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Texas Commission on Environmental Quality

CHECKLIST WORKSHEET

IHW RCRA PERMITTED FACILITY CME CHECKLIST 7 SECTION B

Reg Ent Name:

Date:

Add ID:

Investigator Name:

Item No	Description	Answer	Citations	Notes
	SECTION B: REVIEW OF CHAIN-OF-CUSTODY PROCEDURES			
1	Are Samples labeled as they are collected?	.	335.163(4)(A) 335.163(4)(C) 264.97(d) 335.163(4)(D) 335.163(4) 335.163(4)(B)	
1A	Are sample labels used?			
1B	Do they provide the following information:			
1BI	Sample identification number?			
1BII	Name of collector?			
1BIII	Date and time of collection?			
1BIV	Place of collection?			
1BV	Parameter(s) requested for analysis?	.	264.97(d)(3) 335.163(4)	
1C	Do they remain legible even when wet?			
2	Are sample seals placed on each shipping container or individual sample bottle to ensure that samples are not altered?	.	335.163(4)(A) 335.163(4)(B) 335.163(4)(D) 264.97(d) 335.163(4) 335.163(4)(C)	
3	Does the operator maintain a field log book that documents all aspects of the sampling event?			
4	Is Chain-of-custody record / sample analysis request sheet prepared for each sample?	.	335.163(4)(A) 335.163(4)(B) 335.163(4)(C) 335.163(4)(D) 335.163(4) 264.97(d)(4)	
4A	Does Chain-of-custody document the following:			
4AI	Sample number?			
4AII	Signature of collector?			
4AIII	Date and time of collection?			
4AIV	Sample type?			
4AV	Identification of well?			
4AVI	Number of containers?			
4AVII	Parameters requested?			
4AVIII	Preservatives used?			
4AIX	Signatures of persons involved in the chain-of-possession?			
4AX	Inclusive dates of possession?			
4AXI	Laboratory sample number (if different than field number)?			

CHECKLIST WORKSHEET

IHW RCRA PERMITTED FACILITY CME CHECKLIST 7 SECTION B (Cont)

4B	Include example of chain-of-custody form or tag as Attachment #.			
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