**Mandatory Language for Monitoring and Reporting Violation**

**SURFACE WATER MONITORING, ROUTINE MAJOR**

The **PWS NAME**, PWS ID **TX#######**, has violated the monitoring and reporting requirements set by Texas Commission on Environmental Quality (TCEQ) in Title 30, Texas Administrative Code (30 TAC), Section 290, Subchapter F. Public water systems that treat surface water and/or ground water under the direct influence of surface water are required to submit monthly operating reports with operational data of the treatment, disinfection and quality of the water provided to their customers.

We failed to monitor and/or report the following constituents \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This/These violation(s) occurred in the monitoring period(s) \_\_\_\_

**<monitoring period of violation>**

Results of regular monitoring are an indicator of whether or not your drinking water is safe. We did not complete all monitoring and/or reporting for surface water constituents, and therefore TCEQ cannot be sure of the safety of your drinking water during that time.

We are taking the following actions to address this issue:

**<corrective actions>**

Please share this information with all people who drink this water, especially those who may not have received this notice directly (i.e., people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

If you have questions regarding this matter, you may contact at

. **<water system official’s name>**

**<area code + phone number>**

Posted /Delivered on:

**<Date Posted>**

**Instructions for preparing the required Public Notice:**

Recopy the mandatory language above and insert the underlined information in the spaces indicated.

**Monitoring and Reporting Public Notice delivery timelines:**

The initial public notice shall be issued as soon as possible, but in no case later than **365 days** after the notice of violation letter date. Repeat public notice shall be issued every twelve months for as long as the violation persists. All notifications require the Certificate of Delivery due ten days from the posting date of the above notice.

Refer to 30 TAC §290.122 for additional information on Public Notification.