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| Monitoring Violations Annual Notice – Template 3-1B |

IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

**Monitoring Requirements Not Met for [Water System Name]**

Our system failed to collect every required coliform sample. Although this incident was not an emergency, as our customers, you have a right to know what happened and what we did (are doing) to correct this situation.

We are required to monitor your drinking water for specific contaminants on a regular basis. Results of regular monitoring are an indicator of whether or not our drinking water meets health standards. During [compliance period month(s)] we [‘did not monitor or test’ or ‘did not complete all monitoring or testing’] for coliform bacteria and therefore cannot be sure of the quality of your drinking water during that time.

**What should I do?**

There is nothing you need to do at this time. You may continue to drink the water. If a situation arises where the water is no longer safe to drink, we are required to notify you within 24 hours.

**What is being done?**

[Describe corrective action, for example: We collected every required coliform sample in [month and year] and are no longer in violation.]

For more information, please contact [name of water system contact] at [water system phone number] or [water system business address].

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

This notice is being sent to you by [water system name]. Public Water System ID#: \_\_\_\_\_\_\_\_\_\_\_.

Date distributed: \_\_\_\_\_\_.