



Weekly Hydrocarbon Dry Cleaner Leak Inspections

If you have questions on how to complete this form or about the dry cleaner program, please contact the Small Business and Local Government Assistance Hotline at 1-800-447-2827.

Instructions

- Each week inspect all equipment components for leaks, using sight, sound and smell to meet requirements of 30 Texas Administrative Code Chapter 115, Subchapter F, Division 4.
- See last page of form for instructions.

Equipment Information

Facility Name:	Machine ID:	Monthly Solvent Use (gal):
-----------------------	--------------------	-----------------------------------

	Week 1	Week 2	Week 3	Week 4	Week 5
Inspection Date:					
Inspector Initials:					
Solvent Used (gal):					

**Visible, audible or olfactory evidence of leaks detected?
(Circle Y-Yes or N-No. If the machine does not have the component, circle N)**

Hose & pipe connections, fitting, couplings, valves	Y	N	Y	N	Y	N	Y	N	Y	N
Door gasket & seating	Y	N	Y	N	Y	N	Y	N	Y	N
Filter gaskets & seating	Y	N	Y	N	Y	N	Y	N	Y	N
Pumps	Y	N	Y	N	Y	N	Y	N	Y	N
Cartridge Filter Housing	Y	N	Y	N	Y	N	Y	N	Y	N
Exhaust Damper	Y	N	Y	N	Y	N	Y	N	Y	N
Water Separator	Y	N	Y	N	Y	N	Y	N	Y	N
Muck cooker	Y	N	Y	N	Y	N	Y	N	Y	N
Distillation Unit	Y	N	Y	N	Y	N	Y	N	Y	N
Other Equipment, specify:	Y	N	Y	N	Y	N	Y	N	Y	N
Other Equipment, specify:	Y	N	Y	N	Y	N	Y	N	Y	N

Waste container lids and equipment doors closed when not loading or unloading?

Solvent & waste containers	Y	N	Y	N	Y	N	Y	N	Y	N
Traps & access doors	Y	N	Y	N	Y	N	Y	N	Y	N



Weekly Hydrocarbon Dry Cleaner Leak Inspections and Service and Repair Log Instructions

If you have questions on how to complete this form or about the dry cleaner program, please contact the Small Business and Local Government Assistance Hotline at 1-800-447-2827.

Instructions

- Use this form to document that weekly leak inspections have been conducted, if any leaks were detected, and required repairs are completed within three working days to meet requirements of 30 Texas Administrative Code Chapter 115, Subchapter F, Division 4.
- Keep form on file for at least 24 months.

For Weekly Hydrocarbon Dry Cleaner Leak Inspections:

1. The form has one row for each week in the inspection month. You should only need one form per month. If there are only four weeks in an inspection month, leave Week 5 blank.
2. Under the "Facility Information" section list facility name, machine identification number or name, and at the end of each month, record in gallons how much solvent was used.
3. Under the "Equipment Inspection" section record the inspector's initials, the date of the weekly inspection, and the amount of solvent used.
4. Each week inspect all components of the dry cleaner machine for leaks, using sight, sound and smell. If a leak is not detected for a component circle N for no. If a leak is detected circle Y for yes and then record repairs on the "Hydrocarbon Dry Cleaner Service and Repair Log."
5. If your machine has a component not included in the list, use the "Other Equipment" row to document leak inspection.
6. All solvent containers and waste-solvent containers must be closed unless materials are being added or removed.
 - If all containers are closed, circle Y for yes.
 - If any container is open, circle N for no and close the container.
7. If a filter cartridge is ready for disposal, drain it in its closed housing for eight hours before removing it. Once removed, place the filter in a vapor tight container and properly dispose.
8. All washer and dryer traps, access doors, and other parts of the equipment where solvent may be exposed to the atmosphere are kept closed at all times except when required for proper operation or maintenance.
 - If all doors are closed, circle Y for yes.
 - If a door is open, circle N for no and close the door.
9. Note: If TCEQ has granted your dry cleaner an alternative method for demonstrating compliance with controlling solvent leaks, your facility may be required to do additional recordkeeping.

For Hydrocarbon Dry Cleaner Service and Repair Log:

1. The "Hydrocarbon Dry Cleaner Service and Repair Log" is a tool to record repairs when a leak is detected. If no leaks are detected, leave the form blank.
2. If a leak is detected list the inspector's initials, the required service, and date the leak was detected.
3. When an equipment leak is detected repairs must be completed within three working days from the time of detection. If required parts are not on hand they must be ordered within three working days of detecting the leak and the repairs must be completed within three working days of receiving the parts. Maintain copies of invoices and, if applicable, shipping documents for ordered parts.
 - If parts are on hand, put N/A for non-applicable under the "Parts Ordered" and "Parts Received" columns. Under "Date Equipment Fixed" list the date the machine was fixed.
 - If parts are not on hand, under "Parts Ordered", "Parts Received", and "Date Equipment Fixed" list the dates the parts were order, received, and the equipment fixed.