STEERS Hydrostatic Test NOI

By: Kristen Fenati

Small Business and Local Government Assistance

DFW Region





Application Created

This application will appear on your "Activities" page as long as it is awaiting an action that you can perform. To track this application, you will need the following information:

Application Reference Number: 69688 Application Password: zx7g3m

About This Password

You may change this password at any time. To change it, use Set Access Rights now or at anytime from your "Activities" page.

Allowing Others Access

If you want other STEERS ER account holders to be able to view or work on this application, you have two options.

Option 1: Give Them The Reference Number and Password.

- This is the more secure choice. Users who access the application this way will not be able to change access rights to it.
- Be sure that their STEERS Participation Agreement is consistent with the work they should do on this application. If their SPA allows
 them to sign pay for and submit applications, they will be able to sign pay and submit this application.

 This application will not appear in the list on their "Activities" page. To get it, they will have to click the "Access" button and then enter its reference number and password.

Option 2: Use Set Access Rights to Add Their STEERS ER Account Number to The Application.

- As with Option 1, they will be able to do whatever their SPA allows. But they will also be able to use <u>Set Access Rights</u> to decide whether other account holders -- including you -- can view or work on this application. Be sure you trust them with this role as well as all roles available to them instead of their SPA.
- This application will appear in the list of applications shown on their "Activities" page.

Click Next to fill out the Hydrostatic Test Water NOI type Application Reference No: 69688.

STEERS Tips

- Anything with a red asterisk needs to be filled out to move to the next page
- On the left-hand side of the screen is a To Do List for the application
 - You must follow the order of the To Do List
- If there is incorrect or missing information, an error message will come up at the top of the screen
 - STEERS will not allow you to move to the next page until the errors are corrected
- You only have 20 minutes to work on each page
 - If you exceed 20 minutes, STEERS will log you out and the information on the current page will not be saved
- Once you hit "Next/Save" and move to the next page, STEERS saves your previous work

Regulated Entity Information

			Activities	STEERS Home
Hydrostatic Test Water General Permit	- Hydrostatic I	est Water NOI		19:35
				5¢EER
	Create	Fillout Sign Pay Submit		
Ø Reference Number: 69688				
		Ø Site Information (Regulated Entity)		
Site Information (Regulated Entity)	To Do			
Customer (Applicant) Information	To Do	Complete one of the following options		
Billing Contact	To Do	Option 1: Enter the Regulated Entity number of the site for this application, if known.		
Application Contact	To Do	Regulated Entity Number RN999999999		
DMR Contact	To Do			
HTW-NOI General Characteristics	To Do	Option 2: Or enter a known authorization number already issued for the same site (Regulated Entity).		
Section 1# HTW-Outfalls	To Do	Site Authorization :		
HTW-Certification	To Do	Option 3: Or enter the site information to see if the site is already registered with TCEQ.		

HTW-NOI General Characteristics	To Do
Section 1# HTW-Outfalls	To Do
HTW-Certification	To Do

Physical Address :		
City :		
State :	Texas	
Zip :		
*County :	Select One	
n Doowingd		

Create Fillout Sign Pay Submit

Ø Reference Number: 69688

Site Information (Regulated Entity)	To Do
Customer (Applicant) Information	To Do
Billing Contact	To Do
Application Contact	To Do
DMR Contact	To Do
HTW-NOI General Characteristics	To Do
Section 1# HTW-Outfalls	To Do
HTW-Certification	To Do

0	Site Information (Regulated Entity)
Р	ERMIT SITE INFORMATION
	Copy RE Information
0	* What is the name of the site to be authorized?
0	* Does the site have a physical address? Yes
	Physical Address
	* Number and Street
	* City
	* State TX
	* ZIP
Ø	* CountySelect One

Search Again

Site Information (Regulated Entity)	To Do
Customer (Applicant) Information	To Do
Billing Contact	To Do
Application Contact	To Do
DMR Contact	To Do
HTW-NOI General Characteristics	To Do
Section 1# HTW-Outfalls	To Do
HTW-Certification	To Do

0	*	CountySelect One
0	*	Latitude (N) (##.######)
0	*	Longitude (W) (-###.######)
		Primary SIC CodeSelect One
		Secondary SIC CodeSelect One
		Primary NAICS CodeSelect One
		Secondary NAICS CodeSelect One

REGULATED ENTITY SITE INFORMATION

		Copy Site Information
Ø	*	What is the name of the Regulated Entity (RE)?
		oil and gas site 1
Ø	*	Does the RE site have a physical address? Yes
		Physical Address
	*	Number and Street
	*	City

To Do
To Do
To Do
To Do

* State TX	*
* ZIP	*
	Ø *
Latitude (N) (##.#####) Latitude (N) (##.##################################	Ø
O Longitude (W) (-###.######)	0
Facility NAICS CodeSelect One	
What is the primary business of this entity?	
<u>A</u> ctivities Next/Sa <u>v</u> e	

Customer Information

- Customer An Individual or Organization responsible for one or more Regulated Entities.
 - Example: owners, operators, or responsible parties of a site or an individual who holds a license
- The Customer Name and SOS/CPA filing number submitted in STEERS must match the Texas Secretary of State (SOS) or Texas Comptroller of Public Accounts (CPA) records
 - To find the customer name or SOS number contact SOS at 512-463-5555 or visit <u>http://direct.sos.state.tx.us/acct/acct-login.asp</u>
 - To find customer name or CPA number contact CPA at 1-800-252-1386 or visit http://ecpa.cpa.state.tx.us/vendor/tpsearch1.html
 - If the Customer has not filed with SOS/CPA as a Corporation, Limited Partnership or non-profit organization, leave the SOS/CPA Filing Number field blank.

Customer Information Continued

- Texas State Tax ID Number: Check the CPA website for a listing of your tax ID: <u>https://mycpa.cpa.state.tx.us/coa/Index.html</u>
 - If the Customer has not been issued a TX State Tax ID leave this field blank.
- Federal Tax ID: All businesses, except for some small sole proprietors and individuals, should have a federal taxpayer identification number (FEIN)
- DUNS Number: Most businesses have a DUNS (Data Universal Numbering System) Number issued by Dun and Bradstreet Corp. If you have one, enter it
- Customer Type: Check the TCEQ site below to find a definition and examples of each customer type <u>https://www.tceq.texas.gov/assets/public/permitting/centralregistry/1040</u> <u>0-inst.pdf</u>

Site Information (Regulated Entity)	Done
Customer (Applicant) Information	To Do
Billing Contact	To Do
Application Contact	To Do
DMR Contact	To Do
HTW-NOI General Characteristics	To Do
Section 1# HTW-Outfalls	To Do
HTW-Certification	To Do

Output Customer (Applicant) Information		
Complete one of the following options		
Option 1: If the customer (applicant) is already a TCEQ customer then enter the CN What is the applicant's Customer Number(CN)? : CN9999999999		
Option 2: Enter a known authorization number already issued to the same customer (Applicant) to find the CN Authorization from Same Company :		
Option 3: Enter the customer's (applicant's) information to see if the applicant is already a TCEQ customer		
Customer/Ownership Type : Select One		
Legal Name :		
Federal Tax ID :		
State Franchise Tax ID :		

SOS Filing Number :

Ø Reference Number: 69688

Site Information (Regulated Entity)	Done
Customer (Applicant) Information	To Do
Billing Contact	To Do
Application Contact	To Do
DMR Contact	To Do
HTW-NOI General Characteristics	To Do
Section 1# HTW-Outfalls	To Do
HTW-Certification	To Do

Output Cut Cut Cut Cut Cut Cut Cut Cut Cut C	stomer (Applicant) Information
*	How is this applicant associated with this site?
Ø *	Type of Customer Corporation
	Full legal name of the applicant:
0 *	Legal Name
	Oil and Gas Company
0	Texas SOS Filing Number
	Federal Tax ID
	State Franchise Tax ID
	State Sales Tax ID
	Local Tax ID

Search Again

Responsible Authority Contact

Site Information (Regulated Entity)	Done
Customer (Applicant) Information	To Do
Billing Contact	To Do
Application Contact	To Do
DMR Contact	To Do
HTW-NOI General Characteristics	To Do
Section 1# HTW-Outfalls	To Do
HTW-Certification	To Do

DUNS Number
Number of EmployeesSelect One
Independently Owned and Operated?Select One
 I certify that the full legal name of the entity applying for this permit has been provided and is legally authorized to do business in Texas. Select One
RESPONSIBLE AUTHORITY CONTACT
Organization Name
Oil and Gas Company
PrefixSelect One

* First

* Last

Middle

Suffix

--Select One--

*

Site Information (Regulated Entity)	Done
Customer (Applicant) Information	To Do
Billing Contact	To Do
Application Contact	To Do
DMR Contact	To Do
HTW-NOI General Characteristics	To Do
Section 1# HTW-Outfalls	To Do
HTW-Certification	To Do





Responsible Authority Mailing Address

Enter new address or copy one from list:

--Select One--

- * Address Type Domestic O Foreign
- * Mailing Address (include Suite or Bldg. here, if applicable)

•

Routing (such as Mail Code, Dept., or Attn:)

Application Contact	To Do
DMR Contact	To Do
HTW-NOI General Characteristics	To Do
Section 1# HTW-Outfalls	To Do
HTW-Certification	To Do

* City
* State TX -
* ZIP
* Phone (###-#####)
Extension
Alternate Phone (###-#####)
Fax (###-####)
E-mail
<u>A</u> ctivities Next/Sa <u>v</u> e

Billing Contact

— 🧶 Billing Contact –

- Responsible contact for receiving billing statements:
 - * Select the permittee that is responsible for payment of the annual fee.

Oil and Gas Company

Organization Name

	Oil and Gas Company
	PrefixSelect One
*	First
	Middle
*	Last
	SuffixSelect One

Credentials

م]	٩
Available		Selected
CCM ^	→	
CEA		
CEP	→ı	
CFM		
CHMM		
CIH	ić.	
CPA		
CSP		
V V		

•

Title	

Enter new address or copy one from list:

--Select One--

Mailing Address

- * Address Type
 Domestic
 Foreign
- * Mailing Address (include Suite or Bldg. here, if applicable)

Routing (such as Mail Code, Dept., or Attn:)

* City
* State TX -
* ZIP
* Phone (###-####)
Extension
Alternate Phone (###-####)
Fax (###-####)
E-mail
Activities NI
<u>A</u> cuvities Next/Saye

Application Contact

STEERS Application Contact Page

Application Contact

Person TCEQ should contact for questions about this application:

Same as another contact?

Salaat One	
Select One	Ľ,

* Organization Name

Ourominatio	Mama	in wantingd	
Organizano	n Ivame I	is reaurea.	

	PrefixSelect One	
*	First Kristen	
	Middle	
*	Last Fenati	
	SuffixSelect One	

Credentials

م]	٩
Available		Selected
CCM ^	→	
CEA		
CEP	→ı	
CFM		
CHMM		
CIH	l ←	
CPA		
CSP		
V V		

•

Title	

Enter new address or copy one from list:

--Select One--

Mailing Address

- * Address Type
 Domestic
 Foreign
- * Mailing Address (include Suite or Bldg. here, if applicable)

Routing (such as Mail Code, Dept., or Attn:)

* City
* State TX -
* ZIP
* Phone (###-####)
Extension
Alternate Phone (###-####)
Fax (###-####)
E-mail
Activities NI
<u>A</u> cuvities Next/Saye

Discharge Monitoring Report Contact

STEERS DMR Contact Page

3766N



DMR Contact		
Person responsible for su	omitting Discharge Monitoring Report Forms:	
Same as another contact?	Select One	•
* Organization Name		
Oil and Gas Site 1		
PrefixSelect One		
* First Kristen		
Middle		
* Last Fenati		
SuffixSelect One		

Credentials

م]	٩
Available		Selected
CCM ^	→	
CEA		
CEP	→ı	
CFM		
CHMM		
CIH	l ←	
CPA		
CSP		
V V		

•

Title	

Enter new address or copy one from list:

--Select One--

Mailing Address

- * Address Type
 Domestic
 Foreign
- * Mailing Address (include Suite or Bldg. here, if applicable)

Routing (such as Mail Code, Dept., or Attn:)

* City
* State TX -
* ZIP
* Phone (###-####)
Extension
Alternate Phone (###-####)
Fax (###-####)
E-mail
Activities NI
<u>A</u> cuvities Next/Saye

NOI General Characteristics

Fillout	Sign	- Pay -	Submit	-
---------	------	---------	--------	---

- **WHTW-NOI General Characteristics**

* 1. Is the proposed discharge from a crude oil or natural gas exploration, development, or production operation?



2. Is the proposed discharge from an existing vessel that previously contained a petroleum substance or waste related to a petroleum substance?

Yes	-
-----	---

* 3. Is the project located on Indian Country Lands? No

0115

* 4. What is the primary SIC Code?

* 5. Is the discharge or potential discharge within the Recharge Zone, Contributing zone, within the Contributing zone within the Transition zone, or zero to ten (0 to 10) miles upstream of the Recharge Zone of the Edwards Aquifer?

-

•

A ottrattoo

Next/Save

Outfall Information

Outfall Information Tips

- You can add multiple outfalls
- You can find segment number of classified bodies of water by using the TCEQ Surface Water Quality Viewer
 - https://www.tceq.texas.gov/gis/segments-viewer

Test Wat	ater NOI	19:22
	Fillout Sign Pay Submit	5¢EERS
● Se	Section 1# HTW-Outfalls	
0 F	Enter the total number of outfalls: 1 Update Total	
0 N	Number of saved Outfalls: 1	
S	System will display up to 4 Outfalls per section. Based on your Total, additional Outfalls might be created when you click N	Next/Save.
S	System will display up to 4 Outfalls per section. Based on your Total, additional Outfalls might be created when you click N	Next/Save.
S Outf	System will display up to 4 Outfalls per section. Based on your Total, additional Outfalls might be created when you click N tfall #:1 Delete this Outfall	Next/Save.
S Outf	System will display up to 4 Outfalls per section. Based on your Total, additional Outfalls might be created when you click N tfall #:1 Delete this Outfall 1. What is the outfall number? 001	Next/Save.
S Outf * *	System will display up to 4 Outfalls per section. Based on your Total, additional Outfalls might be created when you click N tfall #:1 Delete this Outfall * 1. What is the outfall number? 001 * 2. Does this outfall discharge hydrostatic test water to surface waters within 10 stream miles of the pool level of Lake Buchanan, Inks Lake, Lake Marble Falls, Lake Lyndon B. Johnson, Lake Travis, or Lake Austin?	Next/Save.
S Outf * *	System will display up to 4 Outfalls per section. Based on your Total, additional Outfalls might be created when you click N tfall #:1 Delete this Outfall * 1. What is the outfall number? 001 * 2. Does this outfall discharge hydrostatic test water to surface waters within 10 stream miles of the pool level of Lake Buchanan, Inks Lake, Lake Marble Falls, Lake Lyndon B. Johnson, Lake Travis, or Lake Austin? No	Next/Save.
S Outf * *	System will display up to 4 Outfalls per section. Based on your Total, additional Outfalls might be created when you click N tfall #:1 Delete this Outfall * 1. What is the outfall number? 001 * 2. Does this outfall discharge hydrostatic test water to surface waters within 10 stream miles of the pool level of Lake Buchanan, Inks Lake, Lake Marble Falls, Lake Lyndon B. Johnson, Lake Travis, or Lake Austin? No • 3. What is the latitude for this outfall? Latitude (N) (##.##################################	Next/Save.

* 5. What is the name of the first water body to receive the discharge?

Lewisville Lake

Image: * 6. What is the segment number of the classified water body that the discharge will eventually reach?

0101 - Canadian River Below Lake Meredith

* 7. Provide a complete description of the discharge route from the first receiving water body to the nearest classified segment.

Discharge flows....

* Always Required

Activities

Next/Save

Ŧ

NOI Certification Statements

Test Water NOI	19:03
te Fillout Sign Pay Submit	ÉRS
HTW-Certification	
 * 1. I certify that I have obtained a copy and understand the terms and conditions of the Hydrostatic Test Water General Permit (TXG670000). Yes 	
 * 2. I certify that the activities at this site qualify for coverage under the General Permit (TXG670000). Yes 	
* 3. I understand that I must terminate this permit when it is no longer needed.	
 * 4. I understand that permits active on September 1 of each year will be assessed an Annual Water Quality fee in the amount specified in the General Permit. Yes 	

Activities

Next/Save

Sign, Pay, and Submit Application



Signing Application

Please confirm you have read and agree with each of the statements below by selecting each checkbox.

- I certify that I am authorized under 30 Texas Administrative Code 305.44 to sign this document and can provide documentation in proof of such authorization upon request.
- I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

By entering my password and pressing "Apply Electronic Signature" button, I agree that:

- 1. I am Jennifer Amelang, the owner of the STEERS account ER001237.
- 2. I have the authority to sign this data on behalf of the applicant named above.
- **3.** I have personally examined the foregoing and am familiar with its content and the content of any attachments, and based upon my personal knowledge and/or inquiry of any individual responsible for information contained herein, that this information is true, accurate, and complete.
- 4. I further certify that I have not violated any term in my TCEQ STEERS participation agreement and that I have no reason to believe that the confidentiality or use of my password has been compromised at any time.
- 5. I understand that use of my password constitutes an electronic signature legally equivalent to my written signature.
- 6. I also understand that the attestations of fact contained herein pertain to the implementation, oversight and enforcement of a state and/or federal environmental program and must be true and complete to the best of my knowledge.
- 7. I am aware that criminal penalties may be imposed for statements or omissions that I know or have reason to believe are untrue or misleading.
- 8. I am knowingly and intentionally signing Industrial No Exposure Certification.
- 9. My signature indicates that I am in agreement with the information on this form, and authorize its submittal to the TCEQ.

I understand that by entering my ER account password below and selecting the "Apply Electronic Signature" button, I am electronically signing the application(s) identified by the reference number(s) displayed above.

STEERS ER Account Password:		
	Activities	Apply Electronic Signature

Pay for Application

Activities



Access an application by password

Or choose one or more pending applications below:

S	elect	Edit	Ref Number	App Type	Regulated Entity	Site Location	Customer	Status All 🔻	Report
			69688	HTW-NOI	Oil and Gas Site No. 1	2309 GRAVEL DR	Oil and Gas Company	In Progress	
			Sign	Pay.	Refresh App Status	Sub <u>m</u> it Set A <u>c</u> cess Rights	Dele <u>t</u> e <u>H</u> istory		

Reset Filter



S†EERS

You have finished signing Reference Number 62598







You are about to go to ePay.

- Each application fee you selected will be listed in ePay.
- ePay will allow you to remove from your total any fees you do not wish to pay right now.
- When ready, press "Go to ePay" once and only once.
- You will be taken to ePay. (This might take a few minutes. Do not press "Go to ePay" again.)
- When your payment is complete in ePay, press "Return to STEERS".
- THIS IS NOT THE LAST STEP. After you have paid, be sure to submit your application.
- If you have a problem making a payment, log out, close browser and log back in.

Go to ePay

Submitting NOI

- Do not forget the final step of submitting your Notice of Intent
- STEERS will prompt you to continue until you submit your NOI after paying
- You will know you finished the process when the screen says "Congratulations"

S†EERS

Congratulations!

You have successfully submitted the application listed below. Before you leave this page, be sure to save these documents to your computer.

- Copy Of Record (COR) (in XML): This is the application as you submitted it.
- Approval Letter (in PDF): Read the relevant regulations or the instructions for the application you submitted to find out how - and for how long - you must maintain your record.
- Certificate (in PDF): This is your authorization. As with the approval letter, read the relevant regulations or the instructions for the application you submitted to find out how and for how long you must maintain your record.

Reference Number \$	Application Type	Link to Copy of Record	Link to Approval Letter	Link to Certificate	Confirmation Number
62589	INOI		B	B	50646

Questions?