**Mandatory Language for Monitoring and Reporting Violation**

**TOTAL ORGANIC CARBON, ROUTINE MAJOR**

The[**Water System Name and ID**] has violated the monitoring and reporting requirements set by Texas Commission on Environmental Quality (TCEQ) in Title 30, Texas Administrative Code (30 TAC), Section 290, Subchapter F. Public water systems that use a series of treatment processes that includes coagulation, flocculation, sedimentation or clarification, and filtration as part of the overall treatment protocol must monitor Total Organic Carbon and report the results of that monitoring to the TCEQ on a monthly basis**.**

We failed to monitor and/or report the following constituents \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**<analyte name(s)>**

This/These violation(s) occurred in the monitoring period(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**<monitoring period of violation>**

Results of monitoring are an indicator of whether drinking water is protected from potential adverse health effects associated with disinfectants and disinfection by-products. We did not complete all monitoring and/or reporting for disinfectant by-product precursors, and therefore TCEQ cannot be sure of the Total Organic Carbon levels in your drinking water during that time.

We are taking the following actions to address this issue:

**<corrective actions>**

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (i.e., people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

If you have questions regarding this matter, you may contact \_\_\_\_\_\_ at

\_\_\_ . **<water system official’s name>**  **<area code + phone number>**

Posted /Delivered on: \_\_

**<Date Posted>**

**Instructions for preparing the required Public Notice:**

Recopy the mandatory language above and insert the underlined information in the spaces indicated.

You may add other information above if you wish. The added information must appear in one or more separate paragraphs and must be both pertinent and factual. For example, “The [PWS Name] has taken the following corrective actions to prevent a recurrence of the violations: [list the actions you have taken]”.

The TCEQ recommends that the public water system provide a copy of the Public Notice(s) or Notice of Enforcement to local and state officials, such as Mayors, City Council Members, County Commissioners, Judges, and/or State Representatives, that are located in or that represent the affected area(s) served by the system.

**Public Notice delivery timelines:**

The initial public notice shall be issued as soon as possible, but in no case later than 12 month after the violation was identified. All notifications require the attached Certificate of Delivery due ten days from the posting date of the above notice.

Refer to 30 TAC §290.122 for additional information on Public Notification.