



Texas Commission on Environmental Quality

Class 2 Permit Modification Form for an IHW Facility

Who Should Use This Form

Use this form to submit a Class 2 permit modification application to the Industrial & Hazardous Waste (IHW) Permits Section. To determine if you need a Class 2 permit modification, review [Title 30, Texas Administrative Code \(TAC\) Subsection 305.69\(k\)](#).

Submit one original hard copy of this form along with other required documents listed below to Industrial and Hazardous Waste Permits Section MC 130, TCEQ, P.O. Box 13087, Austin, TX 78711-3087. Submit the electronic copy by emailing at ihwper@tceq.texas.gov. Submittal of hard copy is still required.

If you have any questions about this form, or need an accessible version of these documents, contact the IHW Permits Section at (512) 239-2335 or by email at ihwper@tceq.texas.gov.

| Required Attachments | | |
|---|------------|-------|
| 1. Core Data Form (Required) | Attachment | _____ |
| 2. Table I - General Information | Attachment | _____ |
| 3. Signature Page | Attachment | _____ |
| 4. Pages, tables or attachments from the Part B Application , Part A Application , ¹ or Commercial Industrial Nonhazardous Waste Storage or Processing Facility Form (INS-0024) ¹ that change as a result of modification | Attachment | _____ |
| 5. A list with the names and mailing addresses of all the adjacent landowners ² | Attachment | _____ |
| 6. A mailing list identifying all persons specified in 30 TAC § 39.413 ³ | Attachment | _____ |
| 7. Map showing the boundaries of all adjacent parcels of land ⁴ | Attachment | _____ |
| 8. Description of Proposed Application Changes Table | | |
| 9. Proof of adjacent landowners and all persons listed in 30 TAC § 39.413 notified by first class mail ⁵ | Attachment | _____ |
| 10. Completed affidavit of publication and the original newspaper public notice tear sheet ⁶ Date of Publication: _____ Date when notices were mailed out: _____ | Attachment | _____ |
| 11. Proof of Payment receipt. TCEQ E Pay | Attachment | _____ |

¹ If Part A Application or Form INS-0024 is revised, signature page of the revised form is required.

² Mailing lists should be separate for adjacent landowners and interested parties/elected officials.

³ Contact the Office of Chief Clerk (OCC) at 512-239-3300 to obtain mailing list of persons requiring notification in accordance with 30 TAC 39.413(11). Include the list as attachment to the application.

⁴ The map should be a USGS map, a city or county plat, or another map, sketch, or drawing with a scale adequate enough to show the affected landowners.

^{5,6} Please mail the [notice of modification](#) and publish notice in a major local newspaper of general circulation within 7 days before or at least on the same date the application is submitted to TCEQ. Affidavit of publication and newspaper tear sheet can be sent at a later date if you are not able to submit it with the form. Copy of the application must be at the public place the same day as notice of modification is mailed and published. More details about these documents and instructions can be found at [Class 2 Modification Webpage](#).

| Description of Proposed Application Changes | | |
|---|--|--|
| Category | Brief Description of Proposed Revision | Regulatory Citation applicable for Class 2 Modification* |
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* This form is only for Class 2 Modifications, however applicants can enter Class 1 & Class 1ED modification citations if any modifications fall under those types. Select the "other" category from the drop down and provide the applicable citation.

** Submittal of hard copy is still required.