**Public Notice Mandatory Language for Monitoring and Reporting Violation  
Operational Evaluation Report**

The **«PWS NAME»** water system PWS ID **«PWS ID»** has violated the monitoring and reporting requirements set by Texas Commission on Environmental Quality (TCEQ) in Chapter 30, Section 290, Subchapter F. Public water systems in exceedance of an operational evaluation level are required to conduct an evaluation of their source water, treatment and distribution operations and submit a report of their findings to the TCEQ.

We failed to conduct an operational evaluation and/or submit a report to the TCEQ.

This/These violation(s) occurred in the monitoring period(s) **«MON PRD»**.

We are taking the following actions to address this issue:

**<corrective actions>**

Please share this information with all other people who drink this water, especially those who may not have received this notice directly (i.e., people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

If you have questions regarding this matter, you may contact\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. <**water system official’s name**> <**area code + phone number**>

Posted/Delivered on: \_\_\_\_\_\_\_\_\_\_

**<Date Posted>**

**Instructions for Preparing the Required Public Notice:**

Recopy the mandatory language above and insert the underlined information in the spaces indicated.

The TCEQ recommends that the public water system provide a copy of the Public Notice(s) to local and state officials, such as Mayors, City Council Members, County Commissioners, Judges, and/or State Representatives, that are located in or that represent the affected area(s) served by the system.

**Public Notice delivery timelines:**

The initial public notice shall be issued as soon as possible, but in no case later than 12 months after the violation was identified. Repeat public notice shall be issued every 12 months for as long as the violation persists. All notifications require the attached Certificate of Delivery due 10 days from the posting date of the above notice.

Refer to 30 TAC §290.122 for additional information on Public Notification.