



Registration Requirements for Wastewater Operations Companies

Title 30, Texas Administrative Code,
Chapter 30, Subchapter J

Who must register?

If you are (or represent) an individual, company, business, or any other nongovernmental organization that contracts to operate one or more domestic wastewater treatment facilities or collection systems, you are required (or your company is required) to be registered with the Texas Commission on Environmental Quality (TCEQ).

If a registered wastewater operations company changes hands or changes its name, the “new” company must apply for a new registration.

How does a wastewater operations company register with the TCEQ?

To obtain a new registration with the TCEQ, an individual, company, business, or nongovernmental organization must complete a Wastewater Operations Company Registration form (TCEQ Form No. 00793)—making sure to include all the required information—and submit it to the TCEQ with the appropriate fee, based on the chart below.

Table 1. Registration Fee Chart

Number of Facilities Served	Fee (for Both New and Renewal)	Validity Period
0–4	\$122	3 Years
5–9	\$240	3 Years
10–19	\$399	3 Years
20 or More	\$636	3 Years

When does a registered wastewater operations company have to apply for a renewal?

Registrations are valid for three years. At the end of the three-year validity period, registration holders must apply for a renewal.

Also, if there is any change in their previously submitted application information, registration holders must notify the TCEQ's executive director within ten days after the month in which the change occurs.

How often must a wastewater operations company report to the TCEQ?

A wastewater operations company must submit a report to the TCEQ's executive director when it submits an application to obtain a new registration, and again each time it renews its registration.

If a registered wastewater operations company changes hands or changes its name, the "new" company must submit an amended report when it applies for a new registration.

For each wastewater treatment facility or wastewater collection system, the report should include all of the following:

- The name, location, and mailing address of the operations company.
- The name and mailing addresses of the permittee.
- The TCEQ permit number, if applicable.
- The dates of operation during the validity period of the registration.
- The names and license numbers of all licensed operators employed by the operations company.
- The name of the licensed chief operator for each facility.
- Any additional information required by the TCEQ's executive director.

To obtain a copy of TCEQ Form No. 00793, visit <www.tceq.texas.gov> and click on the link "Forms." Download the form and save a copy. If you have any questions, contact the Wastewater Operator Licensing Program in Austin at <licenses@tceq.texas.gov> or 512-239-6133.