**General Information**

This document contains a spell-check macro, and you must enable macros to use it. For help completing this application, or for writing ideas, please see our [Application Instructions](https://www.tceq.texas.gov/assets/public/assistance/events/teea/teea-application-instructions.pdf). If you don’t want to complete this application in Word, we have it available [online](https://www.tceq.texas.gov/p2/events/teea/application).

**NOTE:** For the award category **Environmental Educator of the Year**, use the [instructions](https://www.tceq.texas.gov/assets/public/assistance/events/teea/EE-award-application-instructions.pdf) and application for this category (available [online](https://www.tceq.texas.gov/p2/events/teea/ee-application) and in [Word](https://www.tceq.texas.gov/assets/public/assistance/events/teea/EE-award-application.docm)).

|  |  |  |  |
| --- | --- | --- | --- |
| **Company/Organization or Individual** | | | |
| **Company/Organization or Individual’s Name:** | | | |
| **Mailing Address:** | | | |
| **City:** | **State:** | | **ZIP Code:** |
| **Contact Person:** | | | |
| **Contact Title:** | | | |
| **Daytime Phone:** | | **Alternate Phone:** | |
| **Email Address:** | | | |
|  | | | |
| **Details about Company/Organization** | | | |
| **Total Number of Employees/Members:** | | | |
| **Business Subsidiary of:** | | | |
| **Customer Reference Number (CN):** | | | |
| **Regulated Entity Reference Number (RN):** | | | |
|  | | | |
| **Details about the Environmental Project** | | | |
| **Project Name:** | | | |
| **Project Started Improving the Environment in the Year:** | | | |
| **Project’s Physical Address:** | | | |
| **City:** | **State:** | | **ZIP Code:** |
| **Web Address:** | | | |
| **YouTube Address:** | | | |
| **Facebook Address:** | | | |
|  | | | |
| **Which Award Category Fits Best with This Project?** | | | |
| **Award Category:**  ***NOTE*: This category may be subject to change.** | | | |

**Project Information**

Respond to each question in this section without exceeding the word limit. If a question does not pertain to your project, explain why (instead of leaving the question blank).

|  |
| --- |
| **1. In detail, describe the applicant and their project. What environmental improvements come from this project, and how does the project achieve the improvements? (600 words or less)** |
|  |
|  |
| **2. Explain how this project is innovative or creative in its use of technology, personnel, etc. (200 words or less)** |
|  |
|  |
| **3. Describe how the project improves the environment and how you specifically measure or evaluate its success. Include specific outcomes recorded or observed so far (for example, gallons of water conserved, pounds of diverted waste or resources conserved, and year-to-year comparison). (300 words or less)** |
|  |
|  |
| **4. Does the project, or any of its technology, serve as a model for others? In addition, how will this project impact future environmental quality? (200 words or less)** |
|  |
|  |
| **5. Did this project have any educational, training, and outreach components? If so, please explain and provide the total number of people educated, trained, or reached. (200 words or less)** |
|  |
|  |
| **6. Does this project involve the cooperation of different types of public, private, community, business, or citizen groups? If so, please explain the cooperative effort(s) and list all participating entities and their respective roles. (200 words or less)** |
|  |
|  |
| **7. Provide information on the project’s cost, its cost-savings, and its cost-effectiveness. If possible, give specifics. (200 words or less)** |
|  |
|  |
| **8. Describe anything exceptional about the project (for example, is the project in response to anticipated future regulations, does it represent environmental leadership, or does it go above and beyond legal requirements?). (200 words or less)** |
|  |
|  |
| 9. Briefly describe the project’s schedule or timetable, including the start date, end date, and the dates of any major milestones. **Will this be an ongoing project, and what additional resources and/or activities would allow you to improve the project? (200 words or less)** |
|  |
|  |
| 10. How did you hear about this year’s Texas Environmental Excellence Awards? (15 words or less) |
|  |

**Supplement (optional)**

Use this section to show how the project improves the environment — by showing us the condition right before the project improved the environment (in the “baseline year”), and then the project’s most recent improvements to the environment.

If you have this type of data, we recommend you to use this supplement, especially if you select the Award Category *Pollution Prevention* or *Technical/Technology*. Please see our [Application Instructions](https://www.tceq.texas.gov/assets/public/assistance/events/teea/teea-application-instructions.pdf) for help completing this section.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **How did this project improve the environment?** | | | | |
| **If “Other,” describe:** | | | **Totals are in units of:** | |
| **Baseline Year** | **Total for the Baseline Year** | | |  |
|  |  | | |  |
| **Year** | **Total for the Year** | | | **Amount Increased/Reduced by Project**  ***(Compared to Baseline Year)*** |
| **2023** |  |  | |  |
| **2024** |  |  | |  |
| **2025** |  | ***(estimate for the year)*** | |  |
|  | | | | |
| **How did this project improve the environment?** | | | | |
| **If “Other,” describe:** | | | **Totals are in units of:** | |
| **Baseline Year** | **Total for the Baseline Year** | | |  |
|  |  | | |  |
| **Year** | **Total for the Year** | | | **Amount Increased/Reduced by Project**  ***(Compared to Baseline Year)*** |
| **2023** |  |  | |  |
| **2024** |  |  | |  |
| **2025** |  | ***(estimate for the year)*** | |  |
|  | | | | |
| **How did this project improve the environment?** | | | | |
| **If “Other,” describe:** | | | **Totals are in units of:** | |
| **Baseline Year** | **Total for the Baseline Year** | | |  |
|  |  | | |  |
| **Year** | **Total for the Year** | | | **Amount Increased/Reduced by Project**  ***(Compared to Baseline Year)*** |
| **2023** |  |  | |  |
| **2024** |  |  | |  |
| **2025** |  | ***(estimate for the year)*** | |  |

\*For Toxics Release Inventory – Enter the total of reportable amounts in Sections 5 and 6 of Form R.

**Once you complete the application:**

1. Run spell check by clicking this button:



1. Save it to your computer.
2. Send the application to [awards@tceq.texas.gov](mailto:awards@tceq.texas.gov) as a Word document. Make sure to send it to us by the deadline specified on [TEEA.org](http://www.teea.org/).

**By submitting this application, you agree to not use the TEEA logo or misrepresent ANYONE as having received an endorsement by the TCEQ or TEEA.**