

**Texas Commission on Environmental Quality**

**CHECKLIST WORKSHEET**

**IHW COMPLAINT**

**Reg Ent Name:**

**Date:**

**Add ID:**

**Investigator Name:**

Item No	Description	Answer	Citations	Notes
CCE1	Was there citizen collected evidence associated with this complaint? If yes, list date.			
CCE2	Evidence Type: sample results, photos, video, documents, other (describe in the comments), Combination of any listed (please describe).			
CCE3	Was the evidence reviewed? If yes, list the date of review.			
CCE4	Evidence documents a violation.			
CCE5	Evidence valid for enforcement purposes (appropriate protocol followed).			
CCE6	Evidence documents violation; NOV Issued solely as a result of the CCE.			
CCE7	Evidence documents violation; NOE Issued solely as a result of the CCE.			
CCE8	Evidence documents violation; Enforcement already in progress.			
CCE9	Independent investigation conducted by region.			
CCE10	Investigation by region resulted in NOV issued.			
CCE11	Investigation by region resulted in NOE issued.			
1	Was TCEQ regulated activity noted during the investigation?			
2	Was (were) violation(s) of TCEQ rules noted during this investigation? (if so, itemized in following questions).			
3	Item 1			
4	Item 2			
5	Item 3			
6	Item 4			
7	Item 5			