

Texas Commission on Environmental Quality

CHECKLIST WORKSHEET

WQ GENERAL CCI - REVISED 7/2016

Regulating Entity Name

Date :

Additional I D:

Investigator Name:

Item Number 1	Description Is the facility operating with a current TPDES permit? Answer Citations 26.121(a)(1) Notes
Item Number 2	Description If the facility has changed ownership, was an application for transfer of ownership submitted? Answer Citations 305.64(b) Notes
Item Number 3	Description If physical alterations have been made to the plant/collection system, was the proper notification submitted? Answer Citations 305.126(b) Notes
Item Number 4	Description Have unauthorized discharges occurred during the review period? Answer Citations 26.121(a)(1) Notes
Item Number 5	Description Was the flow measured as required by the permit? Answer Citations 305.125(1) Notes
Item Number 6	Description Were flow measurement devices properly installed? Answer Citations 305.125(1) Notes
Item Number 7	Description Were flow measurement devices properly maintained? Answer Citations 305.125(5) Notes
Item Number 8	Description Were the flow measurement devices calibrated annually and did they exhibit a margin of error within 10%? (NPDES Compliance Inspection Manual, Chapter 6 and new 217) Answer Citations 305.125(1) Notes
Item Number 9	Description Was the flow measuring equipment adequate to handle the entire flow range? Answer Citations 319.11(d) Notes
Item Number 10	Description Were the samples collected by the region compliant with the permit limits? Answer Citations 305.125(1) Notes
Item Number 11	Description Was the permittee compliant with the self-monitored effluent limits? Answer Citations 305.125(1) Notes
Item Number 12	Description Were samples collected at the location specified in the permit? Answer Citations 305.125(1) Notes
Item Number 13	Description Were the correct type of samples collected, as required by the permit? Answer Citations 305.125(1) Notes
Item Number 14	Description Were sampling and analyses completed on the parameters specified in the permit? Answer Citations 319.4 Notes
Item Number 15	Description Were sampling and analyses performed at the frequency specified in the permit? Answer Citations 305.125(1) Notes
Item Number 16	Description Were the proper sampling procedures, containers and preservatives used? Were the samples analyzed within the required hold times? Answer Citations 319.11(b) Notes
Item Number 17	Description Were the proper analytical methods and techniques used for the sample analyses? Answer Citations 319.11(c) Notes

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WQ GENERAL CCI - REVISED 7/2016 (Cont)

Item Number 18	Description Was the required QA/QC conducted for each analysis?	Answer	Citations 319.6	Notes
Item Number 19	Description Did the required records contain all information, and were they maintained and available for review (including sampling records, calibration records, QA/QC, temp logs and chain of custody)?	Answer	Citations 319.7(c)	Notes
Item Number 20	Description Are process control and operations and maintenance records maintained?	Answer	Citations 305.125(1)	Notes
Item Number 21	Description Were the analytical results consistent with the data reported on the DMRs and /or MERs?	Answer	Citations 305.125(19)	Notes
Item Number 22	Description Were effluent calculations performed correctly?	Answer	Citations 305.125(1)	Notes
Item Number 23	Description Were DMRs/MERs submitted within the required timeframe?	Answer	Citations 305.125(1)	Notes
Item Number 24	Description Were all the required documents maintained (DMRs, lab reports, logs, etc...)?	Answer	Citations 319.7(c)	Notes
Item Number 25	Description Were noncompliance notifications submitted as required?	Answer	Citations 305.125(1)	Notes
Item Number 26	Description Are the correct sample types collected for biomonitoring tests?	Answer	Citations 305.125(1)	Notes
Item Number 27	Description Are the biomonitoring tests analyzed within the required holding times?	Answer	Citations 319.11(b)	Notes
Item Number 28	Description Were any issues noted with the effluent discharge into the receiving stream (foaming, floatables, sludge, etc...)?	Answer	Citations 305.125(4)	Notes
Item Number 29	Description Was the permittee compliant with additional requirements specific to this permit?	Answer	Citations 305.125(1)	Notes
Item Number OTH	Description Other Violations, Areas of Concern or Additional Issues below	Answer	Citations	Notes
Item Number 30	Description Item one:	Answer	Citations	Notes
Item Number 31	Description Item two:	Answer	Citations	Notes
Item Number 32	Description Item three:	Answer	Citations	Notes
Item Number 33	Description Item four:	Answer	Citations	Notes
Item Number 34	Description Item five:	Answer	Citations	Notes