



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Discharge Monitoring Report (DMR) Address and Signatory Authority Form

If you have questions about completing this form, please contact the Compliance Monitoring Team at 512-239-2545.

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-2545.

Permit Information:

EPA ID NUMBER: TX _____ TPDES PERMIT NUMBER (if applicable): _____

PERMITTEE AND/OR FACILITY NAME: _____

DMR MAILING ADDRESS: _____
(If different from your primary mailing address stated on the permit) _____
(Street Address)

(City, State and Zip Code)

Note: If your primary mailing address has changed, please submit the revised address in writing to the Applications Review and Processing Team (MC 148). Please call 512-239-4671 to request the form for this purpose.

Signatory Information:

INDIVIDUAL(S) DELEGATED AUTHORITY TO SIGN DISCHARGE MONITORING REPORTS (DMRs):
(Other than person delegating authority- **Delegation of signatory authority must meet the requirements in 30 Tex. ADMIN. CODE 305.128.** See reverse of this form for rule citation.)

(Name) / (Title)

(Name) / (Title)

PERSON TO CONTACT BY PHONE: _____ / _____
(Name) (Title)

(Phone Number)

(E-mail Address)

RESPONSIBLE CORPORATE OFFICER, GENERAL PARTNER, PROPRIETOR, PRINCIPLE EXECUTIVE OFFICER, OR RANKING ELECTED OFFICIAL: (**Individual listed below is a person defined in 30 Tex. ADMIN. CODE 305.44(a).** See reverse of this form for rule citation.)

I, _____
(Printed name) (Title)

certify that I am a RESPONSIBLE CORPORATE OFFICER, GENERAL PARTNER, PROPRIETOR, PRINCIPAL EXECUTIVE OFFICER, OR RANKING ELECTED OFFICIAL for the above-referenced regulated facility, and I therefore have authority under 30 TAC 305.44 to sign reports. I certify that signatory authority for Discharge Monitoring Reports has been delegated to the above-named individual(s) in accordance with applicable procedures, consistent with 30 TAC 305.44 and 305.128. I also certify that the above-named individual(s) are either individuals or a position having responsibility for the overall operation of the regulated facility or for the environmental matters of the regulated facility. I further certify that I can provide documentation in proof of such delegation upon request.

SIGNATURE: _____ DATE: _____

PHONE NO.: _____

PLEASE RETURN COMPLETED FORM TO:
TCEQ / Compliance Monitoring Team (MC 224)
Enforcement Division
P.O. Box 13087
Austin, Texas 78711-3087

Signatories to Applications

30 TEX. ADMIN. CODE 305.44

- (a) All applications shall be signed as follows.
- (1) For a corporation, the application shall be signed by a responsible corporate officer. For purposes of this paragraph, a responsible corporate officer means a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or the manager of one or more manufacturing, production, or operating facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25 million (in second-quarter 1980 dollars), if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures. Corporate procedures governing authority to sign permit or post-closure order applications may provide for assignment or delegation to applicable corporate positions rather than to specific individuals.
 - (2) For a partnership or sole proprietorship, the application shall be signed by a general partner or the proprietor, respectively.
 - (3) For a municipality, state, federal, or other public agency, the application shall be signed by either a principal executive officer or a ranking elected official. For purposes of this paragraph, a principal executive officer of a federal agency includes the chief executive officer of the agency, or a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., regional administrator of the EPA).
- (b) A person signing an application shall make the following certification: "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."
- (c) For a hazardous solid waste permit or a post-closure order, the application must be signed by the owner and operator of the facility.
- (d) For radioactive material license applications under Chapter 336 of this title (relating to Radioactive Substance Rules), the applicant or person duly authorized to act for and on the applicant's behalf must sign the application.

Signatories to Reports

30 TEX. ADMIN. CODE 305.128

- (a) All reports requested by permits and other information requested by the executive director shall be signed by a person described in §305.44(a) of this title (relating to Signatories to Applications) or by a duly authorized representative of that person. A person is a duly authorized representative only if:
- (1) the authorization is made in writing by a person described in §305.44(a) of this title (relating to Signatories to Applications);
 - (2) **the authorization specifies either an individual or a position having responsibility for the overall operation of the regulated facility or activity or for environmental matters for the applicant**, such as the position of plant manager, operator of a well or well field, environmental manager, or a position of equivalent responsibility. (A duly authorized representative may thus be either a named individual or any individual occupying a named position); and
 - (3) the written authorization is submitted to the executive director.
- (b) If an authorization under this section is no longer accurate because of a change in individuals or position, a new authorization satisfying the requirements of this section must be submitted to the executive director prior to or together with any reports, information, or applications to be signed by an authorized representative.
- (c) **Any person signing a report required by a permit shall make the certification set forth in §305.44(b) of this title** (relating to Signatories to Applications).