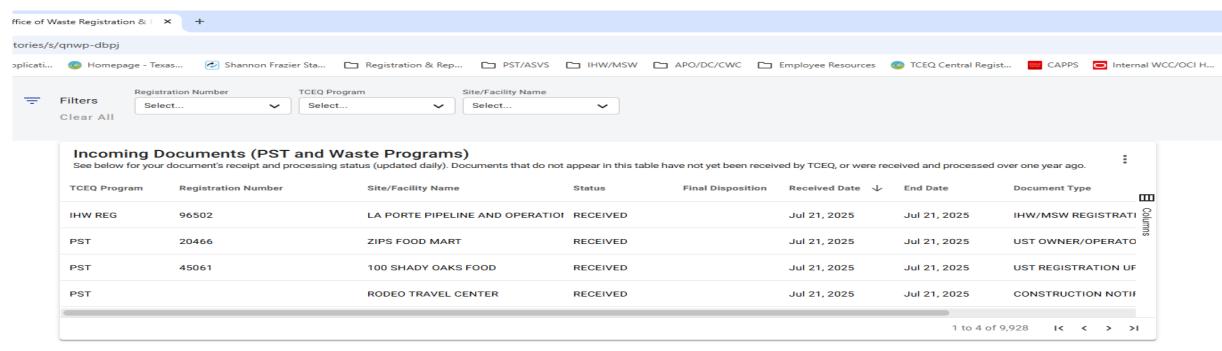


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Questions or Comments:

pstreg@tceq.texas.gov

R&R Incoming Document Search Portal



Search Instructions

In the "TCEQ Program" filter, click on the drop-down and select the program for your submission:

- PST: Petroleum Storage Tank Registration
- IHW REG: Industrial and Hazardous Waste Registration (Solid Waste Registration)
- SLUDGE TRANS: Sludge Transporter Registration
- UO: Used Oil Registration (Collection Centers and Handlers)

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Processing Time & Status

The Registration and Reporting Section strives to process administratively complete submissions within the following approximate timeframes:

- PST expired renewals: ~3 business days.
- PST renewals expiring this month: ~7 business days.
- PST renewals expiring during the next two months: ~20 business days.
- PST updates not associated with renewals: ~15 business days.

Financial Assurance Requirements for USTs

Financial Assurance Requirement X incial Assurance for Petroleu X rmitting/registration/pst/financial-assurance-requirements-underground-petroleum-storage-tanks 🚳 Homepage - Texas... 🕝 Shannon Frazier Sta... 🗀 Registration & Rep... 🗀 PST/ASVS 🗀 IHW/MSW 🗀 APO/DC/CWC 🗀 Employee Resources 🚳 TCEQ Central Regist... 💳 CAPPS 🥃 Internal WCC/OCI TEXAS COMMISSION ON Water Licenses Permits Reporting ENVIRONMENTAL QUALITY Home / Permits, Registrations, and Reporting / Registration / PST **Ouestions or Comments: Registration Home** Financial Assurance Requirements: Underground Petroleum Storage Tanks pstreg@tceq.texas.gov **Industrial and Hazardous Waste** Financial Assurance Requirements: Underground Petroleum Storage Sludge Tanks Petroleum Storage Tanks The Texas Commission on Environmental Quality (TCEQ) must receive accurate and complete financial Used Oil assurance information for underground petroleum storage tank facilities to minimize potential delays in processing a registration and issuing a delivery certificate. **Dry Cleaners** Medical Waste Transporters You can now check the status of your PST submission of sent by fax or mail. Get information about faxed submissions 1-2 business days after sending or mailed submissions 3-5 business days after sending. **Aggregrate Production** Operations On this page:

- Facility Name
- Facility Address
- Tank IDs
- Insurance Policies
- Named Insured on Policy
- Endorsement/Certificate of Insurance
- Financial Test (Letter from Chief Financial Officer)
- Local Governments
- Alternative I or Alternative II
- Contact Us

Use the following information to ensure acceptance of an underground petroleum storage tank facility's financial assurance.

Question	Acceptable	Unacceptable
What are the policy period requirements?	The policy effective date must be current, cannot take effect in the future, and cannot be expired.	
Are handwritten corrections acceptable?	The only handwritten item should be the wet/handwritten signature by the insurance representative.	other than a signature can cause



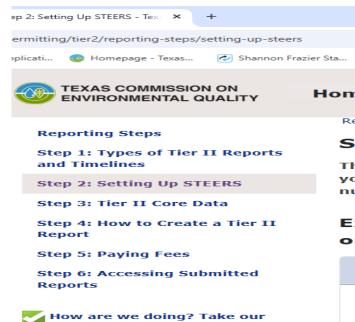
How are we doing? Take our

customer satisfaction survey

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Creating a STEERS Account (Tier II)

Licenses



Reporting Steps / Step 2: Setting Up STEERS

Registration & Rep...

New to STEERS

Step 2: Setting Up STEERS

This is the second of six reporting steps. The numbers you need for your Tier II report include Tier II Program numbers (TXT2), customer numbers (CN) and regulated entity numbers (RN).

Expand each section below for more information on the necessary steps.

PST/ASVS | IHW/MSW

Water

The Tier 2 Chemical Reporting Program requires all reports to be submitted using the State of Texas Environmental Electronic Reporting System (STEERS). If you do not already have an account you will need to create one.

- Login to STEERS to access your account, or to create a new one.
- STEERS will be used to manage Tier II program numbers, create and submit Tier II reports, and generate copies of facility reports.
- For more information on using STEERS to obtain Tier II ID numbers see our Tier II Core Data page.

Follow along with the video below to set up your own personal STEERS account.



Tier2Help@tceq.texas.gov

Get Tier II Assistance

Search Site

Reporting

Permits

HOT The new **Tier II Help Form** ☑ is the **fastest** way to receive assistance from Tier II Staff.

The Tier 2 Chemical Reporting Program requires all reports to be submitted using the State of Texas Environmental Electronic Reporting System (STEERS).





customer satisfaction survey

Are there any questions?



Contact Information

PST/ASVS Registration Team 512-239-2160

pstreg@tceq.texas.gov for questions about underground and aboveground petroleum storage tanks

Shannon Frazier Manager

Registration and Report Section 512-239-2154

Shannon.frazier@tceq.texas.gov

