



Texas Commission on Environmental Quality Notice of Intent to Operate a Compost Facility

Who Should Use This Form

Use this form to notify the Texas Commission on Environmental Quality (TCEQ) of your intent to operate a compost facility that will compost source-separated meat, fish, dead animal carcasses, oils, greases, or dairy materials with yard trimmings, clean wood material, vegetative material, paper, or manure from municipal, community, commercial, institutional, recreational, and nonhazardous industrial sources. Also use this form to make changes to feedstocks, cost estimates, or other details at existing facilities.

This notification is required by Title 30, Texas Administrative Code (30 TAC) Chapter 332¹, Subchapter B. You must provide this notification at least 30 days before you begin construction of the proposed facility, in accordance with 30 TAC 332.22. In addition to providing this notification, you must also ensure that your facility complies with General Requirements in 30 TAC 332.4.

Submit this form to the Municipal Solid Waste Permits Section MC-124, TCEQ, P.O. Box 13087, Austin, TX 78711-3087. If you have any questions about this form, please contact us at (512) 239-2335, or by email to mswper@tceq.texas.gov.

Application Type	
<input type="checkbox"/> New Facility	
<input type="checkbox"/> Existing Facility	MSW NOI Number (for existing facility): _____

Facility Information (must match Regulated Entity information on Core Data Form)	
Facility Name: _____	
Physical Address: _____	
City: _____	State: _____ Zip code: _____ County: _____

Facility Owner Information (must match Customer information on Core Data Form)	
Person's Name: _____	
Mailing Address: _____	
City: _____	State: _____ Zip code: _____ County: _____
Submit a complete Core Data Form for the facility owner. The Core Data Form and instructions are available at www.tceq.texas.gov/goto/coredata .	

Property Owner Information (must match Customer information on Core Data Form)	
<input type="checkbox"/> Check this box if Property Owner is different from Facility Owner. If the Property Owner is different from the Facility Owner, include a separate Core Data Form for the Property Owner.	
Person's Name: _____	
Mailing Address: _____	
City: _____	State: _____ Zip code: _____ County: _____

¹ [https://texreg.sos.state.tx.us/public/readtac\\$ext.ViewTAC?tac_view=4&ti=30&pt=1&ch=332](https://texreg.sos.state.tx.us/public/readtac$ext.ViewTAC?tac_view=4&ti=30&pt=1&ch=332)

Facility Operator Contact Information

Person's Name: _____ Company: _____
Mailing Address: _____
City: _____ State: _____ Zip code: _____
Phone: _____ E-mail: _____

Feedstocks and Process

Indicate all feedstocks that will be composted at the facility:
 Yard Trimmings Clean Wood Paper Manure
 Vegetative Materials Dairy Materials Oil Meat
 Animal Carcasses Grease Fish
 Other – Describe: _____
Will any feedstocks be received from industrial sources? Yes No
If Yes, you must notify the TCEQ's Industrial Hazardous Waste Permits Section using the TCEQ-0524 form.

Composting Method (30 TAC §332.23)

Will composting method be Aerobic only? Yes No
Will Anaerobic composting be conducted? Yes No
If Anaerobic composting is conducted, it must only be done during the early stages of processing and must be followed by a period of functional aerobic composting.
Pathogen Reduction
Identify which Pathogen Reduction method(s) will be used:
 Within-vessel composting method
 Static aerated pile composting method
 Windrow composting method
Attach a description of your composting process to this notification form.

Site Location Map (30 TAC §332.22)

Attach a site location map. The map must contain at minimum:

- The facility boundary; and
- A map that locates the landowners whose property borders the property where the facility is located upon; and
- The boundary line(s) for compost operation(s) that demonstrate a setback distance from all facility boundaries to the edge of the area receiving, processing, or storing feedstock or finished product is at least 50 feet.

Landowners List (30 TAC §332.22(b))

Attach a list of all landowners. The list should contain the addresses and names of all landowners whose property borders the property where the facility will operate. This shall be determined from the current county tax rolls or other reliable sources at the time the application is filed. The list will be keyed to the site location map.

Air Quality Requirements (30 TAC §332.8)

Dust Suppression

Indicate dust suppression method for all permanent in-plant roads and vehicle work areas:

- Watered
- Treated with dust-suppressant chemicals
- Paved and cleaned as necessary to achieve maximum dust control

Are all facility grinders located in an enclosed building? Yes No

If No, describe controls that will be used to suppress dust: _____

Are all facility conveyors located in an enclosed building? Yes No

If No, describe controls that will be used to suppress dust: _____

Odor Control

Prior to receiving any material with a high odor potential you must ensure that there is an adequate volume of bulking material to blend with or cover the material, and must begin processing the material in a manner that prevents nuisances.

Will the facility accept any high odor material? Yes No

If the facility will accept high odor material, describe the bulking material that will be used: _____

Cost Estimate (30 TAC §328.5)

Attach a cost estimate worksheet to this notification. The cost estimate must include the maximum volume of combustible material that may be stored outdoors, and the total cost for closure of the facility. The worksheet must contain the information shown described in the document *Guidelines for Complying with Financial Assurance Requirements for Recycling, Composting, and Mulching Facilities* available at: http://www.tceq.texas.gov/goto/mswrecycle#fin_assur.

Indicate the total closure cost estimate from the worksheet: \$_____

Indicate in cubic yards the maximum volume of combustible material stored outdoors: _____

Additional Requirements for Facilities in Bexar County

If your facility is located in Bexar County and will store combustible material for producing mulch or compost, you must comply with additional requirements detailed in 30 TAC 328.4(g).

Indicate in cubic yards the maximum volume of combustible materials the facility will store, including materials stored indoors and outdoors: _____

Indicate the number of compost piles at the facility: _____

Attachment Checklist

- Core Data Form (Facility Owner)
- Core Data Form (Property Owner, if different from Facility Owner)
- Composting Process Description
- Site Location Map
- Closure Cost Estimate Worksheet
- List of Landowners, including addresses

Applicant's Certification

The applicant is the person or entity who would be the owner of the facility and in whose name the authorization would be issued.

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature of Owner: _____ Date: _____

Printed Name: _____ Title: _____