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**Texas Commission on Environmental Quality**

**CHECKLIST WORKSHEET**

**MSW FOCUSED INVESTIGATION FOR WASTE SCREENING @ PERMITTE**

**Reg Ent Name:**

**Date:**

**Add ID:**

**Investigator Name:**

Item No	Description	Answer	Citations	Notes
	SECTION A - TYPE I			
1	Are inspection records, training procedures, and notification procedures relating to excluding the receipt of prohibited waste recorded and retained in the operating record?		330.125(b)(2)	
2	Does the Site Operating Plan contain procedures for the detection and prevention of the disposal of prohibited wastes, including regulated hazardous waste and polychlorinated biphenyls (PCB) wastes?		330.127(5)(B) 330.127(5)(A) 330.127(5)(C) 330.127(5)(D) 330.127(5)(E)	
2.A	Inspection procedures?		330.127(5)(A)	
2.B	Records of all inspections?		330.127(5)(B)	
2.C	Personnel training?		330.127(5)(C)	
2.D	Incident notification to TCEQ for PCB / hazardous waste receipt?		330.127(5)(D)	
2.E	PCB / hazardous waste incident remediation procedures?		330.127(5)(E)	
3	Unloading of waste: Are all of the following conditions being met?			
3.A	The unloading of solid waste shall be confined to as small an area as practical?		330.133(a)	
3.B	Is an attendant provided at all sites to monitor all incoming loads of waste?		330.133(a)	
3.C	Is an attendant also on duty to direct unloading of solid waste?		330.133(a)	
3.D	Are appropriate signs being used to indicate where vehicles are to unload?			
4	Has waste been unloaded in authorized areas only?		330.133(b)	
5	Is industrial waste approved, handled?		330.173(d) 330.173(d)(2) 330.173(c) 330.173(b) 330.173(a) 330.173(d)(1) 330.173(j) 330.173(i) 330.173(h) 330.173(g) 330.173(f) 330.173(e) 330.173(d)(3)	
6	Has the acceptance and/or disposal of special waste that is not specifically identified in 330.171(c), 330.171(d), or in 330.173 received prior written approval from the executive director?		330.171(b)	
7	Is the acceptance and/or disposal of the special waste complaint with the specified approval requirements?		330.171(b)(2)(C) 330.171(b)(2)(D) 330.171(b)(1) 330.171(b)(2)(B) 330.171(b)(2)(A)	

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			330.171(b)(2) 330.171(b)	
	<b>SECTION B - TYPE IV</b>			
1	Is there a written procedure retained on site to ensure that containers with any putrescible wastes are not accepted?		330.133(f)(1)	
2	Is this procedure followed?		330.133(f)(1)	
3	Is there a written procedure retained on site for the removal of any putrescible wastes and other prohibited waste?		330.133(f)(2)	
4	Is this procedure followed?		330.133(f)(2)	
5	Is there a procedure whereby the transporter certifications are retained at the landfill?		330.133(f)(3)	
6	If waste is received in completely enclosed containers or enclosed vehicles, have the conditions of 330.169 of this title been met?		330.133(g)	
7	Has the acceptance and/or disposal of special waste received prior written approval from the executive director?		330.171(b)	
8	Is the acceptance and/or disposal of special waste in the Type IV and Type IVAE landfill consistent with the limitations established in 330.5(a)(2) and 330.61(b)?		330.171(a)	
9	Is the acceptance and/or disposal of the special waste complaint with the specified approval requirements?		330.171(b)(2)(C) 330.171(b)(2)(D) 330.171(b)(2)(A) 330.171(b)(2) 330.171(b)(2)(B) 330.171(b)(1) 330.171(b)	
	<b>SECTION C - Additional Information</b>			
1	Is a more in-depth investigation warranted? If YES, enter one of the following into the Comment area: a. [Applicable Type code] conducted during this investigation or b. In-depth investigation will be scheduled at a later date.			