



Texas Commission on Environmental Quality
Correspondence Cover Sheet
Waste Permits Division

Date: _____
 Facility Name: _____
 Permit, Registration, or
 Authorization No.: _____

Nature of Submittal:
☐ Initial
☐ Deficiency Response to TCEQ Tracking No.: _____
 (from subject line of TCEQ Notice of Deficiency)

Affix a completed Correspondence Cover Sheet to the front of each submission to the Waste Permits Division. Check **one box** to indicate type of correspondence. Call (512) 239-2335 if you have questions.

Table 1 - Municipal Solid Waste Correspondence

Applications	Reports and Communications
Permit (New): <input type="checkbox"/> Landfill <input type="checkbox"/> Processor <input type="checkbox"/> Compost	<input type="checkbox"/> Alternative Daily Cover Status Report
<input type="checkbox"/> Registration Application (New)	<input type="checkbox"/> Closure Report
<input type="checkbox"/> Major Amendment	<input type="checkbox"/> Compost Report
<input type="checkbox"/> Limited Scope Major Amendment	<input type="checkbox"/> Groundwater Alternate Source Demonstration
<input type="checkbox"/> Modification with Public Notice	<input type="checkbox"/> Groundwater Corrective Action Report
<input type="checkbox"/> Modification without Public Notice	<input type="checkbox"/> Groundwater Monitoring Report
<input type="checkbox"/> Ownership Transfer/Name Change Modification	<input type="checkbox"/> Groundwater Background Evaluation Report
<input type="checkbox"/> Temporary Authorization	<input type="checkbox"/> Landfill Gas Corrective Action Report
<input type="checkbox"/> Voluntary Revocation	<input type="checkbox"/> Landfill Gas Monitoring Report
Subchapter T: <input type="checkbox"/> Permit <input type="checkbox"/> Registration	<input type="checkbox"/> Liner Evaluation Report
<input type="checkbox"/> Subchapter T Disturbance Non-Enclosed Structure	<input type="checkbox"/> Soil Boring Plan
Notice of Intent: <input type="checkbox"/> New <input type="checkbox"/> Revision <input type="checkbox"/> Closure	<input type="checkbox"/> Special Waste Request
<input type="checkbox"/> Other Application:	<input type="checkbox"/> Other Report or Communication:

Table 2 - Industrial & Hazardous Waste Correspondence

Applications	Reports and Notifications	
<input type="checkbox"/> CCR Registration (New)	<input type="checkbox"/> Extension Request	<input type="checkbox"/> Interim Status Change
<input type="checkbox"/> Permit Application (New)	<input type="checkbox"/> CfPT Plan/Result	<input type="checkbox"/> Interim Status Closure Plan
<input type="checkbox"/> Permit Renewal	<input type="checkbox"/> CPT Plan/Result	<input type="checkbox"/> Closure Certification/Report
<input type="checkbox"/> Post-Closure Order (New)	<input type="checkbox"/> Construction Certification/Report	CCR Notifications:
<input type="checkbox"/> Major Amendment	<input type="checkbox"/> Corrective Action Effectiveness Report	<input type="checkbox"/> CCR Closure Care Plan
<input type="checkbox"/> Minor Amendment	<input type="checkbox"/> Groundwater Alternative Source Demonstration Report	<input type="checkbox"/> CCR Design Criteria
Class of Permit Modification: <input type="checkbox"/> 1 <input type="checkbox"/> 1ED <input type="checkbox"/> 2 <input type="checkbox"/> 3	<input type="checkbox"/> Groundwater Background Evaluation Report	<input type="checkbox"/> CCR Groundwater Monitoring and Corrective Action Report
<input type="checkbox"/> Endorsement	<input type="checkbox"/> Groundwater Monitoring Report	<input type="checkbox"/> CCR Location Restriction
<input type="checkbox"/> Temporary Authorization	<input type="checkbox"/> Soil Core Monitoring Report	<input type="checkbox"/> CCR Operating Criteria
<input type="checkbox"/> Voluntary Revocation	<input type="checkbox"/> Treatability Study	<input type="checkbox"/> CCR Post-closure Care Plan
<input type="checkbox"/> 335.6 Notification	<input type="checkbox"/> Trial Burn Plan/Result	<input type="checkbox"/> Other Report or Notification (specify):
<input type="checkbox"/> Other:	<input type="checkbox"/> Unsaturated Zone Monitoring Report	