



## TCEQ REGULATORY GUIDANCE

Critical Infrastructure Division  
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# Texas Tier II Chemical Reporting: Fee Schedule

TCEQ utilizes a state electronic reporting system (STEERS) which you can use to report Tier II chemicals, contacts, and other information for your facility.

This guidance describes the formulas used for calculating the fees associated with submitting your reports online. It provides a general outline of the process and schedules, and tools for calculating specific fees.

## Fee Process and Schedules

All annual and initial Tier II account reports will automatically be assessed a filing fee based on the type and number of facilities, and the number of hazardous chemicals listed for each facility in the submitted report.

The types of facilities 1) manufacturing 2) non-manufacturing and 3) public employer are all partially determined by the North American Industrial Classification System (NAICS) Code.

**Interactive fee calculators are available on [TCEQ's Tier II webpage](#)<sup>1</sup>.**

## Manufacturing Facility

If you own or operate a **manufacturing facility** (NAICS Codes 31000-33000), consult the following table to determine the appropriate fee.

Number of hazardous chemicals	Fee
25 or less	\$100.00
26-50	\$200.00
51-75	\$300.00
76-100	\$400.00
101 or greater	\$500.00

<sup>1</sup> [www.tceq.texas.gov/permitting/tier2/reporting-steps/calculate-fees](http://www.tceq.texas.gov/permitting/tier2/reporting-steps/calculate-fees)

## Non-manufacturing or Public Employer Facility

If you own or operate a **non-manufacturing facility** (NAICS Codes 11000-23000 or 42000-92000) or operate a **public employer facility** (i.e., government facility or other tax-base supported facility), consult the following table to determine the appropriate fee.

Number of hazardous chemicals	Fee
75 or less	\$50.00
76 or greater	\$100.00

If you are filing for **more than one facility** under the same operator, you **may** be able to consolidate into a single filing fee according to the **consolidated filing fee instructions** below.

## Consolidated Filing Fee

If you are required to submit a Tier II account report for more than one facility, a **limited number** of facilities will be consolidated under a single filing fee **only** if **all** the following criteria are met:

- Each facility must have the **same operator with the same Customer Number (CN)** and same TXT2 number.
- Facilities must be submitted on the same draft report to qualify for consolidation.
- Each facility must have **no more than 24 reportable chemicals**. If a facility has more than 24 reportable chemicals the fee cannot be consolidated.
- **No more than 2 manufacturing facilities** can be consolidated under a single filing fee of \$100.
- **No more than 3 non-manufacturing facilities** or **7 public employer facilities** can be consolidated under a single filing fee of \$50.

## Calculating Fees

Your Tier II account report filing fee will be calculated automatically upon submission, but the following examples and instructions are provided to assist operators of multiple facilities to calculate the total fee.

## Manufacturing Facilities

In this example for manufacturing facilities (NAICS Codes 31000-33000), an operator has the following 15 manufacturing facilities throughout Texas that maintain hazardous chemicals above the Tier II reporting thresholds:

- 7 facilities have 24 or fewer chemicals at each facility
- 1 facility has 25 chemicals
- 5 facilities have between 26 and 50 chemicals at each facility
- 2 have between 76 and 100 chemicals at each facility

Based on these numbers and using the worksheet below, the operator in this example would pay a total filing fee of \$2,300.

Item No.	Steps for Fee Calculation (Manufacturing)	Example	Your Values
1	Enter the number of facilities with less than 25 chemicals	7	
2	Divide the number in Item 1 by 2 and enter here.*	3.5	
3	If Item 2 is a decimal, round up to a whole number.	4	
4	Multiply the number in Item 3 by \$100 and enter here.	<b>\$400.00</b>	\$
5	Enter the number of facilities with 25 chemicals.	1	
6	<b>Multiply the number in Item 5 x \$100 and enter here.</b>	<b>\$100.00</b>	\$
7	Enter the number of facilities with 26-50 chemicals.	5	
8	<b>Multiply the number in Item 7 x \$200 and enter here.</b>	<b>\$1,000.00</b>	\$
9	Enter the number of facilities with 51-75 chemicals.	0	
10	<b>Multiply the number in Item 9 x \$300 and enter here.</b>	<b>\$0.00</b>	\$
11	Enter the number of facilities with 76-100 chemicals.	2	
12	<b>Multiply the number in Item 11 x \$400 and enter here.</b>	<b>\$800.00</b>	\$
13	Enter the number of facilities with greater than 100 chemicals.	0	
14	<b>Multiply the number in Item 13 x \$500 and enter here.</b>	<b>\$0.00</b>	\$
<b>Add the values in Items 4, 6, 8, 10, 12, and 14. This is your total fee.</b>		<b>\$2,300.00</b>	\$

\*Steps in lines 2 and 3 are used to consolidate facilities with fewer than 25 chemicals. Up to two manufacturing facilities with fewer than 25 chemicals will be consolidated under one filing fee (see *Consolidated Filing* instructions on previous page).

## Non-manufacturing Facilities

In this example for non-manufacturing facilities, an operator has the following 16 non-manufacturing facilities throughout Texas that maintain hazardous chemicals above the Tier II reporting thresholds:

- 10 facilities have 24 or fewer chemicals at each facility
- 2 facilities have 25-75 chemicals at each facility
- 4 facilities have 76 or more chemicals at each facility

Based on these numbers, and using the fee worksheet below, the operator in this example would pay a total filing fee amount of \$700.00.

Item No.	Steps for Fee Calculation (Non-manufacturing)	Example	Your Values
1	Enter the number of facilities with less than 25 chemicals.	10	
2	Divide the number in Item 1 by 3 and enter here. *	3.3	
3	If Item 2 is a decimal, round up to a whole number.	4	
4	<b>Multiply the number in Item 3 by \$50 and enter here.</b>	<b>\$200.00</b>	<b>\$</b>
5	Enter the number of facilities with 25-75 chemicals.	2	
6	<b>Multiply the number in Item 5 x \$50 and enter here.</b>	<b>\$100.00</b>	<b>\$</b>
7	Enter the number of facilities with 76 or more chemicals.	4	
8	<b>Multiply the number in Item 7 x \$100 and enter here.</b>	<b>\$400.00</b>	<b>\$</b>
<b>Add the values in Items 4, 6, and 8. This is your total fee.</b>		<b>\$700.00</b>	<b>\$</b>

\*Steps in lines 2 and 3 are used to consolidate facilities with fewer than 25 chemicals. Up to three non-manufacturing facilities with fewer than 25 chemicals will be consolidated under one filing fee (see *Consolidated Filing* instructions on previous page).

## Public Employer Facilities

In this example for public employer facilities, an operator has the following 10 non-manufacturing facilities throughout Texas that maintain hazardous chemicals above the Tier II reporting thresholds:

- 8 facilities have 24 or fewer chemicals at each facility
- 2 facilities have 25-75 chemicals at each facility

- 0 facilities have 76 or more chemicals at each facility

Based on these numbers, and using the fee worksheet below, the operator in this example would pay a total filing fee amount of \$200.00.

Item No.	Steps for Fee Calculation (Public Employer)	Example	Your Values
1	Enter the number of facilities with less than 25 chemicals	8	
2	Divide the number in Item 1 by 7 and enter here.*	1.1	
3	If Item 2 is a decimal, round up to a whole number.	2	
4	<b>Multiply the number in Item 3 by \$50 and enter here.</b>	<b>\$100.00</b>	<b>\$</b>
5	Enter the number of facilities with 25-75 chemicals.	2	
6	<b>Multiply the number in Item 5 x \$50 and enter here.</b>	<b>\$100.00</b>	<b>\$</b>
7	Enter the number of facilities with 76 or more chemicals.	0	
8	<b>Multiply the number in Item 7 x \$100 and enter here.</b>	<b>\$0.00</b>	<b>\$</b>
<b>Add the values in Items 4, 6, and 8. This is your total fee.</b>		<b>\$200.00</b>	<b>\$</b>

\*Steps in lines 2 and 3 are used to consolidate facilities with fewer than 25 chemicals. Up to seven public employer facilities with fewer than 25 chemicals will be consolidated under one filing fee (see *Consolidated Filing* instructions on previous page).