

**Texas Commission on Environmental Quality
Air Permits Division
Air Permitting Authorization Void Request Form Instructions**

This form is to be completed by the **current authorization holder** of the facilities or equipment that is authorized by the air authorization(s), which may include new source review (NSR) authorizations and federal operating permit (FOP) authorizations. Additional information for FOP Voids is required to be submitted with this form in most cases. A description of this information can be found at www.tceq.texas.gov/assets/public/permitting/air/Guidance/Title_V/void_withdraw.pdf. A Change of Ownership Form 20405 may be required if the authorization(s) are not currently listed under the entity requesting voidance. ePermits is required to be utilized for changes of ownership for NSR authorizations. If you have any questions, please call the Air Permits Division (APD) at (512) 239-1250. Please contact other TCEQ programs areas for their authorization void process (if applicable).

ePermits: The TCEQ requires using the online TCEQ e-Services system at www.tceq.texas.gov/e-services for a more simplified way to submit an NSR Air Permitting Void Request. This option is not available for FOP authorizations.

To use the online system you need to have an active State of Texas Environmental Electronic Reporting System (STEERS) account. Access STEERS at www3.tceq.texas.gov/steers/. For help with ePermits refer to the TCEQ STEERS ePermits Help web page at www3.tceq.texas.gov/steers/help/epr/eprmain.html.

I. Applicant Information

Provide the Current Owner, Company Contact, Title, Mailing address, phone and fax numbers, and email address. Also, include the Regulated Entity Number (RN) and for NSR authorizations the effective date of voidance.

II. Air Authorizations To Void

List the Registration and Permit Number(s) requesting to void.

III. Reason For Voidance

Check the appropriate box and provide reasoning, if applicable.

IV. Authorization Signature

The appropriate company official (owner, plant manager, president, vice president, or environmental director) must sign the form. It is not appropriate for the applicant's consultant to sign this form.

For FOPs, 30 TAC § 122.165 (relating to "Certification by a Responsible Official") requires that a Responsible Official (RO), or appropriate designee, certify all documents submitted to the TCEQ in support of an FOP, or that are required by 30 TAC Chapter 122 or by an FOP condition.

Mailing Information

Air Permits Initial Review Team (APIRT), TCEQ

Regular, Certified, Priority Mail

Mail Code 161, P.O. Box 13087, Austin, Texas 78711-3087
or **Hand Delivery, Overnight Mail**

Mail Code 161, 12100 Park 35 Circle, Building C,
Third Floor, Room 300 W, Austin, Texas 78753
for FOP authorizations.

Appropriate TCEQ Regional Office

To find your regional office address go to:

www.tceq.texas.gov/agency/directory/region

Appropriate Local Air Pollution Control Program(s) or call (512) 239-1250
To find your local air pollution control programs go to:
www.tceq.texas.gov/permitting/air/local_programs.html

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I. Applicant Information
Current Owner:
Company Contact Name:
Title:
Company Contact Mailing Address:
City:
State:
ZIP Code:
Phone No.:
Fax No.:
Email:
Regulated Entity No.:
Effective Date of Voidance:
II. Air Authorizations To Void (list each registration/permit number)
III. Reason For Void
<input type="checkbox"/> Consolidation
<input type="checkbox"/> Time Expired
<input type="checkbox"/> Plant Dismantled
<input type="checkbox"/> Site Shutdown
<input type="checkbox"/> Other: _____
IV. Authorization Signature
I, _____
certify that I am the responsible official for this application and that, based on information and belief formed after reasonable inquiry, the statements and information on this form are true, accurate, and complete. I further understand that any permits voided at my request will not be eligible for reactivation.
Signature:
Date:
Title: